

COMMISSION DE SERVICES RÉGIONAUX 2

RESTIGOUCHE

REGIONAL SERVICE COMMISSION 2

RAPPORT ANNUEL

2013

ANNUAL REPORT

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TABLE des MATIÈRES
TABLE of CONTENTS

MESSAGE DU PRÉSIDENT CHAIRMAN'S MESSAGE	1
--	---

RAPPORT DE LA DIRECTRICE GÉNÉRALE Executive Directors' Report	5
--	---

RAPPORTS DES CHEFS DE DÉPARTEMENTS / Departmental Reports

Division Urbanisme / Planning Division	8
*Tableaux/Tables 1-5	
Division des Déchets Solides / Solid Waste Division	14
*Tableaux/Tables A-C	

Annexe 1Appendix 1

CSR 2 – RSC 2

RÉGION & COMMUNAUTÉS DESSERVIES / Region & Communities served

MANDAT et SERVICES / Mandate and Services

ORGANIGRAMME / Organizational Chart

CONSEIL D'ADMINISTRATION / Board of Directors

PRÉSENCES / Attendance

DÉPENSES DES MEMBRES / Member Expenses

Annexe 2Appendix 2

ÉTATS FINANCIERS VÉRIFIÉS 2013	2013 Audited Financial Statements
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MESSAGE DU PRÉSIDENT

C'est avec plaisir, à titre de Président de la Commission de services régionaux 2, maintenant la Commission de services régionaux Restigouche, que je vous présente notre premier rapport annuel.

La première année a été un processus de transition et d'apprentissage. Nous sommes devenus plus familier et impliqués avec le mandat et les services de cette nouvelle commission. C'est quand même très nouveau de regrouper tous les maires et des présidents des Districts de services locaux (DSL) pour gouverner une commission régionale.

L'une de nos premières tâches a été l'embauche d'une directrice générale pour la gérance et l'administration journalière de la Commission. Betty-Ann Fortin a pris le poste en janvier 2013 suite à près de 30 ans d'implication au développement économique régional.

Nous avons adopté des règlements administratifs procéduraux pour nous permettre des modalités de fonctionnement claires la CSR.

Les membres du conseil d'administration ont eu l'occasion de rencontrer l'Hon. Bruce Fitch, Ministre de l'Environnement et des gouvernements locaux (EGL) du temps, pour discuter des rôles et responsabilités de la nouvelle commission.

Je peux vous exprimer, sans équivoque, que les membres prennent cette commission très sérieusement. Nous la décrivons comme un gouvernement régional sans pouvoir de taxation. Entre autre, la Commission a été clair avec le gouvernement, nous voulons être informé, consulté et impliqué concernant tout changement ou programme qui affecte notre région.

Après avoir opérer initialement comme "CSR2", les membres ont choisi "Restigouche" comme le nom qui identifiait mieux la région. La demande de changement à été soumise au gouvernement et la modification a récemment été acceptée.

CHAIRMAN'S MESSAGE

As Chairman of the Regional Service Commission 2, now the Restigouche Regional Service Commission, I am pleased to present our first annual report.

Our first year has been a learning process and a transition. We have become more familiar and involved with the mandate and services of this new Commission. It is in fact quite new to have all mayors as well as Chairs of Local Service Districts (LSD) governing a regional commission.

One of our first tasks was to hire an executive director to take care of the day to day operations of the Commission. Betty-Ann Fortin took over the position in January 2013 after nearly 30 years of involvement in regional economic development.

Procedural by-laws were adopted for the RSC, thus ensuring clear operational guidelines.

Our Board members had the opportunity to meet with Hon. Bruce Fitch, then Minister of Environment & Local Government (ELG) to discuss roles and responsibilities of the new commission.

I can assure you, without a doubt, that our members take this Commission very seriously. We describe the Commission as a regional government with no taxation power. The Commission has made it clear to government that it wants to be informed, consulted and involved regarding any changes or programs that affect our region.

After operating initially as "RSC2", the members chose "Restigouche" as the name that better represents the region. We requested this change to government and the amendment to legislation was recently adopted.

Afin de garder une communication ouverte entre les CSRs et le ministère de l'EGL, les Présidents ont eu l'occasion, à trois reprises, de rencontrer le Ministre pour discuter du progrès et pour recommander des améliorations ou changements.

Au cours de l'année, notre Conseil d'administration a tenu 9 réunions régulières avec un taux de présence de pratiquement 100% (voir tableau en annexe pour détails).

Afin de traiter de divers sujets plus profondément, nous avons également formé quelques comités de travail, soit :

- Recyclage /Renouvellement de l'entente avec Red Pine (7 rencontres)
- Finances (2 rencontres)
- Tourisme *
- 2 comités sur la Police (iniquité et contrats de service) (1 rencontre) *
- Développement économique (1 rencontre avec le sous ministre adjoint et membres de son personnel).

* NOTE : Certains comités ont seulement été formés à la fin 2013, alors les rencontres ont lieu en 2014

Nous sommes satisfaits d'avoir acquitté nos tâches d'après nos services mandatés, et vous pourrez constater les résultats des opérations dans les rapports de divisions des services d'urbanisme (aménagement) et de gestion des déchets solides.

Du côté urbanisme, après avoir mis en place un comité intérimaire responsable des fonctions du Comité consultatif en matière d'urbanisme (CCMU), à la fin 2013, nous avons adopté des règlements administratifs procéduraux qui reflètent la composition d'un comité de 10 membres représentant les 8 municipalités-membres ainsi que 2 représentants des DSLs. Je tiens à remercier les membres du comité intérimaire ainsi que les nouveaux membres du CCMU pour leur intérêt et leur contribution.

In order to keep an open line of communication between RSCs and the Department of ELG, RSC Chairpersons met on three occasions with the Minister to discuss progress, issues and to recommend any required changes.

Throughout the year, our Board of Directors held 9 regular board meetings, and board member attendance was nearly 100% (see table in appendix for details).

In order to deal with some topics more profoundly, various working committees were formed, namely:

- Recycling / Red Pine renewal (7 meetings)
- Finance (2 meetings)
- Tourism*
- 2 committees on Policing (inequity and service agreements) (1 meeting) *
- Economic Development (1 meeting was held with the Assistant Deputy Minister and staff).

* NOTE: Certain committees were only formed at the end of 2013 and therefore meetings were held in 2014

We are pleased to have fulfilled our tasks according to our mandated services, and the operational results of our Planning and Solid Waste divisions can be seen further in this report.

On the Planning side, after initially appointing an interim board to assume the Planning Review and Adjustment Committee (PRAC) functions, as of late 2013, we adopted procedural by-laws for the structure of a 10 member committee. The composition ensures representation from our 8 member municipalities as well as 2 members representing the rural area (LSDs). I want to thank both the interim board and the new PRAC members for their interest as well as their contribution.

Pour ce qui en est des déchets solides, après maintes discussions et longue réflexion, il a été convenu que la région veut aller de l'avant avec le recyclage, toutefois, nous devons bien analyser et prévoir les coûts des déchets solides ainsi que du recyclage avant de procéder. Le temps sera bientôt propice pour faire l'analyse car notre entente avec le site d'enfouissement de Red Pine est dû pour renouvellement à la fin 2014.

Au cours de l'année, notre rôle s'est clarifié au niveau des mesures d'urgences. Le ministère de Sécurité publique a fait l'embauche d'un coordonnateur régional qui travaille en collaboration étroite avec nous. Son rôle inclus l'appui aux municipalités afin de mettre à jour leur plan de mesure d'urgence, ainsi que l'élaboration d'un plan régional des mesures d'urgence.

Sans aucun doute, le service de police continue d'être un sujet d'ordre primordial. Au début de l'année, nous avons tenu une session d'information avec les représentants de Sécurité Publique et la GRC afin de mieux comprendre les ententes de service et la nouvelle formule de financement. Plus tard dans l'année, nous avons adressé l'iniquité dans la formule de péréquation. Ce sera un dossier à suivre.

Au niveau d'infrastructures régionales, nous avons développé une première définition de ce que nous considérons 'nouvelle' infrastructure régionale et tentons d'élaborer un inventaire des infrastructures existantes dans la région.

Du côté de collaboration régionale, nous avons :

- Entrepris certaines initiatives du côté du secteur touristique. Particulièrement, lors d'une table ronde avec le Ministre du tourisme en vue de réviser la Loi sur les parcs, nous avons proposé l'établissement d'une Agence type "Authority" pour superviser la gouvernance, la gestion et les investissements des parcs provinciaux de la région de la chaîne des Appalaches (région Restigouche). Nous avons invité nos députés à l'une de nos réunions pour les sensibiliser. L'Association touristique du Restigouche nous a souligné son appui pour ce dossier.

With respect to Solid Waste, after many discussions and much reflection, it was agreed that although the region wishes to move forward with door to door recycling, we must analyze and forecast the long term costs of both solid waste and recycling prior to proceeding, and since our agreement with the Red Pine landfill is due for renewal at the end of 2014, the time will soon be right to do so.

During the course of the year, our role with respect to Emergency Measures (EMO) became clearer. The Department of Public Safety hired a regional coordinator who works closely with us. His role includes support to municipalities to update their emergency measures plans, as well as the elaboration of a regional EMO plan.

Policing Service is and will continue to be a topic of utmost importance. At the beginning of the year, we held an information session with representatives from Public Safety and the RCMP in order to better understand the service agreements and the new funding formula. Later in the year, we addressed the inequity in the equalization formula. This will be an on-going file.

With respect to Regional Infrastructure, we developed a first definition of what we consider to be 'new' regional infrastructure and we are attempting the task of elaborating an inventory of existing infrastructure in the region.

Within our mandate of Regional Collaboration, we have:

- Undertaken some initiatives with respect to tourism. Most particularly, during a round table with the Minister of Tourism to review the Parks Act, we proposed the implementation of an Authority to oversee the governance, management and investments of provincial parks in the Appalachian Range region (Restigouche region). We invited our MLAs to one of our meetings to provide further clarification on the topic. The Restigouche Tourism Association has expressed support for our proposal.

- Formé un comité pour faire le suivi du potentiel pour les bateaux de croisières et la levée hôtelière
- coordonné une contribution financière de la part de 5 municipalités de plus de \$38,000 pour l'Aéroport régional de Charlo
- Offert un appui moral à deux projets
 - Relai St Maure Relay
 - Les Montagnards

Grâce à nos efforts communs et concertés, la région pourra bientôt bénéficier d'un poste en région pour un adjoint.e-gestionnaire de services locaux.

En conclusion je tiens à remercier les dirigeants d'Entreprise Restigouche. Suite à la fermeture de l'agence, ils ont contribué à la CSR des ameublements de bureau ainsi que du financement pour des activités de développement économique.

Je désire exprimer mon appréciation aux membres pour leur appui et collaboration au cours de l'année, à notre Directrice générale, qui a su prendre le leadership du côté administratif, et à tout le personnel de la Commission pour leur collaboration pendant cette transition.

Sur ce, je vous assure que la Commission de services régionaux continue à jouer son rôle important au niveau régional afin de nous permettre de profiter pleinement d'opportunités futures.

- Formed a committee to follow-up on cruise ship potential and the proposed accommodations levy
- Coordinated a financial contribution of more than \$38,000 from 5 municipalities for the Charlo Regional Airport
- Offered moral support to
 - Relai St Maure Relay
 - Les Montagnards

Thanks to our common and coordinated effort, the region will soon be able to benefit from a new position for an Assistant Local Service Manager.

In conclusion, I would like to express our thanks to Enterprise Restigouche who, at the time of their closure, contributed office and boardroom equipment to the RSC, as well as some funding for economic development activities.

I also wish to express my appreciation to the members for their support throughout the year as well as to our Executive Director for taking leadership on the administrative front, and to all the Commission's staff for their collaboration during this transition.

