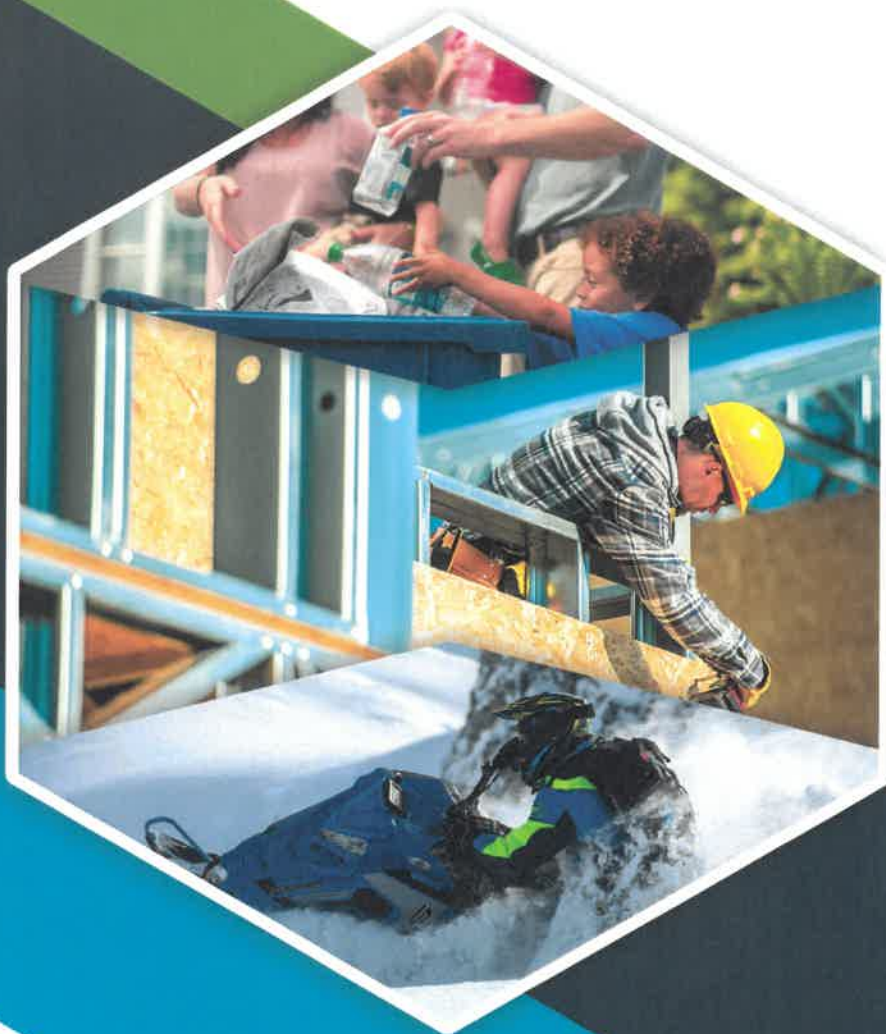




Commission de services régionaux
RESTIGOUCHE
Regional Service Commission

ANNUAL REPORT RAPPORT ANNUEL 2018

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CSR RESTIGOUCHE RSC

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Chairperson's Message



Message du Président

As Chairman of the Restigouche Regional Service Commission, I am pleased to provide you an overview of the 2018 year.

I was elected as Chairman of the RSC during our Annual General Meeting in May 2018. I want to thank Michel Soucy who held the position since May 2016.

When we became a Commission, we concentrated on this new model of regional governance, this year, we felt it was time to give ourselves an identity and we adopted a new logo for the Commission.

Il me fait plaisir de vous offrir un survol des initiatives de la Commission de Services Régionaux du Restigouche pour l'année 2018.

J'ai été élu comme président de la CSR lors de notre Assemblée Générale Annuelle en mai 2018. Je désire remercier Michel Soucy qui comblait ce poste depuis mai 2016.

Lorsque la Commission a été établie, nos efforts ont été axés au fonctionnement de ce nouveau modèle de gouvernance régional. Cette année, nous avons convenu qu'il était temps de nous doter d'une identité et alors nous avons adopté un nouveau logo pour la Commission.



Commission de services régionaux
RESTIGOUCHE
Regional Service Commission

We also realized that there is a lack of centralized information available on Restigouche and if the region is going to attract employees, businesses or tourists, it's crucial that individuals can find information about the region. Therefore, in the process of updating our own Commission website, we've added some additional components on the region such as demographics, links to services and organizations. It's a first step in a process to portray a positive promotion of Restigouche, inside and outside the region. www.restigouche.ca

Nous avons également réalisé qu'il y a un manque d'information centralisé disponible sur le Restigouche et si la région désire attirer des employés, des entreprises ou des touristes, c'est crucial que les individus puissent trouver de l'information sur la région. Alors, dans le processus de mise à jour du site web de la Commission, nous avons rajouté des composantes additionnelles sur la région comme des renseignements démographiques, des liens aux services et organismes. C'est une première étape dans un processus d'assurer une promotion positive du Restigouche, à l'intérieur comme à l'extérieur de la région. www.restigouche.ca



Barry Firlotte, Denis McIntyre, Normand Pelletier, Michel Soucy, Charles Bernard, Allan Good, Janice Savoie, Brad Mann
Stephanie Anglehart-Paulin, Burt Paulin, Denis Savoie, Randy Hunter

Our Board of Directors held nine (9) regular meetings, three (3) special meetings and our Annual General Meeting. Most meetings are held in our offices, however this year, we held a meeting at the Dalhousie Regional Museum and our Annual Meeting took place in Glen Levit.

Partnerships and collaboration are an essential element of developing our region.

- In January 2018, we officially signed a Memorandum of Understanding with Opportunities NB and we since have a Community Economic Development Executive that works for the region and she works from our offices.
- In 2018, the Restigouche RSC accepted to create a partnership with the Chaleur RSC and the MRC from Avignon & Bonaventure in order to submit a candidacy for the Baie des Chaleurs to host the 'Congrès Mondial Acadien' 2024. A decision is expected in June.
- We continue to financially support the Charlo Regional Airport, as part of our 3 year commitment 2018 to 2020.

Notre Conseil d'Administration s'est réuni pour neuf (9) réunions régulières, trois (3) réunions extraordinaires et pour notre assemblée générale annuelle. Habituellement, nos réunions se tiennent à nos bureaux, toutefois, nous avons également tenu une réunion au Musée Régional à Dalhousie et notre AGA a eu lieu à Glen Levit.

Les Partenariats et la collaboration sont des éléments essentiels pour le développement de notre région.

- En janvier 2018, nous avons officialisé la signature d'un protocole d'entente avec Opportunités NB et depuis la région compte une Chargée du développement économique communautaire qui travaille à partir de nos bureaux.
- En 2018, la CSR Restigouche a accepté de créer un partenariat avec la CSR Chaleur et les MRC d'Avignon et de Bonaventure afin de soumettre une mise en candidature afin que la Baie des Chaleurs puisse accueillir le Congrès Mondial Acadien 2024. La décision sera rendue en juin.
- On continue notre appui financier à l'Aéroport de Charlo, d'après notre engagement de 3 années 2018 à 2020.

There are certain topics of importance that don't fall directly within our mandate, but as a Board we feel they need to be addressed.