In closing, I want to assure you that the Restigouche Regional Service Commission will continue to play its important role at the regional level to allow this region to take full advantage of future opportunities.



Jean Paul Savoie
Président / Chairman

RAPPORT DE LA DIRECTRICE GÉNÉRALE

À titre de directrice générale de la CSR2, je suis ravi de vous offrir un aperçu des activités principales menées au cours de notre première année de fonctionnement sous l'égide d'une nouvelle Commission de services régionaux.

Au cours de cette première année, nous avons traité une variété de questions administratives compte tenu du fait que nous avons incorporé deux organismes existants sous le parapluie d'une nouvelle commission, ce qui a inclus des changements au niveau des objets suivants pour en nommer que quelques-uns:

- noms, institutions financières, le service de paie, les assurances, les fournisseurs, etc
- Règlements administratifs et modalités de fonctionnement, intégration de la loi d'Accès à l'information
- la consolidation des bénéfices, l'élaboration d'un manuel des ressources humaines, y compris les descriptions de poste, etc.

Quoique beaucoup de travail a été entrepris, il reste encore certaines tâches à compléter.

Un nouveau site web a été créé comportant des informations des commissions antérieures tout en fournissant des renseignements à l'égard de la CSR.

Nous avons mis en place de nouvelles procédures pour les appels d'offres afin de permettre un processus encore plus transparent et la reddition des comptes.

Une partie de mes fonctions a consisté à participer sur le conseil consultatif de développement économique de la région. Le conseil comprend 8 entrepreneurs de la région et a tenu 6 réunions pour identifier les priorités pour le Restigouche.

EXECUTIVE DIRECTOR'S REPORT

As Executive Director of the RSC2, I am delighted to provide an overview of main activities undertaken during our first year of operation under the auspices of a new Regional Service Commission.

Throughout this first year, we dealt with a variety of administrative issues considering the fact that we have incorporated two existing organizations under the umbrella of one new commission. This has included changes with respect to the following, to name but a few:

- names, financial institutions, payroll service, insurance, suppliers, etc
- Procedural by-laws, integration of Access to Information legislation
- the consolidation of benefits, elaboration of HR Manual including job descriptions, etc.

Although much work has been undertaken, there are still some tasks to complete.

A new website was created incorporating information from former commissions while providing information with respect to the RSC.

We have implemented new procedures for tendering request for proposals to allow a more transparent and accountable process.

Part of my function has included participation on the region's economic development advisory council. The council included 8 entrepreneurs from the region and held 6 meetings to identify priorities for Restigouche.

Au-delà de communiquer avec les membres du conseil d'administration, un élément clé de ce nouveau poste est de faciliter la communication à différents niveaux :

- avec les administrateurs municipaux/directions générales, j'ai eu l'occasion de rencontrer chaque administrateur, de plus, nous avons tenu des réunions de groupe sur les sujets suivants :
 - Mesures d'urgence
 - Budget
 - Recyclage / déchets solides
- J'ai également eu l'occasion de participer à une réunion du groupe consultatif des Districts de services locaux avec notre gestionnaire de services locaux. Un merci spécial à Lynn DeGrâce qui nous a épaulé au cours de l'année. On lui souhaite une bonne et heureuse retraite.
- Avec d'autres commissions, nous avons participé en collaboration avec le ministère d'EGL à des réunions mensuelles régulières avec tous les directeurs généraux des CSR au niveau provincial. Ces rencontres nous donnent l'occasion de partager les meilleures pratiques et de collaborer sur des initiatives, lorsque cela est possible. En fait, la première initiative conjointe a été l'élaboration d'un modèle de base pour un manuel de ressources humaines élaboré au bénéfice de dix (10) commissions.

J'ai initié la négociation d'une entente avec la Commission de services régionaux Chaleur pour les services géomatiques. Nous avons conclu une entente débutant en 2014.

La Commission de services régionaux fonctionne avec un budget d'un peu plus de 2,2 millions de dollars.

Le financement de la CSR est basé principalement sur les contributions des membres (municipalités et DSLs). Dans le cas des services corporatifs, la coopération et planification régionale, les municipalités et les DSLs contribuent d'après leur l'assiette fiscale et leur population.

In addition to communicating with Board members, a key component of this new position is communication at various levels:

- with municipal administrators & CAOs, I had the opportunity to meet with each administrator, and we also held group meetings on the following topics:
 - EMO
 - Budget
 - Recycling / solid waste
- I also had an opportunity to participate to a meeting with the Local Service Districts Advisory Group with our Local Service Manager. A special thank you to Lynn DeGrâce who supported us during the year. We wish her a very happy retirement.
- with other commissions, we have participated with the Department of ELG, at regular monthly meetings with all Executive Directors throughout the province. It provides an opportunity to share best practices and to partner on initiatives, when possible. As a matter of fact, one of our first joint initiatives was to have a template developed for an HR manual to the benefit of ten (10) commissions.

I initiated the negotiation of an agreement with the Chaleur Regional Service Commission for GIS services. We were able to conclude an agreement starting in 2014.

The Regional Service Commission operates with a budget of just over \$2.2 million.

Funding for the RSC is based mainly on contributions from members (municipalities and LSDs). In the case of corporate services, cooperative & regional planning, municipalities and LSDs' contributions are based on population and tax base.

Pour les services d'urbanisme, la contribution est fondée uniquement sur l'assiette fiscale.

Pour la Division des déchets solides, les revenus sont générés sur le frais de déversement des municipalités, DSLs, Première Nation, de particuliers et divers autres tels que les déchets industriels, commerciaux, de construction et de démolition, le recyclage, le fonds de fiducie pour l'environnement, etc.

For planning services, the contribution is based solely on tax base.

For the Solid Waste Division, revenue is generated based on the tipping fee, from municipalities, LSDs, First Nation, private users and various other such as industrial & commercial waste, construction & demolition waste, recycling, ETF funding, etc.

Je désire exprimer mon appréciation à tout le personnel, mais plus particulièrement les directeurs des deux divisions pour leur collaboration au cours de cette première année. Cela a été et est encore un processus d'apprentissage pour tous, et quoique nous avons accompli beaucoup de travail, il y en a encore d'autre à venir, toujours dans une atmosphère motivante et intéressante. Les rapports de chaque division se retrouvent dans les pages qui suivent.

Merci au personnel du ministère de l'Environnement et des gouvernements locaux pour leur appui et conseils.

Et, je remercie nos membres de la Commission et de notre Conseil d'administration pour leur collaboration et appui continu. J'ai bien hâte aux années à venir pour voir comment nous pouvons développer encore plus d'opportunités au niveau régional.

Respectueusement soumis,

I want to express my appreciation to all staff, but most particularly to the directors of both divisions for their collaboration throughout this first year. This has and still is most definitely a learning process for all, and although much work has been done, we still have more to do, but overall it is challenging and interesting. The reports from each division can be found in the next pages.

Thank you to the staff of the Department of Environment and Local Government for their support and guidance.

And I would also like to express my gratitude to the members of the Commission and our Board of Directors for their continued collaboration and support. I look forward to the coming years to see how we can develop more opportunities on a regional basis.

Respectfully submitted,



Betty-Ann Fortin
Directrice générale/Executive Director

Rapport de la Division d'urbanisme

Je suis heureux d'offrir un survol des activités et des réalisations de la Division d'urbanisme de la CSR2 pour l'année 2013.

La création de la nouvelle Commission de services régionaux le 1er janvier 2013, a entraîné des changements administratifs à la Division de l'urbanisme et a également vu des changements au niveau du territoire desservi, rajoutant ainsi la Communauté rurale de Kedgwick et le District de service local de Lorne et éliminant le service au DSL de St Quentin.

Nous sommes privilégiés que toutes les communautés de notre territoire s'approprient des services d'urbanisme et d'inspection de bâtiments par l'entremise de notre Commission.

Les principaux services de la Division de l'urbanisme se constituent de soutien à la planification pour les plans municipaux et ruraux, qui englobe l'appui aux conseils municipaux et aux districts de services locaux afin de mettre en place et modifier les outils de développement et de planification dans leurs communautés respectives; et, la fonction administrative qui englobe la responsabilité de s'assurer que les développements sont conformes aux plans, règlements et arrêtés qui sont en place, par l'entremise des services offerts par les techniciens, agents de développement/inspecteurs en bâtiments avec l'émission de permis de construction et les services d'inspection.

En ce qui concerne soutien à la planification :

- Certains progrès ont été réalisés sur les plans ruraux de Point La Nim et Dalhousie Junction
- Avec l'ajout de la Communauté rurale de Kedgwick à notre territoire, des rencontres ont eu lieu et des travaux ont également été

Planning Division Report

I am pleased to provide a highlight of the activities and accomplishments of the Planning Division of the RSC2 for 2013.

The inception of the new Regional Service Commission on January 1st 2013, brought about some administrative changes to the Planning Division and also saw changes to the territory serviced, thus adding the Kedgwick Rural Community and the Lorne Local Service District while eliminating service to the St Quentin LSD.

We are quite fortunate that all communities within our territory appropriate themselves with land use planning & building inspection services through our Commission.

The Planning Division's main services are comprised of Planning support for municipal and rural plans, which encompasses supporting municipal councils and the local service districts in order to set-up and modify development and planning tools in their respective communities; and, the administration function which encompasses the responsibility of ensuring that developments then conform to the by-laws, plans and regulations that are in place, through the services offered by the technicians, development officers/building inspectors with the issuance of building permits and provision of inspection services.

With respect to Planning Support:

- Progress was made on rural plans for Point La Nim and Dalhousie Junction
- With the addition of the Kedgwick Rural Community to our territory, meetings were held, and work has also been initiated on a

entrepris en vue d'élaborer une carte de zonage pour la Communauté rurale de Kedgwick. Des formats ont également été développés pour un nouveau plan rural.

- Un total de 13 arrêtés ont été préparés, 6 modifications aux plans et 7 modifications de zonage. (Voir le TABLEAU 1)

Au cours de l'année, nous avons également conclu un accord avec la CSR Chaleur afin de nous fournir une base de données comprenant différentes couches d'informations telles que les limites municipales et rurales, les propriétés, les routes, les photos aériennes, la topographie, l'hydrographie, etc. En partenariat avec notre fournisseur de services de géomatique, cette base de données permettra à la CSR plus de capacités à l'interne pour analyser les nombreuses composantes du territoire et de produire des cartes qui appuieront l'élaboration, la modification et la révision de plans. L'objectif à long terme est de poursuivre le développement de cette base de données et d'explorer les fonctions potentielles qu'elle peut offrir.

La fonction administrative de notre rôle nous donne la responsabilité de veiller à ce que les développements soient conformes aux règlements qui sont en place.

Au cours de 2013, 54 projets de lotissement ont été approuvés, impliquant la création de 78 nouveaux lots - 31 dans le secteur municipal et 47 dans les zones rurales (voir le TABLEAU 2 pour plus de détails).

zoning map for the Kedgwick Rural Community. Formats were also developed for a new rural plan.