- we have met on several occasions with representatives from the Vitalité Health Network regarding our region's **healthcare** & services.
- we also expressed our concerns and met with officials at the Department of Transportation regarding **our highways**, particularly Routes 11, 17 and 134.

From time to time, the Board benefits from presentations on various subjects in order to familiarize themselves. We have received 3 presentations in 2018:

- The Impact of being a member of the World Bays Club (local club President –Rachel Arseneault Ferguson)
- The Charlo Regional Airport (CEO-Stephanie Clark)
- The Community Inclusion Network's Transportation Initiative (Chantal Bernard, coordinator)

Within our **SOLID WASTE DIVISION**, it has certainly been an eventful year as we moved forward with the implementation of our door to door Recycling Program. As I've said before, I believe the population was ready to move forward with this step and therefore the roll out was quite smooth and is going well. Within our analysis, we decided to support jobs in Northern NB and collaborating with the Regional Service Commission in the Acadian Peninsula and therefore our recyclables are sorted and processed in Tracadie.

Following the tabling of a proposal to consider moving our Commission and the Transfer Station facilities, the Board opted to undertake a thorough evaluation of the offer. The conclusion was that the cost of retrofitting the site and buildings was too expensive, but it was a good exercise and we have a better understanding of the amplitude of such a project.

We also had an opportunity to meet with the Chaleur RSC and other northern RSCs who use the Red Pine landfill to talk about their infrastructure and their tipping fee forecast for the future.

Il y a certains sujets importants qui ne cadrent pas directement à notre mandat, par contre, le Conseil a déterminé que nous devions nous prononcer.

- nous avons rencontré à quelques reprises les représentants du Réseau de Santé Vitalité concernant les **soins de santé** et les services en région.
- nous avons aussi exprimé nos inquiétudes et rencontré les représentants du Ministère des transports à l'égard de **nos routes**, particulièrement 11, 17 et 134.

Quelques fois par année, le Conseil d'administration bénéficie de présentations sur divers sujets afin de nous renseigner aux nouveautés. Nous avons reçu 3 présentations en 2018.

- L'impact d'être membre du Club des plus belles baies (Présidente du club local-Rachel Arseneault Ferguson)
- L'Aéroport régional de Charlo (CEO-Stephanie Clark)
- Le Réseau d'Inclusion Communautaire-Initiative Transport (Chantal Bernard, coordonnatrice)

Au sein de notre **DIVISION DES DÉCHETS SOLIDES**, ce fut certainement une année achalandée, alors que nous avons procédé avec l'implantation de notre programme de recyclage porte à porte. Comme je l'ai déjà dit, je pense que la population était prête à aller de l'avant avec cette étape et que, par conséquent, le déploiement s'est bien déroulé. Dans le cadre de notre analyse, nous avons décidé de soutenir des emplois dans le nord du Nouveau-Brunswick et de collaborer avec la Commission de services régionaux de la Péninsule acadienne. Par conséquent, nos matières recyclables sont triées et traitées à Tracadie.

Suite au dépôt d'une proposition d'envisager le déménagement de nos installations de la Commission et de la Station de transfert, le Conseil a entrepris une évaluation approfondie de l'offre. La conclusion était que les coûts de la rénovation du site et des bâtiments étaient trop élevés, mais c'était un bon exercice et nous comprenons mieux l'ampleur d'un tel projet.

Nous avons également eu l'occasion de rencontrer la CSR Chaleur et d'autres CSR du Nord qui utilisent le site d'enfouissement Red Pine pour parler de leur infrastructure et de leurs prévisions concernant les frais de déversement futurs.

In addition to issuing building permits and ensuring construction meets with building codes, by-laws and zoning requirements, our **PLANNING DIVISION** was able to complete a rural plan for the municipality of Eel River Dundee. The Plan is now in its process for adoption. It is the third plan elaborated since we've become a commission and it is our objective to initiate one plan per year, when circumstances permit.

Discussions initiated in 2018 have resulted in all members of the Commission recently signing a Mutual Aid agreement for **EMERGENCY MEASURES** for our region, formalizing the collaboration in the case of an emergency.

From a **POLICING SERVICES** point of view, we've had an opportunity to meet with the RCMP regarding services, and with the 'AFMNB' concerning the cost of services and the provincial equalization formula.

The Restigouche Regional Service Commission is founded on a principle of **COLLABORATION ON REGIONAL ISSUES**. Sitting around a table opens opportunities for discussion & cooperation, such as;

- Regional tourism promotion is one of those topics that we are contemplating as a group.
- As an example of regional collaboration, the East Restigouche communities jointly held their 2nd annual winter festival, and, the communities in Restigouche Centre also collaborated with Sugarloaf Provincial Park to host the Appalachian Carnival this year.
- We are witnessing active recruitment efforts on behalf of businesses and organizations in the region. This is an indication of increasing economic activity. We must consider that we may not have enough skilled labour for the market and as a region we should be considering immigration as a possible solution for the future. For this to happen, we need to be open and ready to greet and accommodate newcomers to the area.

En plus de livrer des permis de construction et de s'assurer que la construction respecte les codes et les exigences de zonage et d'arrêtés, notre **DIVISION DE L'URBANISME** a été en mesure de réaliser un plan rural pour la municipalité d'Eel River Dundee. Le plan est maintenant en processus d'adoption. C'est le troisième plan élaboré depuis que nous sommes devenus une commission et notre objectif est d'amorcer un plan par année, quand les circonstances le permettent.

Les discussions entamées en 2018 ont mené à la récente signature par tous les membres de la Commission d'une entente d'aide mutuelle en vertu des **MESURES D'URGENCE** pour notre région, officialisant la collaboration en cas d'urgence.

Du point de vue des **SERVICES DE LA POLICE**, nous avons eu l'occasion de rencontrer la GRC au sujet des services, et l'AFMNB concernant le coût des services et la formule de péréquation provinciale.

La Commission de services régionaux Restigouche est fondée sur un principe de **COLLABORATION RELATIVE AUX QUESTIONS RÉGIONALES**. Le fait d'être assis autour d'une table offre l'occasion de discuter et de collaborer, comme :

- La promotion du tourisme régional qui est l'un des sujets que nous examinons en groupe.
- À titre d'exemple de collaboration régionale, les communautés de l'Est du Restigouche ont organisé conjointement leur deuxième festival d'hiver annuel. Les communautés du Restigouche Centre ont également collaborées avec le Parc Provincial Sugarloaf pour accueillir le Carnaval des Appalaches cette année.
- Nous témoignons des efforts de recrutement actifs de la part des entreprises et des organisations de la région. C'est une indication de la croissance de l'activité économique. Nous devons considérer que nous n'avons peut-être pas assez de main-d'œuvre qualifiée pour le marché et que, en tant que région, nous devrions envisager l'immigration comme une solution possible pour l'avenir. Pour que cela se produise, nous devons être ouverts et prêts à accueillir les nouveaux arrivants dans la région.

We also invested some time in preparing the foundation for identifying Strategic Priorities for the Commission. The Board met in early 2019 to discuss topics of interest and identify what they feel would be priorities for the organization. Here are the highlights of those discussions:

- ✓ More promotion/awareness of our core services (Planning & Solid Waste/recycling)
- ✓ Enhance communication with RCMP
- ✓ Sharing of Best Practices
- ✓ Open dialogue on recreational infrastructure
- ✓ Transportation: Highways & winter maintenance, paving
- ✓ Ensure the well-being of our health system
- ✓ Improve Regional Tourism Promotion
- ✓ A more positive promotion of Restigouche
- ✓ A better understanding of immigration and our role
- ✓ Optimization of our resources

Nous avons aussi investi du temps à préparer la fondation pour se pencher sur des Priorités Stratégiques pour la Commission. Le Conseil s'est réuni en début 2019 pour discuter des sujets d'intérêts et pour identifier ce qu'ils prônent comme priorités pour l'organisme. Voici les grandes lignes de ses discussions :

- ✓ Promotion/sensibilisation accrue de nos services de base (Urbanisme & Déchets solides/recyclage)
- ✓ Augmenter la communication avec la GRC
- ✓ Partage des meilleures pratiques
- ✓ Ouvrir le dialogue sur les infrastructures récréationnelles
- ✓ Transport : Routes et maintenance hivernale, asphalte
- ✓ Veiller au mieux-être de notre système de santé
- ✓ Améliorer la promotion touristique régionale
- ✓ Une promotion plus positive du Restigouche
- ✓ Une compréhension accrue de l'immigration et notre rôle
- ✓ Optimisation de nos ressources

This being said, there are more busy times ahead. I want to express my appreciation to our Board members for their cooperation, support, open-mindedness, and willingness to collaborate. This synergy ensures that when the region requires a concerted message, we are able to react as a group with a strong regional voice.

Ceci dit, nous avons du pain sur la planche. Je tiens à exprimer mon appréciation aux membres de notre conseil d'administration pour leur coopération, leur soutien, leur ouverture d'esprit et leur volonté de collaborer. Cette synergie garantie que lorsque la région a besoin d'un message concerté, nous sommes en mesure de réagir en tant que groupe avec une voix régionale forte.

I am grateful to the Commission's staff for their dedication & professionalism.

Je remercie le personnel de la Commission pour son dévouement et son professionnalisme.

A particular thank you to the members of the media who ensure the population is abreast of the Commission's undertakings.

Un merci particulier aux médias qui assurent que la population soit au courant des démarches de la Commission.

In conclusion, there is still a lot of work to be done. I am convinced that Together, we will persevere and in the process, Restigouche will become stronger!

En conclusion, il reste encore beaucoup de travail à faire. Je suis convaincu qu'Ensemble, nous allons persévérer et dans le processus, le Restigouche deviendra une région plus forte!



Denis Savoie
Président / Chairman

Executive Director's Report

It is a pleasure for me to provide an overview of the RSC's operational activities for 2018.

My position's principal responsibilities include:

- Management and oversight of the Commission's resources i.e. material, human and financial, in order to ensure cost-effective quality services
- Prepare and follow ups of all meetings: board, committees, and other.

In addition, I coordinated and/or participated to activities that are considered topics of interest to the Board, such as Healthcare, Immigration, Economic development, to name but a few.

I also attended a stakeholder engagement session with the Office of Fire Marshall last June regarding their new strategic plan entitled *Fire Service 2025*.

Within our guidelines established through the Regional Service Delivery Act, a process must be adhered to for Budget approval. Therefore, in the Fall of 2018:

- The Commission's Draft Budget for 2019 was approved by the Board for circulation to all members
- A meeting was held with Municipal Administrators to present the proposed budget and answer any questions/concerns
- A meeting was held with the LSD Advisory Group
- The 2019 Budget totalling \$2,747,224 was adopted at our November Board meeting.

In 2018, as mentioned by the Chairman, we undertook our Recycling Project. We secured a \$1.3 million loan from the Municipal Capital Borrowing Board for the building, equipment and blue carts. The process included interim financing, tendering for each component and the acquisition of such goods & services.

Rapport de la Directrice générale

Il me fait plaisir de vous offrir un survol des activités opérationnelles de la CSR pour l'année 2018.

Les responsabilités principales reliées à mon poste incluent :

- la gestion et surveillance des ressources de la Commission i.e. matérielles, humaines et financières afin d'assurer des services de qualité à un coût abordable
- la préparation et les suivis des réunions du conseil et les comités.

De plus, j'ai coordonné et/ou participé à des activités considérées comme des sujets d'intérêt pour le Conseil, comme les soins de santé, l'immigration, le développement économique, pour n'en citer que quelques-uns.

En juin 2018, j'ai participé à une séance de consultation avec le bureau du Prévôt des incendies en vue de leur nouveau plan stratégique intitulé *Service d'incendie 2025*.

Dans le cadre de nos directives établies par la Loi sur la prestation de services régionaux, un processus doit être suivi pour l'approbation du budget.

- Le Budget proposé de la Commission pour 2019 a été adopté pour circulation à tous les membres
- Une rencontre a eu lieu avec les DG/administrateurs municipaux afin de présenter le budget proposé et répondre à leurs questions/inquiétudes
- Une rencontre a eu lieu avec le Comité consultatif des DSLs
- Le Budget 2019 au montant de 2,747,224\$ a été adopté à notre réunion de novembre.

Tel que mentionné par notre Président, en 2018 nous avons fait l'implantation du recyclage. Nous avons obtenu un prêt de 1,3 million de dollars de la Commission des emprunts d'immobilisations municipaux pour le bâtiment, l'équipement et les bacs bleus. Le processus a inclus un financement intérimaire, des DDP pour chaque composante ainsi que l'acquisition des biens et services.

I want to express my appreciation to participating municipalities for their collaboration. Last Summer, each municipality distributed the carts to their residents, while the RSC took on the task of delivering carts to the residents in LSDs.

Given the noteworthy weather related events that have affected the Province over the past few years, the Department of Public Safety saw the importance of attributing regional coordinators to each Commission region. We welcomed Thomas Levesque with whom we work with on regional plans, and we participate to the Regional Emergency Action Committee.

I want to express my appreciation to our Board members for the confidence they bestow upon me and for their on-going support.

Thank you to all employees for their collaboration and dedication. They are a great team and truly care about the quality of our services. It was a busy year all around, particularly within our core divisions namely Planning and Solid Waste with the implementation of curbside recycling.

I am also grateful for the collaboration of all the partners that we deal with in the course of delivering our services.

I look forward to another challenge filled year as we move ahead with our Strategic Priorities.

Je tiens à remercier les municipalités participantes pour leur collaboration. L'été dernier, chaque municipalité a fait la livraison de bacs à leurs résidents, tandis que la CSR a entrepris la livraison des bacs aux résidents des DSLs.

En raison des événements météorologiques remarquables qui ont affectés la Province au cours des dernières années, le ministère de la Sécurité Publique a attribué un coordonnateur des mesures d'urgence par région (Commission). Nous avons accueilli Thomas Levesque avec qui on travaille sur les plans régionaux et on participe au comité régional des mesures d'urgence.

Je tiens à remercier les membres du Conseil d'administration pour la confiance qu'ils me témoignent et de leur soutien constant.

Merci à tous les employés pour leur collaboration et leur dévouement. Ils forment une bonne équipe et ils ont à cœur le bon fonctionnement de nos services. Ce fut une année bien remplie, particulièrement au sein de nos divisions principales, soit l'Urbanisme et les Déchets solides avec la mise en œuvre du recyclage à domicile.