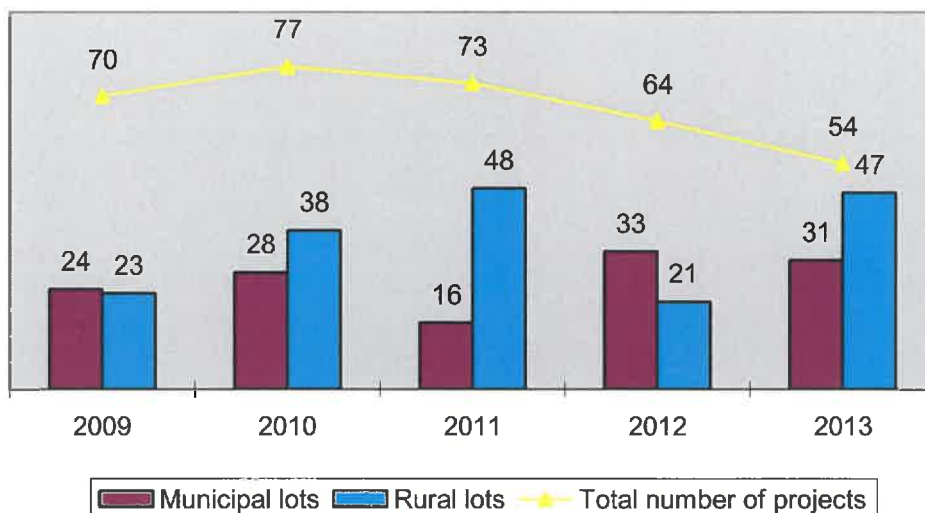
- A total of 13 by-laws were prepared, 6 plan amendments and 7 zoning by-law amendments. (SEE TABLE 1)

During the course of the year, we have also reached an agreement with the Chaleur RSC in order to provide our region with a database including various layers of information such as municipal and rural boundaries, properties, roads, aerial photos, topography, hydrography, etc. In partnership with our geomatic information services (GIS) provider, this database will allow the RSC more hands-on capacity to analyze the many components of the territory and produce maps that will support the preparation, modification and revision of plans. The long term goal is to continue building this database and explore the potential functions it can offer.

The administrative function of our role provides us with responsibility of ensuring that developments conform to regulations that are in place.

During 2013, 54 subdivision projects were approved, involving the creation of 78 new lots – 31 in the municipal sector and 47 in rural areas (SEE TABLE 2 for further details).

SUBDIVISION PROJECTS - PROJETS DE LOTISSEMENT



Le processus de demande de permis de construction comprend deux rôles complémentaires:

- L'approbation des développements, s'assurant ainsi que les projets de développement respectent les arrêtés de la communauté où ils construisent ainsi que les règlements du code du bâtiment, et,
- Le service de l'inspection en bâtiment – les inspecteurs en bâtiments s'assurent que les projets de construction sont conformes au code du bâtiment

En 2013, 762 permis de construction ont été émis pour une valeur totale de construction de **\$93,818,849**

- Région municipale: 608 permis pour une valeur de \$90,254,962 (voir le TABLEAU 3 pour la répartition par communauté)
- Région rurale: 154 permis pour une valeur de \$3,563,887 (voir le TABLEAU 4 pour la ventilation par paroisse)

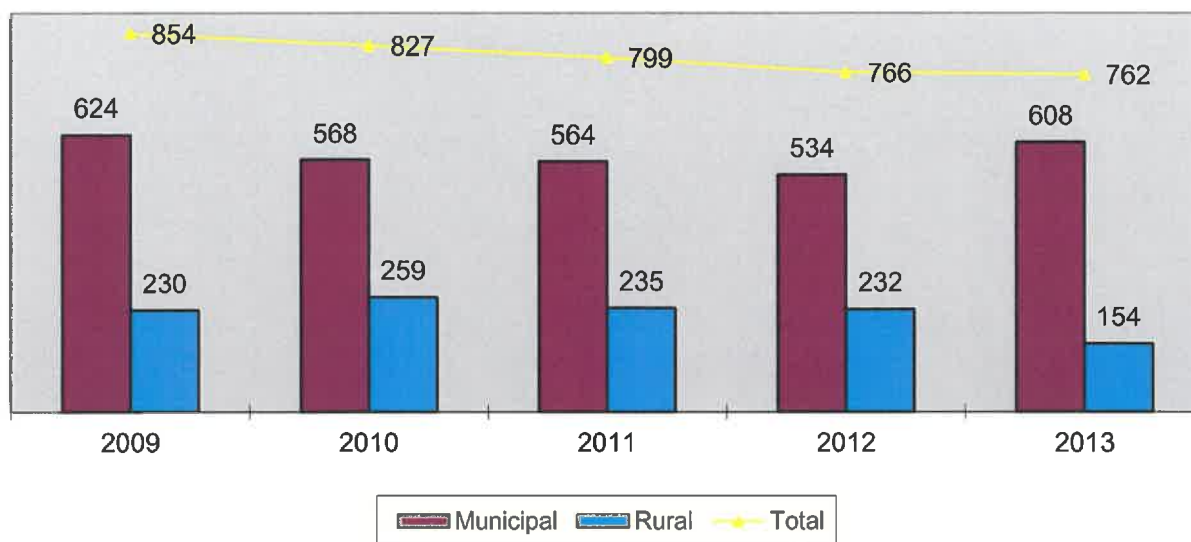
The building permit application process consists of two complimentary roles:

- The approval of developments, thus ensuring that development projects respect the by-laws of the community where they are building as well as building code regulations, and
- The building inspection service - building inspectors ensure that construction projects conform to building codes

In 2013, 762 building permits were issued representing a total construction value of **\$93,818,849**

- Municipal region: 608 permits for a value of \$90,254,962 (SEE TABLE 3 for breakdown per municipality)
- Rural region: 154 permits for a value of \$3,563,887 (SEE TABLE 4 for breakdown per parish)

BUILDING PERMITS - PERMIS DE CONSTRUCTION



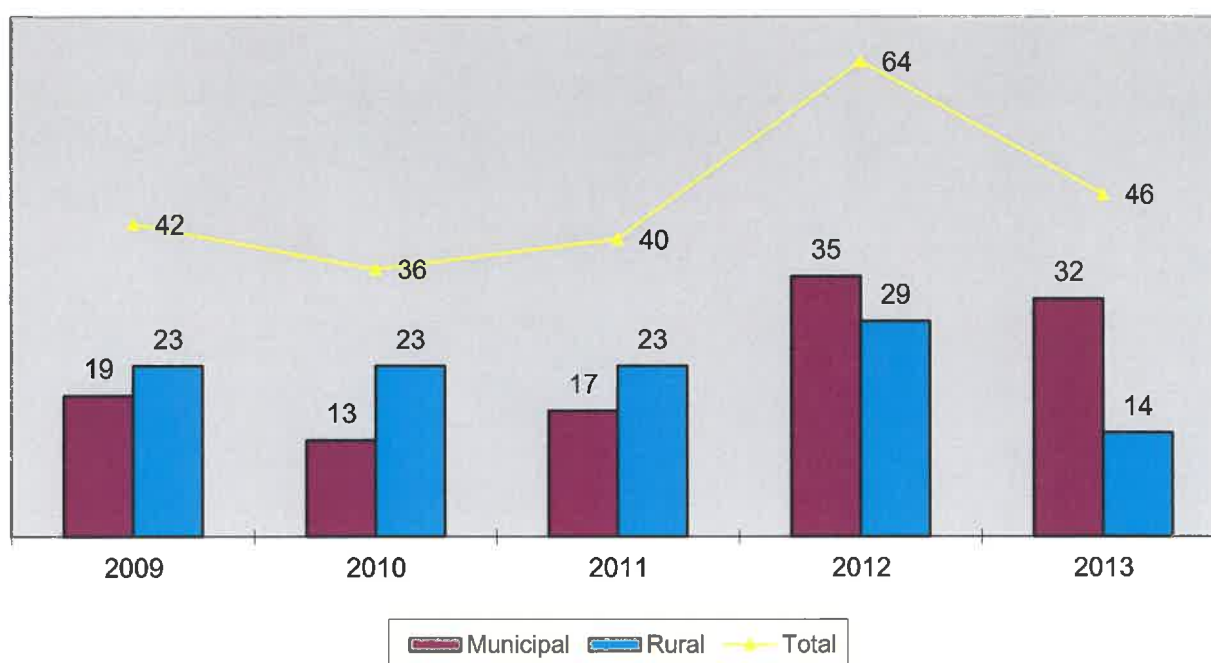
La région a bénéficié de 46 nouveaux immeubles résidentiels

- 32 dans les municipalités et 14 dans les communautés rurales

The region has benefited from 46 new residential properties

- 32 in municipalities and 14 in rural communities

HOUSING STARTS - MISES EN CHANTIER RÉSIDENTIEL



Pour s'assurer que les développeurs sont en conformité avec les plans municipaux/ruraux et les arrêtés de zonage, un total de 35 confirmations de zonage ont été réalisées, permettant ainsi aux projets de procéder :

- 5 Village d'Atholville
- 1 Village de Balmoral
- 9 Ville de Campbellton
- 1 Village de Charlo
- 6 Ville de Dalhousie
- 1 Village d'Eel River Crossing
- 2 Village de Tide Head
- 10 Secteur rural

Le nouveau modèle de la Commission de services régionaux, a suscité la mise en place d'un comité consultatif en matière d'urbanisme (CCMU) qui s'acquitte des fonctions consultatives et décisionnelles tel que stipulé dans la Loi sur l'urbanisme.

La liste des membres qui ont formé le CCMU provisoire pour 2013 se retrouve à la prochaine page. Les membres du CCMU se sont réunis à dix (10) reprises et traités de soixante-huit (68) dossiers/cas (voir TABLEAU 5 pour plus de détails):

- 9 cas traitant avec des opinions aux conseils municipaux
- 52 questions liées aux arrêtés de zonage et de règlements
- 7 plans de lotissement

Nous tenons à exprimer notre gratitude aux membres du temps pour leur dévouement et les remercier pour le travail accompli au cours de la transition.

To ensure that developers are in compliance with municipal/rural plans and zoning by-laws, a total of 35 zoning confirmations were completed, thus allowing projects to move forward:

- 5 Village of Atholville
- 1 Village of Balmoral
- 9 City of Campbellton
- 1 Village of Charlo
- 6 Town of Dalhousie
- 1 Village of Eel River Crossing
- 2 Village of Tide Head
- 10 Rural sector

The new Regional Service Commission model, has brought about the establishment of a Planning Review and Adjustment Committee (PRAC) to deal with advisory and decision-making functions as specified in the Community Planning Act.

The list of PRAC committee members for 2013 can be found on the next page. The PRAC members met on ten (10) occasions and dealt with sixty-eight (68) cases/files (SEE TABLE 5 for details):

- 9 cases dealing with views to municipal councils
- 52 queries linked to the zoning by-laws and regulations
- 7 subdivision plans

We would like to express our appreciation to the past members for their dedication and thank them for the work accomplished during the transition.

Comité consultatif en matière d'urbanisme 2013 Planning Review and Adjustment Committee

Membre/Member	Présence / Attendance	Per Diem payé/paid	Expenses paid Dépenses payées	TOTAL
Laurent Bujold (Président/Chairman)	8/10	\$600	\$177.	\$ 777.
Jacques Boulay	6/10	\$450	\$295.	\$ 745.
Gerry Dumont	8/10	\$600	\$0	\$ 600.
Albert Gauvin	9/10	\$675	\$258.	\$ 933.
Dorothy Hamilton	5/10	\$375	\$111.	\$ 486.
Alida Léveillé-Brown	10/10	\$750	\$0	\$ 750.
Fidèle Maltais	7/10	\$525	\$149.	\$ 674.
Robert Murray	8/10	\$600	\$105.	\$ 705.
Donald Savoie	9/10	\$675	\$214.	\$ 889.
Kenneth Savoie	9/10	\$675	\$199.	\$ 874.
		\$5,925	\$1,508.	\$7,433.

Dernier point, mais non le moindre, au personnel de la Division de l'urbanisme, qui en dépit de l'inconnu en ce qui concernait la transition, ont fièrement continué à travailler avec attention et de façon cohérente, toujours en vue d'assurer et d'améliorer les services dans la région, je tiens à leur exprimer mes plus sincères remerciements pour leur collaboration continue.