Je suis également reconnaissante pour la coopération de tous les partenaires avec lesquels nous collaborons dans la livraison de nos services.

J'envisage une autre année remplie de défis alors que nous poursuivons nos priorités stratégiques.

Betty-Ann Fortin
Executive Director / Directrice générale

Division de l'Urbanisme

FAITS SAILLANTS 2018

La division d'urbanisme de la CSR Restigouche offre ses services à toutes les municipalités et à tous les districts des services locaux sur le territoire de la Commission.

La prestation de services consiste en deux fonctions :

- le soutien à la planification inclus la mise en place et la modification des outils de planification et d'aménagement, tel que les plans municipaux et ruraux, les arrêtés de zonage et de lotissement et autres documents établis sous l'autorité de la Loi sur l'urbanisme et,
- la mise en œuvre des fonctions administratives en support à tous nos partenaires (Le personnel de la Division assure que l'aménagement sur le territoire rencontre la vision des partenaires prescrit par leurs outils de planification (permis, inspections, etc))

Du côté du soutien à la planification, en 2018, nous devons premièrement compléter le processus d'adoption du nouveau plan pour le Village Atholville et ensuite amorcer les démarches pour développer un plan pour le Village d'Eel River Dundee.

Sommaire des activités reliées au plan rural du Village d'Atholville:

Planning Division

2018 HIGHLIGHTS

The Planning Division of the Restigouche RSC offers planning services to all municipalities and Local Service Districts on Commission territory.

Our main objectives consist of two roles:

- Planning support consists of providing our partners with planning and development tools such as municipal and rural plans, zoning by-laws, subdivision by-laws and other documents legislated by the Community Planning Act, and
- performing administrative functions for all partners. (Division staff ensure that development on the territory meets the vision of the partners prescribed by their Planning tools (permits, inspections, etc).)

From a Planning Support point of view, in 2018, we firstly needed to complete the adoption process for the Village of Atholville's new plan and then initiate the steps to develop a plan for the Village of Eel River Dundee.

Summary of activities related to the Village of Atholville Rural Plan:

Sommaire des activités / Summary of activities Plan rural du Village of/d'Atholville Rural Plan

2017:	décembre December	Consultant submitted Draft plan	Le consultant a soumis la première ébauche du plan
2018:	January & February janvier & février	Review & Revisions	Révisions
	February to June février à juin	• 2 workshops with Municipal council • 3 open house public sessions • Presentation of plan to PRAC for views • 2 Public meetings for the Village Council to hear objections & readings of by-law	• 2 ateliers avec le Conseil municipal • 3 séances portes ouvertes publiques • Présentation du plan au CCMU pour leur avis • 2 réunions publiques avec le Conseil municipal pour entendre des objections et faire les 3 lectures de l'arrêté
	October / octobre	Ministerial Consent and Adoption of new Plan at Service NB	Consentement du ministre et adoption chez Service NB

À l'automne 2018, le personnel a passé au développement d'un nouveau plan pour le Village d'Eel River Dundee reconstitué depuis septembre 2015. Suite à l'étude sur l'utilisation des sols de la nouvelle communauté et rencontres avec le consultant et le Conseil municipal, la première ébauche du nouveau plan a été déposée en décembre 2018. Le personnel continuera ses efforts sur la révision, la consultation et l'adoption du plan dans l'année en cours.

Modifications - En 2018, un total de 7 arrêtés furent préparés : 4 modifications de plans et 3 modifications des arrêtés de zonage (*une explication des modifications est annexé (voir tableau 3B)*)

In the Fall of 2018, our attention switched to the development of a new plan for the Village of Eel River Dundee reconstituted since September 2015. Following the development of the land use study of the new community and meetings with the consultant and Village Council, the first draft of the new plan was delivered in December 2018. Staff will continue to work on the review, consultation and adoption of the plan in the upcoming year.

Amendments - In 2018, a total of 7 by-laws were prepared: 4 plan amendments and 3 zoning by-law amendments (*explanation of amendments supplied in table 3B (see appendix)*)

Arrêtés - By-laws

Community Communauté	Plan	Zoning/ Zonage	TOTAL
Atholville	1	0	1
Campbellton	1	2	3
Dalhousie	2	1	3
TOTAL	4	3	7

La fonction administrative de notre rôle nous accorde la responsabilité de veiller à ce que les aménagements soient conformes aux règlements applicables. Que ce soit l'implantation des plans municipaux ou ruraux, des arrêtés et règlements de zonage, de lotissement ou de construction, la responsabilité relève de nos agents d'aménagement/inspecteurs en construction.

Lotissement

Les agents d'aménagements reçoivent les plans de lotissement provisoires et finaux, afin de les analyser et de les approuver suivant la consultation applicable auprès des autorités locales et provinciales.

The administrative function of our role provides us with responsibility of ensuring that developments conform to applicable regulations. Whether it be the implementation of municipal or rural plans, zoning, subdivision or building by-laws or other regulations, the responsibility is that of our development officers/building inspectors.

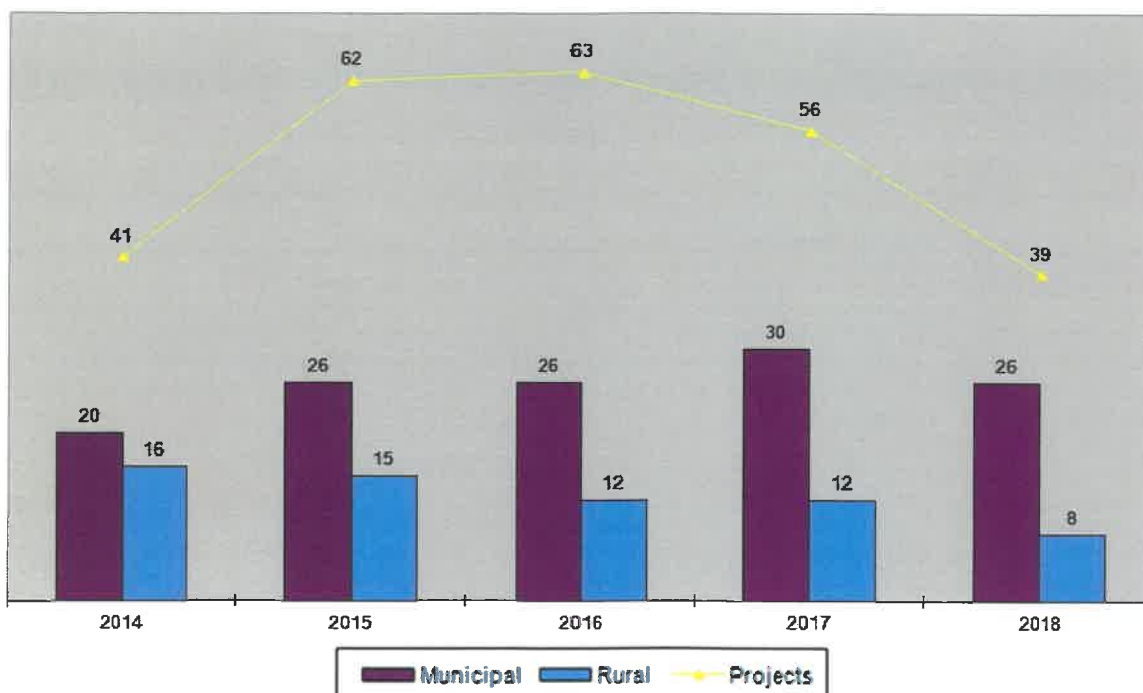
Subdivision

Development Officers receive tentative and final subdivision plans, which are analyzed and approved following consultation with applicable local and provincial authorities.

Lotissements – Le tableau suivant illustre qu'il y a eu 39 projets de lotissement en 2018, impliquant la création de 34 nouveaux lots, donc 26 dans les municipalités et 8 dans le milieu rural. (Voir sommaire du nombre de lots et projets par endroit sous le tableau).

Subdivision – The graph below depicts that there were 39 subdivision projects during 2018, involving the creation of 34 new lots - 26 in the municipalities and 8 in the rural areas. (See summary of number of lots and projects by area below graph).

Projets de Lotissement - Subdivision Projects



<u>MUNICIPAL</u>	<u>Projects/ projets</u>	<u>Lots</u>	<u>Parcels/ parcelles</u>
Atholville	5	1	4
Balmoral	5	5	3
Campbellton	6	4	4
Charlo	1	1	0
Dalhousie	6	6	4
Eel River Dundee	4	4	0
Kedgwick	5	5	4
Total Municipal	32	26	19
<u>RURAL</u>	<u>Projects/ projets</u>	<u>Lots</u>	<u>Parcels/ parcelles</u>
Chaleur	1	0	1
Dalhousie Junction	1	2	0
Flatlands	2	5	0
Glen Levit	3	1	5
Total Rural	7	8	6
Total CSR Restigouche RSC	39	34	25

Aménagement

Le processus de demande de permis comprend deux rôles complémentaires:

- L'approbation des développements, et,
- Le service de l'inspection en bâtiment

Les agents d'aménagements assurent que les projets de construction et d'aménagements sont complétés conformément aux plans municipaux et aux arrêtés de zonage tel que prescrit la Loi sur l'urbanisme.

Confirmation de zonage – Une des tâches associée à la fonction est la production de certificats de confirmation de zonage et/ou de lettres confirmant que l'affectation des terrains, bâtiments ou constructions sont conformes.

En 2018, 27 lettres de confirmation furent complétées :

- 3 Village d'Atholville*
- 2 Village de Balmoral*
- 3 Ville de Campbellton*
- 3 Village de Charlo
- 1 Ville de Dalhousie*
- 1 Village d'Eel River Dundee
- 14 Secteur rural*

27 Total

** frais de services applicables*

Construction - Les inspecteurs en construction assurent la conformité des projets de construction aux arrêtés et règlements de constructions.

En 2018, 591 permis de construction ont été émis pour une valeur totale de construction de **37,848,484\$**

- Territoire municipal: 518 permis pour une valeur de 34,354,159\$ (voir le TABLEAU 1 pour la répartition par communauté)
- Territoire rural: 73 permis pour une valeur de 3,494,325\$ (voir le TABLEAU 2 pour les détails par paroisse)

Development

The permit application process consists of two complimentary roles:

- The approval of developments, and
- The building inspection service

Development officers ensure that construction projects and developments are completed in conformance with municipal plans and zoning by-laws as stipulated by the Community Planning Act.

Zoning Confirmation - One of the responsibilities of the position is to produce zoning confirmation and compliance documents.

In 2018, 27 zoning confirmations were completed:

- 3 Village of Atholville*
- 2 Village of Balmoral*
- 3 City of Campbellton*
- 3 Village of Charlo
- 1 Town of Dalhousie*
- 1 Village of Eel River Dundee
- 14 Rural sector*

27 Total

**Service fees applicable*

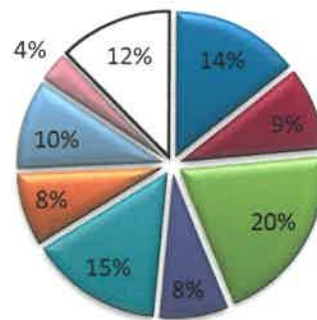
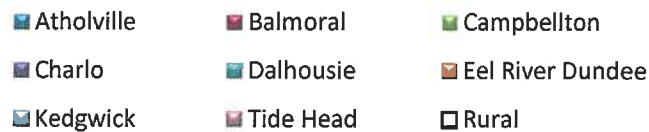
Construction - Building Inspectors ensure that construction projects conform to building by-laws and regulations.

In 2018, a total of 591 building permits were issued, for a total construction value of **\$37,848,484**

- Municipal territory: 518 permits for a value of \$34,354,159 (See TABLE 1 for details per municipality)
- Rural territory: 73 permits for a value of \$3,494,325 (See TABLE 2 for details per parish)

Permis de construction 2018 Building Permits

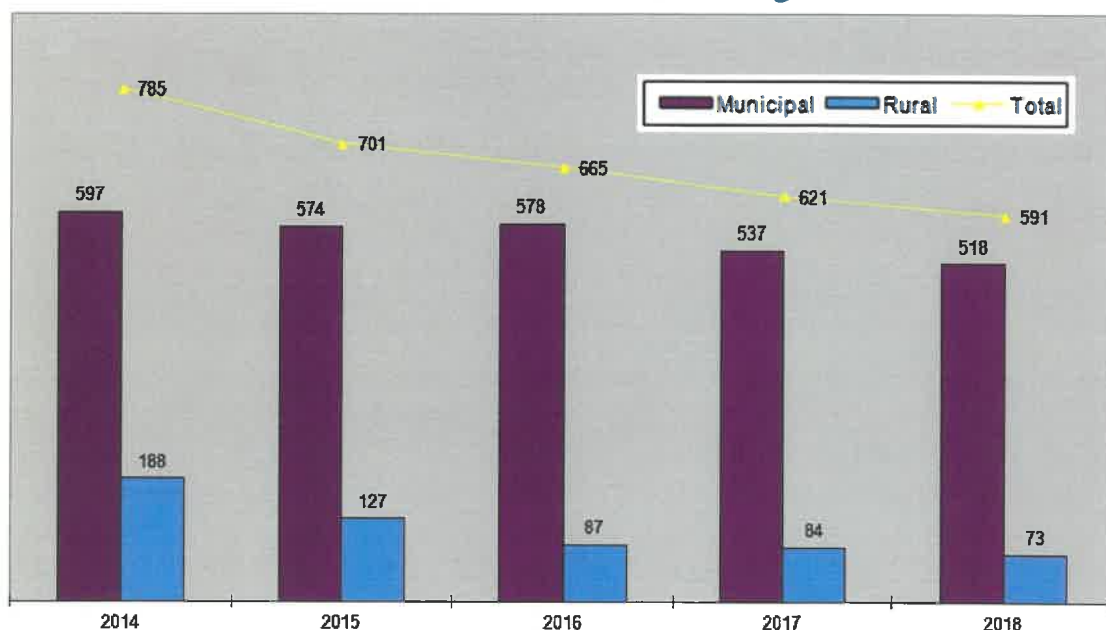
TOTAL : 591 permis / permits



Les frais pour les permis de construction sont amassés et retournés aux municipalités & au ministère de l'Environnement et des gouvernements locaux pour les DSLs. En 2018, les permis ont générés 145,661\$ soit 127,654\$ pour les municipalités & 18,007\$ pour les DSLs.