Last but, certainly not least, to the staff of the planning division, who in spite of the unknown in regards to the transition, proudly continued to work diligently in an effort to consistently ensure and enhance planning services in the region, I would like to express most sincere appreciation for their continued collaboration.

**Jason Bernachez, Directeur / Director
Services d'urbanisme / Planning Services**

TABEAU 1 – Rédaction d'arrêtésTABLE ! – By-law Drafting

	Plan	Zoning/ Zonage	Total
Balmoral	2	-	2
Campbellton	3	4	7
Dalhousie	1	2	3
Eel River Crossing	-	1	1
TOTAL	6	7	13

TABLEAU 2 – Projets de lotissement

TABLE 2 – Subdivision projects

	PROJECTS/ PROJETS	LOTS	PARCELS/ PARCELLES
MUNICIPAL:			
Atholville	7	5	3
Campbellton	9	11	3
Charlo	13	11	8
Dalhousie	3	4	2
Eel River Crossing	4	1	4
Tide Head	2	1	1
TOTAL MUNICIPAL	38	33	21
RURAL:			
Colborne (P)	1	1	1
Dalhousie (P)	1	1	0
Dundee	1	0	1
Eldon (P)	1	1	0
Glen Levit	1	1	0
Grimmer (P)	5	4	1
McLeods	1	1	1
St-Arthur	1	0	1
St-Martin de	2	2	0
Restigouche			
St-Quentin (P)	11	10	3
Val D'Amours	1	0	1
TOTAL RURAL	26	21	9
TOTAL DISTRICT	64	54	30

TABLEAU 3 – Permis de Construction (municipalités) TABLE 3 – Building Permits (municipalities)

	Atholville		Balmoral		Campbellton		Charlo		Dalhousie		Eel River Cr.		Tide Head		Kedgwick		Total Municipal	
	no.	val.(\$)	no.	val.(\$)	no.	val.(\$)	no.	val.(\$)	no.	val.(\$)	no.	val.(\$)	no.	val.(\$)	no.	val.(\$)	no.	val.(\$)
Residential / Résidentiel	3	525,225	7	1,600,000	5	917,000	2	230,000	1	130,000	1	80,000	3	885,000	10	1,884,000	32	6,251,225
	47	246,200	58	620,000	139	1,810,130	38	185,050	78	402,545	30	222,000	19	260,900	61	389,300	470	4,136,125
Commercial / Commercial	1	150,000	0	0	1	300,000	0	0	1	1,120,000	2	70,000	0	0	0	0	5	1,640,000
	12	488,543	5	6,950	24	1,321,700	2	6,400	6	52,200	0	0	0	0	5	238,858	54	2,114,651
Institutional / Institutionnel	0	0	0	0	1	74,200,000	0	0	0	0	0	0	0	0	0	0	1	74,200,000
	4	248,823	2	14,500	2	100,698	0	0	8	863,000	0	0	0	0	6	268,100	22	1,495,121
Industrial/el Modification	0	0	1	300	0	0	0	0	0	0	0	0	0	0	0	0	1	300
	0	0	0	0	3	210,400	0	0	3	32,640	1	400	0	0	0	0	7	243,440
Infrastructure Modification	0	0	0	0	1	300	0	0	0	0	0	0	0	0	0	0	1	300
	0	0	0	0	0	0	1	70,000	0	0	0	0	0	0	1	43,000	2	113,000
	0	0	1	1,000	0	0	8	33,300	0	0	0	0	0	0	2	26,500	11	60,800
Other / Autre	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	1	0
	67	1,658,791	74	2,242,750	176	78,860,228	52	524,750	98	2,600,385	34	372,400	22	1,145,900	85	2,849,758	608	90,254,962

TABLEAU 4 – Permis de Construction (Rural et Total) TABLE 4 – Building Permits (Rural & Total)

	Chaleur		Dalhousie		Balmoral		Addington		Eldon		Lorne		Total				Total REGION	
	P	val.(\$)	P	val.(\$)	P	val.(\$)	P	val.(\$)	P	val.(\$)	P	val.(\$)	no.	val.(\$)	no.	val.(\$)	no.	val.(\$)
Residential Résidentiel	no.	val.(\$)	no.	val.(\$)	no.	val.(\$)	no.	val.(\$)	no.	val.(\$)	no.	val.(\$)	no.	val.(\$)	no.	val.(\$)	no.	val.(\$)
	2	168,000	5	859,000	1	25000	5	707940	0	0	1	13,000	14	1,772,940	32	6251225	46	8024165
	13	79,800	35	479,430	2	23000	67	700202.5	7	14950	3	6,000	127	1,303,383	470	4136125	597	5439507.5
Commercial Commercial	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5	1640000	5	1640000
	1	31,659	0	0	1	205000	1	1000	1	60000	0	0	4	297,659	54	2114651	58	2412310
Institutional Institutionnel	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	74200000	1	74200000
	0	0	0	0	0	0	1	8755	0	0	0	0	1	8,755	22	1495121	23	1503876
Industrial/el	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	300	1	300
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	7	243440	7	243440
Parc/Park	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	300	1	300
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	113000	6	266500
Infrastructure	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	300	1	300
	0	0	1	1,500	0	0	1	75000	2	77000	0	0	4	153,500	2	113000	6	266500
Cottage Chalet	0	0	2	25,400	0	0	0	0	0	0	0	0	2	25,400	11	60800	13	86200
Other /Autres	0	0	1	2,000	0	0	0	0	1	250	0	0	2	2,250	1	0	3	2250
	16	279,459	44	1,367,330	4	253,000	75	1,492,898	11	152,200	4	19,000	154	3,563,887	608	90,254,962	762	93,818,849

NOTE:

CHALEUR includes/inclus DSL/LSD Chaleur
 DALHOUSIE includes/inclus DSL/LSDs Dalhousie Junction, Dundee, McLeods, Point la Nim
 BALMORAL includes/inclus DSL/LSDs St Maure & others/autres
 ADDINGTON includes/inclus DSL/LSDs Glencoe, Glenelit, Flatlands, Val d'Amours, St-Arthur
 ELDON includes/inclus DSL/LSDs Eldon, Dawsonville, Mann's Mountain, Saint Jean Baptiste, Upsalquitch, Robinsonville, Menneval
 LORNE includes/inclus DSL/LSD Lorne

TABLEAU 5 – Résolutions du CCMU..... TABLE 5-PRAC Resolutions

	Atholville	Balmoral	Campbellton	Charlo	Dalhousie	Eel River	Kedgwick	Tide Head	Rural	TOTAL
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ADVISORY FUNCTIONS / FONCTIONS CONSULTATIVES

By-law / Arrêté	0	2	4	0	2	1	0	0	0	9
	0	2	4	0	2	1	0	0	0	9

ADJUSTMENT FUNCTIONS / FONCTIONS D'AJUSTEMENT

Zoning / Zonage

Lot occupancy / Occupation de lot	1	-	4	-	-	--	-	-	-	5
Substandard lot dimensions / Dimensions du terrain non-conforme à la norme	3		3-	-	-	-	-	-	-2	8
Building or structure dimensions / Dimensions de bâtiment ou construction	1	-	3	-	-1	-	-	-	1	6
Set-back / Recul	4	-	11	-	3	-	-	-	1	19
Building or structure height / Hauteur de bâtiment ou construction	1	-	-	-	-	-	-	-	1	2
Sign dimensions / Dimensions d'enseigne	-	-	2	-	-	-	-	-	-	2
Conditional use / Usage conditionnel	-	-	1	1	-	-	-	-	-	2
Similar use / Usage semblable	3	-	2	-	-	3	-	-	-	8
Total	13	0	26	1	4	3	0	0	5	52

Subdivisions / Lotissements

Lot dimensions / Dimensions de lot	-	-	3	-	-	-	-	-	4	7
Total	0	0	3	0	0	0	0	0	4	7

GRAND TOTAL

13	2	33	1	6	4	0	0	0	9	68
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Rapport de la division des déchets solides

En tant que gérant de la division des déchets solides de la Commission de services régionaux 2, il me fait plaisir de vous présenter le rapport des faits saillants de la Division pour 2013.

La création de la RSC2 a vu le territoire couvert par la division en ajoutant la Communauté rurale de Kedgwick et le DSL de Grimmer, à compter de février 2013.

La CSR2, Division des déchets solides, exploite la station de transfert Restigouche, effectuant ainsi le transfert de déchets solides de la région au site d'enfouissement Red Pine à Allardville et les matières recyclables vers le Centre de récupération à Rimouski.

En 2013, la station de transfert de Restigouche a fonctionné avec un frais de déversement de \$88,58 et nous avons traité plus de 18,000 tonnes de matériaux (voir TABLEAU A).

Autres revenus sont générés par :

- Frais pour la vérification de poids (pesée)
- Recyclage *
- Produits blancs avec/sans fréon

** Recyclage comprend les recettes provenant du Conseil Atlantique des produits laitiers & l'association des concessionnaires de produits laitiers du NB, la vente des métaux, ainsi que du Centre de récupération de la Péninsule (Rimouski).*

Grâce aux efforts des employés de la division qui se sont attardés au triage des divers métaux à partir des déchets reçus, plus de 242 tonnes de métal ont été détournées de l'enfouissement et vendues.

Le TABLEAU B démontre les détails du tonnage recueilli grâce au programme de recyclage volontaire par l'entremise des 14 grands conteneurs communautaires bleus placés à travers la région. En 2013, nous avons recueilli plus de 411 tonnes de produits recyclables qui ont été transportés dans un établissement de récupération de matériaux à Rimouski.

Solid Waste Division Report

As Manager of the Solid Waste Division of the Regional Service Commission 2, I am pleased to report the highlights of the Division for 2013.

The foundation of the RSC2 has seen the territory covered by the division by adding the Kedgwick Rural Community and the LSD of Grimmer, starting in February 2013.

RSC2, Solid Waste Division, operates the Restigouche Transfer Station, thus transferring the area's solid waste to the Red Pine Landfill in Allardville and recyclable matter to the Centre de recuperation in Rimouski.

In 2013, the Restigouche Transfer station operated with a tipping fee of \$88.58 and we handled over 18,000 tons of material (see TABLE A).

Other revenue is generated through:

- Check weight (scale)
- Recycling*
- White Goods with/without Freon

** Recycling includes revenue from Atlantic Dairy Council and the NB Milk Dealers Association, the sale of Metals, as well as the Centre de récupération de la Péninsule (Rimouski).*

Thanks to the efforts of the division's employees who sort metals from waste received, 242 tons of metal were diverted from the land fill and sold.

TABLE B demonstrates the details of the tonnage collected through the voluntary recycling program through the 14 large blue community containers placed throughout the region. In 2013, we collected over 411 tons of recyclable products which were transported to a materials recovery facility in Rimouski.

En collaboration avec les membres de la CSR et les administrateurs municipaux, nous avons tenu plusieurs rencontres en ce qui concerne le recyclage porte à porte. Nous espérons pouvoir concevoir ce projet en 2014 pour implantation n 2015. C'est une question de coûts à long terme. Toutes les personnes impliquées voudraient aller dans cette direction, cependant, le coût est fondamental. Nous serons alors en meilleure position pour évaluer les options de recyclage, lorsque l'entente pour les déchets solides avec le site d'enfouissement Red Pine sera conclue.

Une partie de notre rôle est aussi de promouvoir la réduction des déchets et l'élimination appropriée, ainsi que la sensibilisation au recyclage.

Une fois de plus cette année, grâce à une contribution financière du Fonds de fiducie pour l'environnement du Ministère de l'environnement, nous avons tenu deux collectes demi-journée de déchets dangereux des ménages. Nous avons recueilli près de 16 tonnes au cours de nos jours de collecte le 14 septembre à Campbellton et 15 septembre à Dalhousie. VOIR TABLEAU C - pour les détails.