The fees for building permits are collected and returned to municipalities and to the Department of Environment and local government for LSDs. In 2018, permits generated \$145,661 being \$127,654 for municipalities and \$18,007 for LSDs.

Permis de Construction - Building Permits



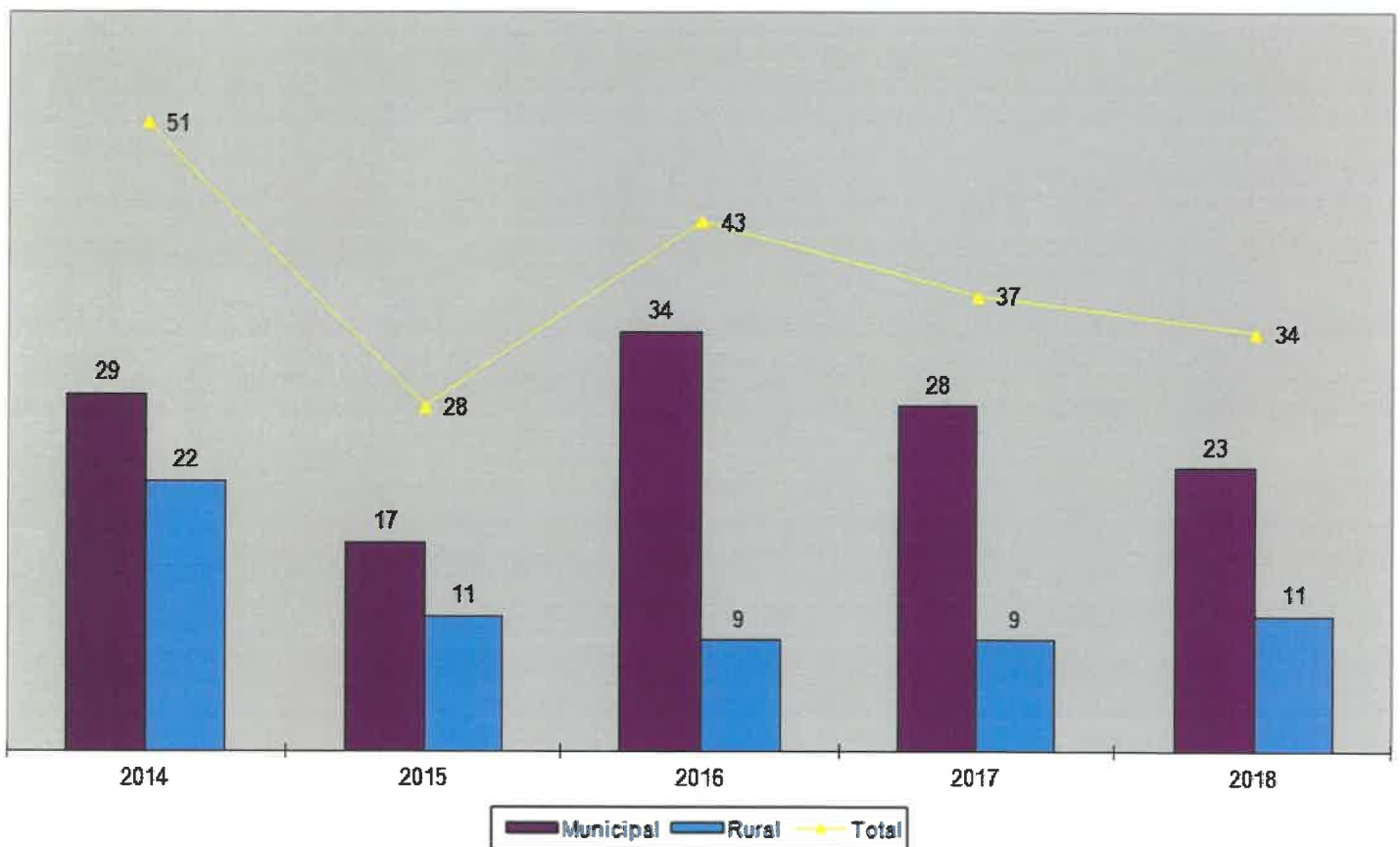
Mises en chantier résidentielles - Les statistiques des permis de construction révèlent que durant l'année 2018, 34 nouvelles résidences ont été construites sur le territoire de la Commission:

- 11 en milieu rural et 23 dans les municipalités.

Housing starts - The building permit stats reveal that during 2018, 34 new residences were constructed within the Commission boundaries:

- 11 in the rural areas and 23 in the municipalities.

Mises en chantier résidentielles – Housing Starts



Un merci particulier aux membres du CCMU pour leur contribution et leur appui au cours de l'année.

Le **comité consultatif en matière d'urbanisme** (CCMU) s'acquitte des fonctions consultatives et décisionnelles tel que stipulé par la Loi sur l'urbanisme.

Le CCMU comprend 10 membres: 8 nommés par les municipalités et 2 nommés par les DSLs de la région.

En 2018, onze (11) réunions régulières ont eu lieu et le CCMU a traité 34 dossiers/cas (voir tableau 3A) :

- 26 questions liées aux arrêtés et règlements de zonage,
- 7 demandes ayant pour objet l'opinion/l'avis aux conseils municipaux. *Voir un sommaire des demandes au tableau 3B.*
- 1 demande d'ajustement liée aux projets de lotissement

Le Tableau ci-dessous identifie les **membres du CCMU**, leur participation aux réunions pour l'année, et les per diems et dépenses payés par la CSR.

A special thank you to our PRAC members for their contribution and support throughout the year.

The **Planning Review and Adjustment Committee** (PRAC) deals with advisory and decision-making functions as specified by the Community Planning Act.

The PRAC is comprised of 10 members: 8 appointed by municipalities and 2 appointed by the region's LSDs.

Eleven (11) regular monthly meetings were held in 2018, and the PRAC dealt with 34 files/cases (see table 3A):

- 26 queries linked to the zoning by-laws and regulations;
- 7 requests were processed dealing with views/recommendations to municipal councils. *A summary is provided in Table 3B.*
- 1 request for adjustment linked to subdivision projects

The table below lists **PRAC members**, their participation in PRAC meetings for the year, as well as per diems and expenses paid by the RSC.