Afin de se tenir au courant des initiatives et tendances de réacheminement des déchets et de recyclage, je participe également à Recycle NB.

Je tiens à remercier les employés de la Division pour leur dévouement ainsi que le conseil d'administration et les employés de la CSR pour leur soutien et leur collaboration tout au long de l'année.

In collaboration with RSC members and municipal administrators, we have held several meetings with regards to household door to door recycling and are hopeful to be able to settle this project later in 2014 for implementation in 2015. It's a question of long term costs. Everyone involved wants to see this project move forward, however, the issue of cost is fundamental. We will be in a better position to evaluate recycling options once our agreement for solid waste with the Red Pine Landfill is concluded.

Part of our role is also to promote reduction of waste and proper disposal, as well as awareness for recycling.

Once again this year, thanks to a financial contribution from the Department of Environment's Environmental Trust Fund, we held two half-day collections of household hazardous waste. We collected close to 16 tons during our collection days on September 14th in Campbellton and September 15th in Dalhousie. SEE TABLE C – for details.

In order to keep abreast of waste diversion & recycling initiatives and trends, I also participate to Recycle NB.

I want to thank the Division's employees for their dedication as well as the Board of directors and employees of the RSC for their support and continued collaboration throughout the year.

Ian Comeau, Manager/Gérant
Solid Waste Division des déchets solides

CSR 2 RSC - Solid Waste DIVISION Déchets Solides

RAPPORT DU TONNAGE REPORT 2013

Residential Solid Waste/Déchets Solides Résidentiels		Population	Kg Per Capita
Atholville	436.03	1237	352.5
Balmoral	565.87	1719	329.2
Campbellton	2,674.74	7385	362.2
Charlo	495.46	1324	374.2
Dalhousie	1,239.67	3512	353.0
Eel River Crossing	435.73	1209	360.4
Tide Head	334.14	1036	322.5
Comm. Rurale de Kedgwick	361.12	2027	178.2
TOTAL Municipal			6,542.76
LSD's / DSL's	2,753.76	7633	360.8
Eel River Bar	167.27	320	522.7
TOTAL DSLs/LSDs & Premières Nations/First Nation			2,921.03
TOTAL Résidentiel/Residential			9,463.79
Déchets Commerciaux / Commercial Waste	4,200.41		
Déchets C & D Waste	4,632.35		
TOTAL – ICI / C & D			8,832.76
TOTAL			18,296.55
Recyclage / Recycling	411.66		
TOTAL			18,708.21
			Tons / Tonnes

TABLEAU B TABLE B

RECYCLABLES Container Locations Emplacement des Conteneurs	Tonnage 2013
Atholville	21.74
Balmoral	26.65
Campbellton (Arran)	91.22
Campbellton (Matheson)	36.25
Charlo	26.68
Dalhousie (Blanchard)	55.50
Dalhousie (Victoria)	53.07
Eel River Crossing	17.51
Tide Head	26.20
Nash Creek	17.02
Val d'Amours	13.67
St Arthur	7.45
Dundee	9.30
Eel River Bar	9.40
TOTAL	411.66

HOUSEHOLD HAZARDOUS WASTE DÉCHETS DANGEREUX RÉSIDENTIELS

Summary Sommaire	Sept. 14 th Campbellton	Sept. 15 th Dalhousie	Total 2013	Tonnage 2013
Location / Endroit	2013 City Centre Mall	2013 Darlington Mall	NA	
No. Vehicles / Véhicules	256	291	547	
Large Propane Tanks Réservoirs de Propane	55 (20lbs)	56 (20lbs)	111	1.0060271
Réservoirs Propane Tanks	35	46	81	
Car Batteries de véhicules	16	27	43	
Oil in Litres Huile en litres	750 (1,150 lbs)	925 (1,325 lbs)	1,675	1.12
Paint in litres Peinture en litres	4400 (8,255 lbs)	5700 (9,665 lbs)	10,100	8.07 (17,918 lbs)
Old Gas / Essence (litres)	150	125	275	0.09
Small/Petites Batteries	412 lbs	294 lbs	706 lbs	0.32
E-Waste Déchets Electroniques	1.25 TNS	3.17 TNS	4.42 TNS	4.42
Écrans / Screens (lbs)	60 1800	156 4680	216 6480	
TV's	41	62	103	
Others / Autres	16	37	53	
Garbage/Déchets	0.35	0.32		0.67

Tons/Tonnes **7.57 tns** **8.13 tns** **15.70 tns** **15.70**

2012 6.45 Tns 7.01 Tns 13.46

Annexe 1Appendix 1

CSR 2 – RSC 2

RÉGION & COMMUNAUTÉS DESSERVIES / Region & Communities served

MANDAT et SERVICES / Mandate and Services

ORGANIGRAMME / Organizational Chart

CONSEIL D'ADMINISTRATION / Board of Directors

PRÉSENCES / Attendance

DÉPENSES DES MEMBRES / Member Expenses

COMMISSION DE SERVICES RÉGIONAUX 2

RESTIGOUCHE

REGIONAL SERVICE COMMISSION 2



POPULATION: 27,082
(RECENSEMENT 2011 CENSUS)

ASSIETTE FISCALE 2013 TAX BASE
\$1,477,360,850

TERRITOIRE DESSERVI / TERRITORY SERVED:

MUNICIPALITÉS/MUNICIPALITIES: ATHOLVILLE . BALMORAL . CAMPBELLTON . CHARLO .
DALHOUSIE . EEL RIVER CROSSING . TIDE HEAD

COMMUNAUTÉ RURALE / RURAL COMMUNITY: KEDGWICK

DISTRICTS DE SERVICES LOCAUX / LOCAL SERVICE DISTRICTS:

PAROISSE ADDINGTON PARISH — PAROISSE BALMORAL PARISH — BALMORAL-ST. MAURE — BLAIR ATHOL —
CHALEUR — PAROISSE DALHOUSIE PARISH — DALHOUSIE JUNCTION — DUNDEE — PAROISSE ELDON PARISH
— FLATLANDS — GLENCOE — LORNE — MANN'S MOUNTAIN — MCLEODS — MENNEVAL — POINT LA NIM — ST.
ARTHUR — ST JEAN BAPTISTE DE RESTIGOUCHE — VAL D'AMOURS — WHITE'S BROOK

MANDATE & SERVICES – MANDAT & SERVICES

Le **MANDAT** des commissions de services régionaux (CSR) est :

- Assurer ou faciliter la prestation de services obligatoires aux communautés
- Faciliter les ententes volontaires de service entre les communautés intéressées
- Servir de forum régional pour la collaboration entre les communautés concernant les questions régionales

La Commission offre les **SERVICES** suivants :

- **Aménagement local (urbanisme)**
La CSR offre des services d'aménagement du territoire à toutes les municipalités, communautés rurales et les districts de services locaux dans son territoire. Entre autres, elle offre un appui dans l'élaboration de plans, à leur gestion et leur application, à l'octroi de permis de construction, à l'inspection de bâtiments et à l'approbation de lotissements, ...
- **Gestion des déchets solides**
La CSR offre aux municipalités, aux communautés rurales et aux districts de services locaux de la région des services d'élimination des déchets solides. Ceci comprend: l'exploitation de la station de transfert, la coordination de divers programmes de recyclage et la manutention des déchets dangereux.

The **MANDATE** OF Regional Service Commissions (RSC) is to:

- Deliver or facilitate the delivery of the mandated services to communities
- Facilitate voluntary service arrangements among interested communities
- Act as a regional forum for collaboration among communities on regional issues

The Commission provides the following **SERVICES** :

- **Local Planning**
The RSC provides land use planning services to all municipalities, rural communities and Local service districts in its territory. This function includes providing support in the development of plans, the administration and enforcement of the plans, the issuance of building permits, conducting building inspections, and the approval of subdivisions, ...
- **Solid Waste Management**
The RSC provides solid waste disposal services to the Municipalities, Rural Communities and Local Service Districts within our region. This includes the operation of the transfer station, as well as the coordination of various recycling programs and the handling of hazardous waste.

- **Aménagement régional**

La commission de services régionaux sera chargée de l'élaboration d'un plan régional visant à mieux coordonner et gérer l'aménagement et l'utilisation des terres dans leur région respective. Plus particulièrement, le plan régional sera axé sur des stratégies qui privilégient des méthodes de développement durable, qui encouragent la coordination de l'aménagement entre les communautés, orientent l'emplacement des infrastructures importantes (routes principales, installations, sentiers) et qui améliorent la coordination du développement commercial et industriel. Le plan régional sera aussi un outil important pour mieux gérer, protéger et harmoniser les ressources et les paysages urbains et ruraux.

- **Collaboration régionale en matière de services de police**

La commission de services régionaux servira de tribune régionale pour évaluer l'efficacité des services de police. En outre, elle cernera les enjeux d'intérêt commun dans leur région respective et guidera l'établissement des priorités en matière de services de police.

- **Planification régionale des mesures d'urgence**

Par l'intermédiaire de la commission de services régionaux et en partenariat avec Sécurité publique (coordonnateur régional des mesures d'urgences), les municipalités, les communautés rurales et les districts de services locaux planifieront, coordonneront et mettront en commun les ressources afin d'assurer des interventions plus efficaces en cas d'urgence.

- **Regional Planning**

The Regional Service Commission is responsible for the development of a Regional Plan, the aim of which would be to better coordinate and manage development and land use within the region. More specifically, the Regional Plan will focus on strategies that focus on sustainable development practices, that encourage coordinated development between communities, that influence and guide the location of significant infrastructure (e.g., major roadways, facilities, trails), and that enhance coordination of commercial/industrial development. The Regional Plan will also serve as an important tool in better managing, protecting and harmonizing urban and rural landscapes and resources.

- **Regional Policing Collaboration**

The Regional Service Commission will serve as a forum through which the effectiveness and efficiency of policing services is reviewed and evaluated on a regional basis. In addition, the Commission will identify issues of common concern within the region and provide direction on priorities for policing services.

- **Regional Emergency Measures Planning**

In partnership with Public Safety (Regional EMO Coordinator), the Regional Service Commission will serve as the vehicle through which Municipalities, Rural Communities and Local Service Districts plan, coordinate and pool resources on a regional basis in order to enable more effective responses to emergency situations.

- **Planification des infrastructures régionales de loisirs, de culture et de sport, et partage des coûts de ces installations**

La CSR aura la responsabilité de faciliter la planification et le partage des coûts des nouvelles principales installations sportives, récréatives et culturelles de leur région respective.

Ce genre d'entente pourrait être établi par la commission sur une base régionale ou intrarégionale et pourrait couvrir les dépenses d'investissement initiales et les coûts d'exploitation permanents.

- **Collaboration relative aux questions régionales**

Un des rôles les plus importants de la commission de services régionaux consiste à collaborer pour prendre des décisions concernant les questions et les services régionaux.

La Commission peut également offrir d'autres services soit aux communautés membres ou sur une base sous-régionale.

- **Regional Sport, Recreational, and Cultural Infrastructure Planning and Cost-Sharing**

The RSC is responsible for facilitating the planning and cost-sharing of new major sport, recreational and cultural facilities within the region.