Comité consultatif en matière d'urbanisme 2018 Planning Review and Adjustment Committee

Membre/Member	Depuis/ Since	Présence/ Attendance	Per Diem Payé/paid	Dépenses/ Expenses	Total
Kenneth Savoie (Dalhousie) (Président/Chairman)	2010	10/11	\$750	\$205	\$955
Marc Savoie (Eel River Dundee) (Vice-président/Vice Chairman)	2014	9/11	\$675	\$185	\$860
Maurice Power (Atholville)	2016	9/11	\$675	\$37	\$712
Pierre Levesque (Balmoral)	2014	10/11	\$750	\$205	\$955
Jean-Paul McIntyre (Campbellton)	2015	10/11	\$750	0	\$750
Doug Petersen (Charlo)	1993-2001 2005-2012 2018	10/11	\$750	\$271	\$1,021
Vacant (Kedgwick)	-	-/11	-	-	-
Allan Dickson (Tide Head)	2016	10/11	\$750	\$82	\$832
Greg Dion (DSL/LSD) – Glen Levit	2018	3/11	\$225	\$44	\$269
Kim Firlotte (DSL/LSD) - Chaleur	2016	10/11	\$750	\$410	\$1,160
			\$6,075	\$1,439	\$7,514

TABLEAU 1 – Permis de Construction (municipalités) TABLE 1 – Building Permits (municipalities)

	Atholville		Balmoral		Campbellton		Charlo		Dalhousie		Eel RiverDun.		Kedgwick		Tide Head		Total Municipal	
	no.	val.(\$)	no.	val.(\$)	no.	val.(\$)	no.	val.(\$)	no.	val.(\$)	no.	val.(\$)	no.	val.(\$)	no.	val.(\$)	no.	val.(\$)
Residential / Résidentiel	6	1,391,880	5	915,000	1	258,000	2	270,000	1	163,000	3	279,000	4	1,223,000	1	200,000	23	4,699,880
	58	610,920	45	477,100	98	1,000,109	34	333,450	76	727,780	41	660,325	39	270,337	19	161,300	410	4,241,321
Commercial / Commercial	1	325,000	1	200,000	1	70,000	0	0	1	98,000	0	0	1	250,000	0	0	5	943,000
	10	9,811,300	1	1,500	13	867,772	4	83,540	5	24,365	1	8,000	10	172,500	0	0	44	10,968,977
Institutional / Institutionnel	0	0	0	0	1	12,035,000	0	0	0	0	0	0	0	0	0	0	1	12,035,000
	8	253,106	1	5,100	2	121,000	0	0	0	0	0	0	1	329,000	0	0	12	708,206
Industrial / Industriel	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	1	595,700	0	0	0	0	1	38,500	0	0	0	0	2	634,200
Park / Parc	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	0	0	1	4,000	1	500	0	0	1	1,000	0	0	2	8,000	0	0	5	13,500
Resource / Ressource	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	1	1,000	4	0	0	0	0	0	0	0	0	0	5	1,000
Infrastructure / Infrastructure	1	3,500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	3,500
	0	0	1	1,800	1	500	0	0	3	81,000	2	20,000	0	0	0	0	7	103,300
Cottage / Chalet	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	1	275	0	0	0	0	1	2,000	0	0	2	2,275
Other / Autre	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	1	0
Total 2018	84	12,395,706	55	1,604,500	120	14,949,581	45	687,265	87	1,095,145	48	1,005,825	59	2,254,837	20	361,300	518	34,354,159
<i>Total 2017</i>	80	3,862,455	53	1,208,600	135	5,050,909	40	1,121,750	78	1,114,470	49	1,701,035	78	11,055,052	24	1,042,550	537	26,156,811
Change	4	8,533,261	2	395,900	-15	9,898,672	5	-434,485	9	-19,325	-1	-695,210	-19	-8,800,215	-4	-681,250	-19	8,197,348
Total des tarifs/ Sum of Fees	\$33,363		\$2,600		\$75,205		\$1,965		\$4,215		\$1,750		\$8,026		\$530		\$127,654	

TABLEAU 2 – Permis de Construction (Rural et Total) TABLE 2 – Building Permits (Rural & Total)

	Chaleur		Dalhousie		Balmoral		Addington		Eldon		Lorne		Total / Rural/Par.		Total Municipal		Total REGION	
	P no.	val.(\$)	P no.	val.(\$)	P no.	val.(\$)	P no.	val.(\$)	P no.	val.(\$)	no.	val.(\$)	no.	val.(\$)	no.	val.(\$)	no.	val.(\$)
Residential Résidentiel	1	200,000	3	987,500	1	291,000	3	662,000	2	426,000	1	42,500	11	2,609,000	23	4,699,880	34	7,308,880
	9	127,400	21	289,900	4	11,000	2	30,000	6	59,700	4	8,300	46	526,300	410	4,241,321	456	4,767,621
Commercial Commercial	1	25,000	0	0	0	0	0	0	1	250,000	0	0	2	275,000	5	943,000	7	1,2018,000
	0	0	0	0	1	4,000	0	0	1	7,725	2	17,500	4	29,225	44	10,968,977	48	10,998,202
Institutional Institutionnel	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	12,035,000	1	12,035,000
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	12	708,206	12	708,206
Industrial Industriel	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	634,200	2	634,200
Park Parc	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5	13,500	5	13,500
Resource Ressource	0	0	1	10,000	0	0	0	0	0	0	0	0	1	10,000	0	0	1	10,000
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5	1,000	5	1,000
Infrastructure Infrastructure	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	7	103,300	7	103,300
Cottage Chalet	0	0	0	0	1	20,000	0	0	0	0	0	0	1	20,000	0	0	1	20,000
	4	7,500	2	13,000	0	0	0	0	0	0	1	4,000	7	24,500	2	2,275	9	26,775
Other /Autres	0	0	0	0	1	300	0	0	0	0	0	0	1	300	1	0	2	300
	15	359,000	27	1,300,400	8	326,300	5	692,000	10	743,425	8	72,300	73	3,494,325	518	34,354,159	591	37,848,484
Total 2017	15	352,600	26	1,010,325	7	186,100	11	529,300	18	545,400	7	141,700	84	2,765,425	537	26,156,811	621	28,922,236
Change	0	7,300	1	290,075	1	140,200	-6	162,700	-8	198,025	1	-69,400	-11	728,900	-19	8,197,348	-30	-8,926,248
Total des tariffs/ Sum of Fees		\$1,835	\$6,615	\$1,785	\$3,450	\$3,785	\$537	\$18,007										

Tableau 3A – Résolutions du CCMU/ Rédaction d'arrêtsTable 3A – PRAC Résolutions/ By-law Drafting

Atholville	Balmoral	Campbellton	Charlo	Dalhousie	Eel River Dundee	Kedgwick	Tide Head	Rural	TOTAL
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ADVISORY FUNCTIONS / FONCTIONS CONSULTATIVES

By-law / Arrêté	1	-	2	-	2	1	1	-	7
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ADJUSTMENT FUNCTIONS / FONCTIONS D'AJUSTEMENT

Zoning / Zonage

Building or structure dimensions / Dimensions de bâtiment ou construction	-	-	-	-	-	-	-	-	-
Set-back / Recul	-	-	1	-	-	1	-	1	5
Building or structure height / Hauteur de bâtiment ou construction	1	-	1	2	-	1	-	2	9
Conditional use / Usage conditionnel	1	-	1	-	-	1	-	-	3
Similar use / Usage semblable	4	-	2	1	-	-	-	-	7
	-	-	1	-	-	1	-	-	2
	-	-	-	-	-	-	-	-	
Total	6	0	6	3	2	4	0	3	26

Subdivisions / Lotissements

	-	-	-	-	-	-	-	-	
Lot dimensions / Dimensions de lot	-	-	-	-	-	-	-	-	1
Total	0	0	0	0	0	0	0	1	1

TOTAL (ADJUSTMENT / AJUSTEMENT)

6	0	6	3	2	2	4	0	4	27
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GRAND TOTAL

7	0	8	3	4	2	5	1	4	34
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Tableau 3B – Résolutions du CCMU/ Rédaction d'arrêtésTable 3B – PRAC Résolutions/ By-law Drafting