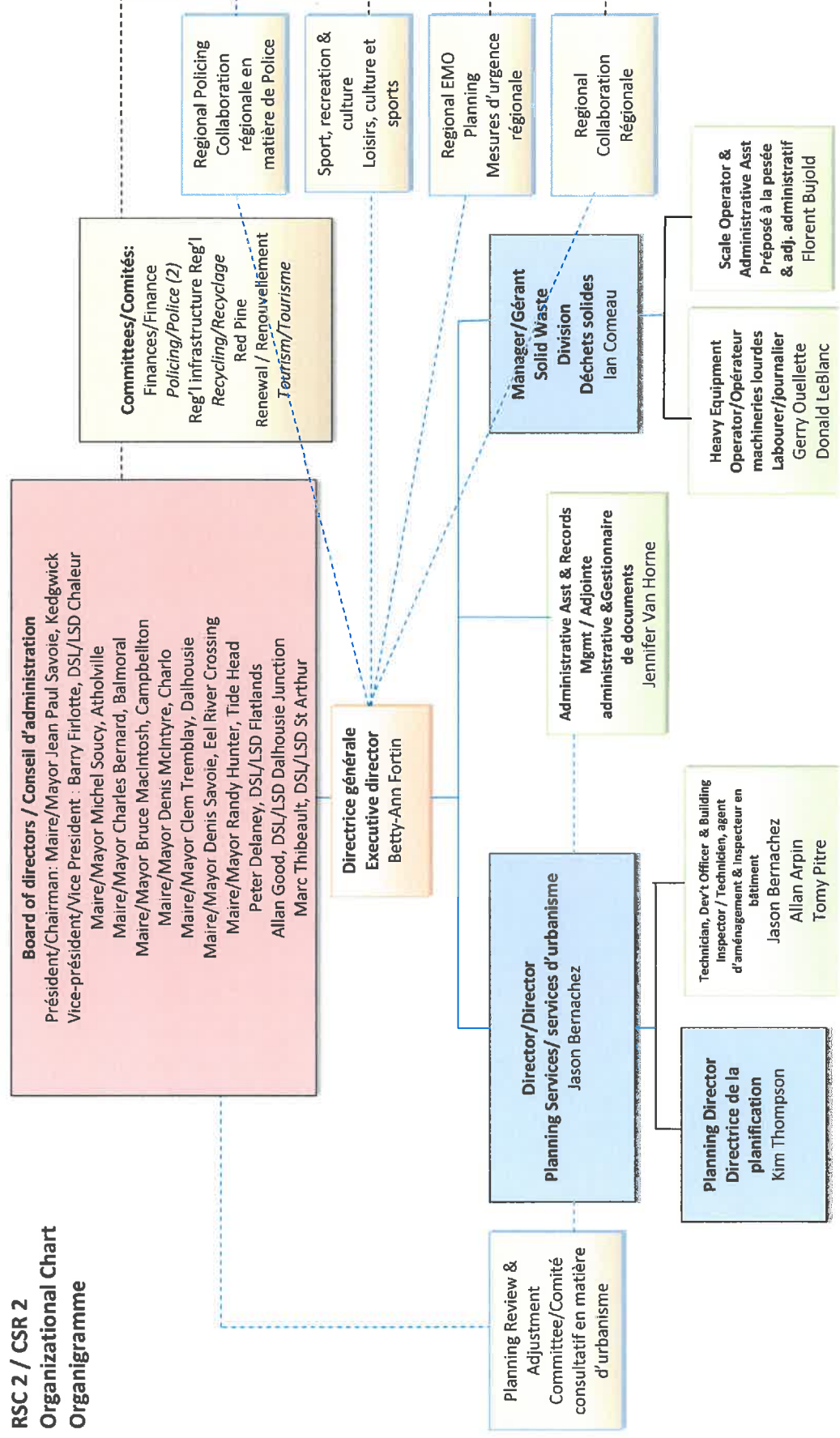
Agreements can be developed by the Commission on a fully regional or on a sub-regional basis and would cover both initial capital and ongoing operational costs.

- **Collaboration on regional issues**

One of the most important roles of the new Regional Service Commission is to collaborate on regional issues and service decisions.

The Commission can also provide other services as agreed to by the member communities on a regional or sub-regional basis.

RSC 2 / CSR 2 Organizational Chart Organigramme



MEMBRES - MEMBERS

Jean Paul Savoie, Président / Chairman
Barry Firlotte, Vice-président / Vice-Chair
Betty-Ann Fortin, Secrétaire de la Corporation / Corporate Secretary

MUNICIPALITÉS / MUNICIPALITIES

- **AtholvilleMaire/Mayor Michel Soucy**
- **Balmoral Maire/Mayor Charles Bernard**
- **Charlo Maire/Mayor Denis McIntyre**
- **Campbellton Maire/Mayor Bruce MacIntosh**
- **Dalhousie Maire/Mayor Clem Tremblay**
- **Eel River Crossing Maire/Mayor Denis Savoie**
- **Tide Head Maire/Mayor Randy Hunter**

COMMUNAUTÉ RURALE / RURAL COMMUNITY

- **Kedgwick Maire/Mayor Jean Paul Savoie**

DISTRICTS DE SERVICES LOCAUX / LOCAL SERVICE DISTRICTS

- **Chaleur Barry Firlotte**
- **Dalhousie Junction Allan Good**
- **Flatlands Peter Delaney**
- **St ArthurMarc Thibeault**

Gouvernance & Présences

La Commission de services régionaux opère sous la gouvernance d'un Conseil d'administration de 12 membres (maires et présidents de DSLs). Pendant l'année 2013, le Conseil a tenu 9 réunions régulières et vous verrez le rapport des présences ci-dessous.

Governance & Attendance

The Regional Service Commission is governed by a board of 12 directors (Mayors and LSD Presidents). During 2013, the Board held 9 regular board meetings and below is a status of attendance.

Membre / Member	Représentant/ Representing	Présence/Attendance
Jean-Paul Savoie (<i>Président/Chairman</i>)	Kedgwick	9/9
Barry Firlotte (<i>Vice président/Vice President</i>)	DSL/LSD	9/9
Michel Soucy	Atholville	7/9
Charles Bernard	Balmoral	8/9
Bruce MacIntosh	Campbellton	9/9
Denis McIntyre	Charlo	7/9
Clem Tremblay	Dalhousie	8/9
Denis Savoie	Eel River Crossing	9/9
Randy Hunter	Tide Head	8/9
Marc Thibeault	DSL/LSD	8/9
Allan Good	DSL/LSD	7/9
Peter Delaney	DSL/LSD	9/9
Remplaçant / Alternate		
Guy Landry	Balmoral	1/9
Gail Fearon	Dalhousie	1/9
Brad Mann	DSL/LSD	2/9
Maurice Power	Atholville	2/9
Gary Hickey	Tide Head	1/9

Dépenses des membres	Member Expenses
Vous trouverez ci-dessous, les détails des dépenses accordés aux membres qui incluent les honoraires et dépenses pour les réunions et comités.	Please find below the total honorariums and expenses paid to board members which includes meetings as well as committees.

Membre/Member	Per Diem payé/paid	Expenses paid Dépenses payées	TOTAL
Jean-Paul Savoie	\$ 2,438.	\$ 2,542.	\$ 4,979.
Barry Firlotte	\$ 1,688.	\$ 770.	\$ 2,457.
Michel Soucy	\$ 1,500.	\$ 21.	\$ 1,521.
Charles Bernard	\$ 1,188.	\$ 246.	\$ 1,434.
Bruce MacIntosh	\$ 1,313.	\$ 21.	\$ 1,333.
Denis McIntyre	\$ 938.	\$ 183.	\$ 1,120.
Clem Tremblay	\$ 1,188.	\$ 198.	\$ 1,386.
Denis Savoie	\$ 1,625.	\$ 328.	\$ 1,953.
Randy Hunter	\$ 1,125.	\$ 28.	\$ 1,153.
Marc Thibeault	\$ 1,125.	\$ 189.	\$ 1,314.
Allan Good	\$ 1,188.	\$ 156.	\$ 1,343.
Peter Delaney	\$ 1,313.	\$ 167.	\$ 1,480.
Remplaçant/Alternate			
Guy Landry	\$ 250.	\$ 49.	\$ 299.
Gail Fearon	\$ 125.	\$ 21.	\$ 146.
Brad Mann	\$ 250.	\$ 33.	\$ 283.
Maurice Power	\$ 250.	\$ 0	\$ 250.
Gary Hickey	\$ 125.	\$ 0	\$ 125.
	\$17,625.	\$ 4,950.	\$22,575.

Annexe 2	Appendix 2
ÉTATS FINANCIERS VÉRIFIÉS 2013	2013 Audited Financial Statements

REGIONAL SERVICE COMMISSION 2
CONSOLIDATED FINANCIAL STATEMENTS

**FOR THE YEAR ENDED
DECEMBER 31, 2013**



Allen, Paquet & Arseneau LLP

Chartered Accountants • Comptables agréés CA

REGIONAL SERVICE COMMISSION 2

Index

To the Consolidated Financial Statements

For the Year Ended December 31, 2013

	<u>Page</u>
Management's Responsibility for the Consolidated Financial Statements	1.
Independent Auditors' Report	2.
Consolidated Statement of Operations	3.
Consolidated Statement of Financial Position	4.
Consolidated Statement of Changes in Net Assets	5.
Consolidated Statement of Cash Flow	6.
Notes to the Consolidated Financial Statements	7 - 19.



Allen, Paquet & Arseneau LLP

Chartered Accountants • Comptables agréés CA



Allen, Paquet & Arseneau LLP

Chartered Accountants • Comptables agréés CA

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E3N 3G9

Partners / Associés

David L. Allen, C.A.

Yves Arseneau, C.A.

Tony Babin, C.A.

Alvin Bell, C.A.

Alain Pitre, C.G.A.

1.

REGIONAL SERVICE COMMISSION 2

Consolidated Financial Statements

Year ended December 31, 2013

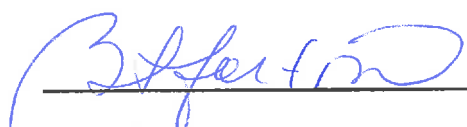
Management's Responsibility for the Consolidated Financial Statements

The accompanying consolidated financial statements of the Regional Service Commission 2 are the responsibility of management and have been prepared in compliance with legislation, and in accordance with Canadian public sector accounting standards established by the Public Sector Accounting Board of The Canadian Institute of Chartered Accountants. A summary of the significant accounting policies are described in Note 2 to the consolidated financial statements. The preparation of consolidated financial statements necessarily involves the use of estimates based on management's judgement, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

Management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the consolidated financial statements. These systems are monitored and evaluated by management.

Management reviews the consolidated financial statements and discuss any significant financial reporting or internal control matters prior to their approval of the consolidated financial statements.

The consolidated financial statements have been audited by Allen, Paquet & Arseneau LLP, independent external auditors appointed by Regional Service Commission 2. The accompanying Independent Auditors' Report outlines their responsibilities, the scope of their examination and their opinion on Regional Service Commission 2's consolidated financial statements.


Betty-Ann Fortin, Executive Director

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2.

INDEPENDENT AUDITORS' REPORT

To the Directors of
Regional Service Commission 2

Report on the Financial Statements

We have audited the accompanying consolidated financial statements of the Regional Service Commission 2, which comprise the consolidated statement of financial position as at December 31, 2013 and the consolidated statements of operations, changes in net assets and cash flow for the year ended December 31, 2013 and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian generally accepted accounting principles and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, these consolidated financial statements present fairly, in all material respects, the financial position of the Regional Service Commission 2 as at December 31, 2013 and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles as outlined in the Public Sector Accounting (PSA) Handbook.

Campbellton, NB

June 11, 2014

Allen, Paquet & Arseneau LLP
Chartered Accountants

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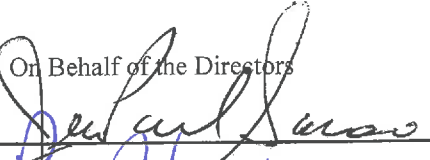
REGIONAL SERVICE COMMISSION 2
Consolidated Statement of Operations
For the Year Ended December 31

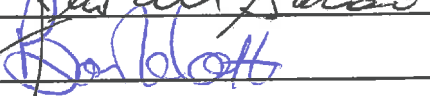
	2013	2013
	(Unaudited) Budget Note 12	Actual
REVENUE		
Co-operative and Regional Planning Services	\$ 33,000	\$ 48,491
Local Planning Services	454,370	434,254
Solid Waste Services	1,611,451	1,693,926
Interest Income	-	173
	2,098,821	2,176,844
EXPENDITURES		
Co-operative and Regional Planning Services	6,000	-
Corporate Services	135,000	138,337
Local Planning Services	454,036	414,867
Solid Waste Services	1,604,901	1,644,890
	2,199,937	2,198,094
ANNUAL DEFICIT	\$ (101,116)	\$ (21,250)
ACCUMULATED SURPLUS, Beginning of Year (note 2a)		1,033,260
ACCUMULATED SURPLUS, End of Year		\$ 1,012,010

REGIONAL SERVICE COMMISSION 2
Consolidated Statement of Financial Position

	December 31 2013	(Note 2a) January 1, 2013
FINANCIAL ASSETS		
Cash and Short Term Investments (Note 3)	\$ 400,035	\$ 379,570
Receivables		
General	150,621	124,878
Due from Federal Government (Note 4)	50,484	38,600
Due from Other Regional Service Commissions	36,462	29,169
	<u>\$ 637,602</u>	<u>\$ 572,217</u>
LIABILITIES		
Accounts Payable and Accrued Liabilities	\$ 122,174	\$ 113,754
Payable to the Department of Environment and Local Government	34,884	10,377
Long Term Debt (Note 5)	225,000	254,000
	<u>382,058</u>	<u>378,131</u>
NET ASSETS	<u>255,544</u>	<u>194,086</u>
NON-FINANCIAL ASSETS		
Tangible Capital Assets (Note 8)	1,123,269	1,123,269
Accumulated Amortization	(371,816)	(298,437)
	<u>751,453</u>	<u>824,832</u>
Prepaid Expenses	5,013	14,342
	<u>756,466</u>	<u>839,174</u>
ACCUMULATED SURPLUS	<u>\$ 1,012,010</u>	<u>\$ 1,033,260</u>

On Behalf of the Directors

 Director

 Director

REGIONAL SERVICE COMMISSION 2
Consolidated Statement of Changes in Net Assets
For the Year Ended December 31

2013

Annual Deficit (Page 3)	\$(21,250)
Amortization of Tangible Capital Assets	73,379
	52,129
Decrease in Prepaid Expenses	9,329
INCREASE IN NET ASSETS	61,458
NET ASSETS, Beginning of Year (Page 4)	194,086
NET ASSETS, End of Year	\$ 255,544

REGIONAL SERVICE COMMISSION 2
Consolidated Statement of Cash Flow
For the Year Ended December 31

2013

OPERATING TRANSACTIONS

Annual Deficit	\$(	21,250)
Amortization of Tangible Capital Assets		73,379
Receivables		
General	(	25,743)
Due from Federal Government	(	11,884)
Due from Other Regional Service Commissions	(	7,293)
Prepaid Expenses		9,329
Accounts Payable and Accrued Liabilities		8,420
		49,465

FINANCING TRANSACTIONS

Long Term Debt	(	29,000)
	(	29,000)

NET INCREASE IN CASH AND CASH EQUIVALENTS 20,465

CASH AND CASH EQUIVALENTS, Beginning of Year 379,570

CASH AND CASH EQUIVALENTS, End of Year \$ 400,035

1. PURPOSE OF THE ORGANIZATION

The Regional Service Commission 2 is a new corporate entity established on January 1, 2013, which will perform the functions of the Restigouche Planning District Commission and the Restigouche Solid Waste Corporation. The newly formed commission will provide the following services: Regional Planning, Local Planning in Local Service Districts, Solid Waste Management, Regional Policing Collaboration, Regional Emergency Measures Planning, Regional Sport, Recreational and Cultural Infrastructure Planning.

2. SIGNIFICANT ACCOUNTING POLICIES

The consolidated financial statements of the Regional Service Commission 2 are the representations of management prepared in accordance with Canadian generally accepted accounting principles for local governments, as recommended by the Public Sector Accounting Board (PSAB) of the Canadian Institute of Chartered Accountants.

The focus of PSA financial statements is on the financial position of the Regional Service Commission 2 and the changes thereto. The Consolidated Statement of Financial Position includes all of the assets and liabilities of the Regional Service Commission 2.

Significant aspects of the accounting policies adopted by the Regional Service Commission 2 are as follows:

(a) Reporting Entity

The financial statements reflect the assets, liabilities, revenues, expenditures and changes in net assets and cash flows of the Regional Service Commission 2. The accumulated surplus at the beginning of the year of \$1,033,260 is the combined accumulated surplus as reported December 31, 2012 by the previous entities and an amount of \$29,169 from Regional Service Commission 1, which have been merged effective January 1, 2013.

Interdepartmental and organizational transactions and balances are eliminated.

(b) Budget

The budget figures contained in these consolidated financial statements were approved by the Board on November 14, 2012.

(c) Revenue Recognition

Unrestricted revenue is recorded on an accrual basis and is recognized when collection is reasonably assured. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Other revenue is recorded when it is earned.

(d) Use of Estimates

The preparation of the financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amount of revenues and expenses during the reporting period. These estimates are reviewed periodically, and as adjustments become necessary, they are reported in earnings in the period in which they become known. Actual results may differ from those estimates.

2. SIGNIFICANT ACCOUNTING POLICIES (continued)

(e) Financial Instruments

The Regional Service Commission 2's financial instruments consist of cash, short-term investments, accounts receivables, due from Federal Government and payables and accruals. Unless otherwise noted, it is management's opinion that the Regional Service Commission 2 is not exposed to significant interest, currency or credit risk arising from these financial instruments. The fair value of these financial instruments approximates their carrying values, unless otherwise noted.

(f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, balances with banks and short term deposits.

(g) Tangible Capital Assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost of the tangible capital assets are amortized on a straight line basis over the estimated useful life as follows:

	<u>Years</u>
Land:	
All land owned by the Regional Service Commission 2, including land under buildings	N/A
Buildings:	
All buildings owned by the Regional Service Commission 2,	40 years
Heavy Equipment:	
Includes a loader and an excavator	15 years
Machinery and Equipment	
Includes information technology assets, motorized fleet equipment and similar assets	5 - 10 years
Vehicles	
All vehicles including trucks and similar assets	5 years
Furniture and Fixtures:	
Includes desks, chairs, file cabinets, kitchen appliances, water dispensers and similar assets	5 years
Computer Equipment:	
Includes personal computers, monitors, laptops, printers, servers, software, cameras, fax machines and similar assets.	5 years

The Regional Service Commission 2 has a capitalization threshold of \$2,500. Any item purchased under this threshold is recorded as an expense in the year the item is acquired.

All grants and other third party contributions are recorded as income in the year the expenditure for the capital asset is incurred. The full cost of the asset is capitalized during the year the asset is substantially complete and put into use.

2. SIGNIFICANT ACCOUNTING POLICIES (continued)

(h) Segmented Information

The Regional Service Commission 2 is a diversified service unit that provides a wide range of services to its members. For management reporting purposes, the Regional Service Commission 2's operations and activities are organized and reported by function. This presentation was created for the purpose of recording specific activities to attain certain objectives in accordance with special regulations, restrictions or limitations. Regional Service Commission 2 services are provided by departments as follows:

Corporate Services

This department is responsible for the overall governance and financial administration of the Commission. This includes board functions, general and financial management, legal matters and compliance with legislation as well as member relations.

Co-operative and Regional Planning Services

This department is responsible for the development of a Regional Plan to better coordinate and manage development and land use within the region. The strategies undertaken will focus on sustainable development practices that encourage coordination between communities which influence and guide the location of significant infrastructure and that enhance coordination of commercial/industrial development. Regional Plans will also serve as an important tool in better managing, protecting and harmonizing urban and rural landscapes and resources.

Local Planning Services

This department provides is responsible for providing land use planning services to all municipalities and local service districts in its territory. This function includes the development of rural plans, the administration and enforcement of the plans, the issuance of building permits, conducting building inspections and the approval of subdivisions. The Commission will encourage Local Service Districts to develop common integrated plans where possible and appropriate.

Solid Waste Services

This department provides solid waste disposal services to the Municipalities, Rural Communities and Local Service Districts within the region. This includes coordination of various recycling programs, the handling of hazardous waste and the promotion of composting.

3. CASH AND SHORT TERM INVESTMENTS

	2013
Term Deposits (Restricted)	\$ 13,459
Term Deposits (Unrestricted)	312,567
Cash (Unrestricted)	74,009
	\$ 400,035

REGIONAL SERVICE COMMISSION 2
Notes to the Consolidated Financial Statements
For the Year Ended December 31, 2013

4. DUE FROM FEDERAL GOVERNMENT

	2013
Canada Revenue Agency - HST Refund	\$ 50,484

5. LONG TERM DEBT

	2013
Serial debenture with variable interest from 2.25% to 3.85%, maturing in 2020	\$ 225,000

Principal payments of long term debt are due as follows:

2014	\$ 30,000
2015	30,000
2016	31,000
2017	32,000
2018	33,000
Subsequent years	69,000
	\$ 225,000

Approval of the Municipal Capital Borrowing Board has been obtained for the above long term debt. The Regional Service Commission 2 is in compliance with the requirements of the Municipal Capital Borrowing Act.

6. COMMITMENTS

Office and Equipment Leases

The Regional Service Commission 2 has entered into a lease agreement for office premises requiring annual lease payments of \$37,192 ending June 2014. It is expected that the lease will be renegotiated upon the expiry date.

The Regional Service Commission 2 has entered into a lease agreement for office equipment requiring annual lease payments of \$5,877 ending November 2018.

7. SURPLUS AND DEFICIT

The Municipalities Act requires surplus amounts of municipal entities to be absorbed into the operating budget the second following year. Accordingly, the 2012 surplus of \$37,260 must be budgeted in the 2014 fiscal year and the 2013 deficit of \$107,377 must be budgeted in the 2015 fiscal year by the Corporation.

REGIONAL SERVICE COMMISSION 2
Notes to the Consolidated Financial Statements
For the Year Ended December 31, 2013

8. SCHEDULE OF TANGIBLE CAPITAL ASSETS

	Land	Buildings	Heavy Equipment	Machinery and Equipment	Vehicles	Office Equipment	Computer Equipment	2013 Total
COST								
Balance, Beginning of Year	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Add: Assets Transferred by Ministerial Order	31,683	368,178	343,517	330,474	3,955	15,097	30,365	1,123,269
Add: Net Additions During the Year	-	-	-	-	-	-	-	-
BALANCE, END OF YEAR	31,683	368,178	343,517	330,474	3,955	15,097	30,365	1,123,269
ACCUMULATED AMORTIZATION								
Balance, Beginning of Year	-	-	-	-	-	-	-	-
Add: Amortization Transferred by Ministerial Order	-	23,767	39,387	201,278	2,769	12,733	18,503	298,437
Add: Amortization During the Year	-	9,205	22,901	34,035	791	1,836	4,611	73,379
BALANCE, END OF YEAR	-	32,972	62,288	235,313	3,560	14,569	23,114	371,816
NET BOOK VALUE OF TANGIBLE CAPITAL ASSETS	\$ 31,683	\$ 335,206	\$ 281,229	\$ 95,161	\$ 395	\$ 528	\$ 7,251	\$ 751,453
Consists of:								
Solid Waste Fund Assets	\$ 31,683	\$ 335,206	\$ 281,229	\$ 95,161	\$ 395	\$ 390	\$ 315	\$ 744,379
Local Planning Fund Assets	-	-	-	-	-	138	6,936	7,074
BALANCE, END OF YEAR	\$ 31,683	\$ 335,206	\$ 281,229	\$ 95,161	\$ 395	\$ 528	\$ 7,251	\$ 751,453

REGIONAL SERVICE COMMISSION 2
Notes to the Consolidated Financial Statements
For the Year Ended December 31, 2013

9. SCHEDULE OF SEGMENT DISCLOSURE

	Operating Reserve Fund	Capital Reserve Fund	Corporate Services	Co-operative and Regional Planning Services	Local Planning Services	Solid Waste Services	Total 2013
REVENUES							
Member Charges	\$ -	\$ -	\$ -	\$ 33,000	\$ 428,868	\$ 831,164	\$ 1,293,032
Revenue from Other Sources	-	-	-	15,492	5,386	862,678	883,556
Interest Income	19	155	-	-	-	82	256
	19	155	-	48,492	434,254	1,693,924	2,176,844
EXPENDITURES							
Governance	-	-	23,363	-	-	-	23,363
Administration	-	-	114,974	-	111,832	44,943	271,749
Planning and Building Inspection Services	-	-	-	-	297,998	-	297,998
Operations	-	-	-	-	-	1,492,990	1,492,990
Fiscal Services	-	-	-	-	-	38,615	38,615
Amortization	-	-	-	-	5,037	68,342	73,379
	-	-	138,337	-	414,867	1,644,890	2,198,094
SURPLUS (DEFICIT)							
FOR THE YEAR	\$ 19	\$ 155	\$ (138,337)	\$ 48,492	\$ 19,387	\$ 49,034	\$ (21,250)

REGIONAL SERVICE COMMISSION 2
Notes to the Consolidated Financial Statements
For the Year Ended December 31, 2013

10. RECONCILIATION OF ANNUAL SURPLUS (DEFICIT)

	Operating Fund	Capital Fund	Operating Reserve Fund	Capital Reserve Fund	Total
2013 ANNUAL DEFICIT PER PSAB	\$ 51,955	\$ (73,379)	\$ 19	\$ 155	\$ (21,250)
Adjustments to Annual Surplus (Deficit) for Funding Requirements					
Second Previous Year's Surplus (Deficit)	(33,432)	-	-	-	(33,432)
Transfers Between Funds					
Transfer from Operating Fund to Capital Reserve Fund	(75,000)	-	-	75,000	-
Transfer from Operating Fund to Operating Reserve Fund	(21,900)	-	21,900	-	-
Long-Term Debt					
Principal Repayment	(29,000)	29,000	-	-	-
Amortization Expense	-	73,379	-	-	73,379
Total Adjustments to 2013 Annual Surplus (Deficit)	(159,332)	102,379	21,900	75,000	39,947
2013 ANNUAL FUND SURPLUS (DEFICIT) FOR FUNDING PURPOSES	\$ (107,377)	\$ 29,000	\$ 21,919	\$ 75,155	\$ 18,697

REGIONAL SERVICE COMMISSION 2
Notes to the Consolidated Financial Statements
For the Year Ended December 31, 2013

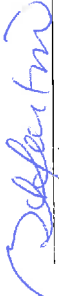
11. STATEMENT OF RESERVES

	Planning Operating Reserve Fund	Solid Waste Operating Reserve Fund	Solid Waste Capital Reserve Fund	Total 2013
ASSETS				
Cash	\$ -	\$ 88,429	\$ 223,964	\$ 312,393
Accounts Receivable	-	-	17,795	17,795
Due from Operating Fund	21,900	-	75,000	96,900
	21,900	88,429	316,759	427,088
ACCUMULATED SURPLUS	21,900	\$ 88,429	\$ 316,759	\$ 427,088
REVENUE				
Interest	\$ -	\$ 19	\$ 155	\$ 174
Transfers from Operating Fund	21,900	-	75,000	96,900
	21,900	19	75,155	97,074

Council Resolution regarding transfers to reserves:

Moved by Director Soucy, seconded by Director Tremblay that \$21,900 be transferred from the Operating Fund to the Planning Operating Reserve Fund.
 Moved by Director Soucy, seconded by Director Tremblay that \$75,000 be transferred from the Operating Fund to the Solid Waste Capital Reserve Fund.

I hereby certify that the above is true and an exact copy of the resolution adopted at a special meeting of the Board of Directors on December 19, 2013.

 _____
 Betty-Ann Fortin
 Executive Director
 Regional Service Commission 2

June 19 2014
 Date

REGIONAL SERVICE COMMISSION 2
Notes to the Consolidated Financial Statements
For the Year Ended December 31, 2013

12. OPERATING BUDGET TO PSA BUDGET

	(Unaudited)			
	Operating Budget	Amortization	Transfers	Total
REVENUE				
Co-operative and Regional Planning Services	\$ 33,000	\$ -	\$ -	\$ 33,000
Local Planning Services	454,370	-	-	454,370
Solid Waste Services	1,611,451	-	-	1,611,451
Surplus - Second Previous Year	83,829	-	(83,829)	-
	2,182,650	-	(83,829)	2,098,821
EXPENDITURES				
Co-operative and Regional Planning Services	6,000	-	-	6,000
Corporate Services	135,000	-	-	135,000
Local Planning Services	448,999	5,037	-	454,036
Solid Waste Services	1,592,651	68,342	(56,092)	1,604,901
	2,182,650	73,379	(56,092)	2,199,937
DEFICIT	\$ -	\$(73,379)	\$(27,737)	\$(101,116)

REGIONAL SERVICE COMMISSION 2
Notes to the Consolidated Financial Statements
For the Year Ended December 31, 2013

12. REVENUE AND EXPENDITURES SUPPORT

	(Unaudited) 2013 Budget	2013 Actual
REVENUE		
<u>Co-operative and Regional Planning</u>		
<i>Member Charges</i>		
- Atholville	\$ 2,479	\$ 2,479
- Balmoral	1,935	1,935
- Campbellton	9,228	9,228
- Charlo	1,555	1,555
- Dalhousie	5,493	5,493
- Eel River Crossing	1,230	1,230
- Kedgwick	2,304	2,304
- Tide Head	1,180	1,180
- Local Service Districts	7,596	7,596
	33,000	33,000
<i>Revenue from Other Sources</i>		
Entreprise Restigouche	-	3,000
Other	-	12,491
	\$ 33,000	\$ 48,491
 <u>Local Planning Services</u>		
<i>Member Charges</i>		
- Atholville	\$ 44,849	\$ 44,849
- Balmoral	23,060	23,060
- Campbellton	122,912	122,911
- Charlo	19,442	19,442
- Dalhousie	87,156	87,156
- Eel River Crossing	12,820	12,820
- Kedgwick	27,796	27,796
- Tide Head	14,263	14,263
- Local Service Districts	76,572	76,571
	428,870	428,868
<i>Revenue from Other Sources</i>		
Fees and Services	13,500	-
Other Revenue	12,000	5,386
	25,500	5,386
	\$ 454,370	\$ 434,254

REGIONAL SERVICE COMMISSION 2
Notes to the Consolidated Financial Statements
For the Year Ended December 31, 2013

12. REVENUE AND EXPENDITURES SUPPORT (continued)

	(Unaudited) 2013 Budget	2013 Actual
REVENUE		
<u>Solid Waste Services</u>		
<i>Member Tipping Fees</i>		
- Atholville	\$ 40,747	\$ 38,629
- Balmoral	50,491	50,125
- Campbellton	248,024	237,308
- Charlo	44,290	43,888
- Dalhousie	115,154	109,810
- Eel River Crossing	41,190	38,597
- Kedgwick	94,338	31,988
- Tide Head	31,002	29,598
- Local Service Districts	221,451	243,928
	886,687	823,871
<i>Revenue from Other Sources</i>		
Tipping Fees from Other Sources	624,932	793,106
Recycling	25,700	16,506
Special Waste	-	1,752
Other Operational Revenue	-	2,542
Government Transfers	-	27,018
Other Revenue	74,132	29,048
Interest Income	-	83
	724,764	870,055
	\$ 1,611,451	\$ 1,693,926
EXPENDITURES		
<u>Corporate Services</u>		
<i>Goverance</i>		
Stipends	\$ 20,500	\$ 17,625
Travel	5,000	4,950
Other	2,000	788
	27,500	23,363
<i>Administration</i>		
Salaries and Benefits	72,000	73,075
Travel	5,000	7,265
Training and Development	1,500	820
External Audit Fees	7,500	11,500
Executive Director Expenses	-	139
Human Resource Expenses	-	438
Other Financial Management	2,500	4,900
Liability Insurance	4,000	3,238
Telecommunications	-	1,334
Translation Services	15,000	7,972
Other	-	4,293
	107,500	114,974
	\$ 135,000	\$ 138,337

REGIONAL SERVICE COMMISSION 2
Notes to the Consolidated Financial Statements
For the Year Ended December 31, 2013

12. REVENUE AND EXPENDITURES SUPPORT (continued)

	(Unaudited) 2013 Budget	2013 Actual
EXPENDITURES		
<u>Co-operative and Regional Planning</u>		
<i>Regional Planning</i>		
Meetings	\$ 1,500	\$ -
<i>Regional Policing Collaboration</i>		
Meetings	1,500	-
<i>Regional Emergency Measures</i>		
Meetings	1,500	-
<i>Regional Sport, Recreation and</i>		
<i>Culture Infrastructure</i>		
Meetings	1,500	-
	\$ 6,000	\$ -
<u>Local Planning Services</u>		
<i>Administration</i>		
Office Equipment and	\$ 22,500	\$ 10,962
Supplies	7,000	4,912
Printing and Copying	10,000	10,060
Telephone	55,270	53,442
Office Building	23,000	11,910
Legal Services	7,240	8,585
Liability Insurance	21,400	6,000
Professional Services	1,500	5,961
Other		
	147,910	111,832
<i>Planning and Building Inspection</i>		
<i>Services</i>		
Salaries and Benefits	266,342	268,658
Travel	18,000	14,150
Training and Development	3,000	1,465
Advertising	2,500	3,563
Amortization	5,037	5,037
Map and Reference		
Material	1,000	881
Planning Advisory	8,747	7,243
Committee		
Geographic Information		
System	-	1,831
Other	1,500	207
	306,126	303,035
	\$ 454,036	\$ 414,867

REGIONAL SERVICE COMMISSION 2
Notes to the Consolidated Financial Statements

For the Year Ended December 31, 2013

12. REVENUE AND EXPENDITURES SUPPORT (continued)

	(Unaudited) 2013 Budget	2013 Actual
EXPENDITURES		
<u>Solid Waste Services</u>		
<i>Administration</i>		
Salaries and Benefits	\$ 59,710	\$ 53,547
Travel	7,500	3,624
Office Equipment and Supplies	10,700	2,219
Printing and Copying	-	1,847
Telephone	4,000	3,608
Office Building	7,000	9,778
Other	1,000	17,675
Legal Services	-	631
Advertising, Tours, Promotional	18,500	1,837
Professional Services	-	3,725
	108,410	98,491
<i>Operations</i>		
Amortization	68,342	68,342
Repairs and Maintenance	28,200	33,616
Janitorial	1,000	301
Insurance	16,000	12,953
Property Tax	18,000	18,424
Other - Building	8,500	23
Fuel	25,000	17,386
Salaries and Benefits	157,100	157,903
Site and Road Maintenance	10,000	786
Contracted Services - Transport	258,750	272,732
Other	2,500	2,500
Tipping Fees	790,659	807,915
Recycling - Collection	50,000	71,327
Contracted Services - Recycling	27,500	18,572
Other - Safety Equipment	3,000	3,256
Hazardous Household Waste	-	21,748
	1,464,551	1,507,784
<i>Fiscal Services</i>		
Interest on Long Term Debt	10,307	7,607
Equalization	21,633	31,008
	31,940	38,615
	\$ 1,604,901	\$ 1,644,890