<u>DALHOUSIE</u> • Modification du règlement de zonage pour permettre la vente d'un presbytère existant qui sera utilisé comme résidence unifamiliale. Le CCMU recommanda que la demande soit APPROUVÉE tel que présenté. • Re-désigné terrains de la zone parcs et de loisirs à résidentiel pour permettre la construction de 4 bâtiments d'unités multiples – chaque bâtiment contenant 4 logements. Le CCMU a recommandé que la proposition soit APPROUVÉE tel que présenté. * Arrêté de zonage 806-19 fut rédigé et adopté * Arrêté du plan 805-19 et l'Arrêté de zonage 806-19 furent rédigés et adoptés	<u>DALHOUSIE</u> • Amendment to Zoning By-law to permit the sale of an existing rectory which is to be used as a single-family dwelling. The PRAC recommended that the request BE APPROVED as presented. • Re-designate lands from Parks and conservation to residential to permit the construction of 4 multiple unit dwellings – each building containing 4 units. The PRAC recommended that the proposal BE APPROVED as presented. * Zoning By-law 806-19 drafted and adopted * Plan By-law 805-19 and Zoning By-law 806-19 drafted and adopted
<u>ATHOLVILLE</u> • Nouveau Plan rural pour le Village nouvellement reconstitué d'Atholville, Arrêté No Z-20, « Plan rural du Village d'Atholville » - Le Comité recommanda au Conseil que l'Arrêté No Z-20, « Plan rural du Village d'Atholville » SOIT APPROUVÉ tel que présenté. * Arrêté No. Z-20 rédigé et Nouveau plan rural adopté - octobre	<u>ATHOLVILLE</u> • New Rural Plan for the newly reconstituted Village of Atholville, By-law number Z-20, "Village of Atholville Rural Plan" - The Committee recommended to Council that By-law No. Z-20 "the Village of Atholville Rural Plan" BE APPROVED as presented. * By-law No. A-20 drafted and New Rural Plan adopted – October
<u>CAMPBELLTON</u> • Re-désigner l'utilisation de sol d'une propriété de services collectifs et résidentielle unifamiliale et bifamiliale à résidentiel multiple pour permettre la modification d'un bâtiment existant en un bâtiment multiple de 6 unités comportant une suite de bureau. Le CCMU recommanda que la proposition soit APPROUVÉE tel que présenté. • Modification des usages secondaires permis dans la zone Commercial routière classe 3 pour permettre l'exploitation d'un crématorium en combinaison avec l'usage principal salon funéraire. Le Comité recommanda que le Conseil APPROUVE LA PROPOSITION tel que présenté. * Arrêté du plan M-1-15 et l'Arrêté de zonage Z-1-48 furent rédigés et adoptés.	<u>CAMPBELLTON</u> • Redesignate land use of a property from institutional and single and two-family residential to multiple residential to permit the modification of an existing building into a 6 unit multiple dwelling with an office suite. The PRAC recommended that the proposal BE APPROVED as presented. • Amendment to permitted secondary uses of the Highway Commercial 3 Zone to allow the operation of a crematorium in conjunction to the main use funeral home. The Committee recommended to Council that the proposal BE APPROVED as presented. * Municipal plan By-law M-1-15 and zoning By-law Z-1-48 drafted and adopted * By-law No. Z-1-49 drafted and adopted

KEDGWICK

- Modifier le zonage d'une partie d'une parcelle de terrain d'espace vert et de parcs à une zone résidentielle de faible densité pour permettre la construction d'un domicile unifamiliale neuf. Le Comité recommande que le Conseil **APPROUVE LA PROPOSITION de l'arrêté NO. 19-2018** tel que présenté.

***Arrêté No. 19-2018 fut rédigé. La demande est en attente de la soumission d'un plan d'arpentage provisoire.**

KEDGWICK

- Modify zoning of a part of a parcel of land from Park and Green Space to Residential to allow for the construction of a new single-family dwelling. The Committee recommended that By-law 19-2018 **BE APPROVED as presented.**

***By-law No. 19-2018drafted, Tentative Subdivision plan pending on application.**

Division des déchets solides

FAITS SAILLANTS 2018

La CSR Restigouche, Division des déchets solides, exploite la station de transfert Restigouche, effectuant ainsi le transfert de déchets solides de la région au site d'enfouissement Red Pine à Allardville et les matières recyclables vers le Centre de Recyclage Péninsule à Tracadie.

En 2018, la station de transfert de Restigouche a fonctionné avec un frais de déversement de 103.00\$/tonne.

Solid Waste Division

2018 HIGHLIGHTS

The Restigouche RSC, Solid Waste Division, operates the Restigouche Transfer Station, thus transferring the area's solid waste to the Red Pine Landfill in Allardville and recyclable materials to the Péninsule Recycling Centre in Tracadie.

In 2018, the Restigouche Transfer Station operated with a tipping fee of \$103.00/tonne.

Tableau/Table A

Rapport Tonnage Report 2018

RESIDENTIAL SOLID WASTE/DÉCHETS RÉSIDENTIELS		
Atholville	1,108	
Balmoral	506	
Campbellton	2,585	
Charlo	495	
Dalhousie	1,110	
Eel River Crossing	613	
Kedgwick	703	
Tide Head	336	
Local Service Districts / Districts de services locaux	1,274	
Première Nation Eel River Bar First Nation	186	
TOTAL RÉSIDENTIEL / RESIDENTIAL	8,916	52.4%
DÉCHETS COMMERCIAUX / COMMERCIAL WASTE (ICI)		27.3%
DÉCHETS CONSTRUCTION & DEMOLITION WASTE (C&D)		20.3%
TOTAL WASTE/DÉCHETS	17,019	100%
Recyclables	444	
TOTAL TONNAGE	17,463	
	Tonnes	

Le TABLEAU B démontre les détails du tonnage recueilli grâce au programme de recyclage volontaire.

- Du 1^{er} janvier au 14 octobre (40 semaines), nous avons recueilli 240 tonnes par l'entremise des 16 grands conteneurs communautaires bleus placés à travers la région.
- Du 15 octobre au 31 décembre (12 semaines) nous avons recueilli 203 tonnes par l'entremise du programme de recyclage porte à porte.
- En 2018, nous avons recueilli un total de 444 tonnes de matières recyclables. Nous avons effectué un total de 26 voyages à Tracadie – une moyenne de 17 tonnes par voyage.

TABLE B shows the details of the tonnage collected through the voluntary recycling program.

- From January 1st to October 14th (40 weeks) we collected 240 tonnes through the 16 large blue community containers placed throughout the region
- From October 15th to December 31st (12 weeks) we collected 203 tonnes through curbside recycling.
- In 2018, we collected a total of 444 tons of recyclable products. This resulted in 26 trips to Tracadie for an average of 17 tonnes per trip.

Tableau/Table B

RECYCLABLE MATERIALS COLLECTED 2018 MATIÈRES RECYCLABLES COLLECTÉES

RECYCLABLES Containers / Conteneurs & Carts / Bacs	Recyclables Jan 1 – Oct. 14 1er jan – 14 oct	Recyclables Oct 15 – Dec 31 15 oct – 31 déc	Recyclables TOTAL 2018
ATHOLVILLE	10.41	36.50	61.44
Val d'Amours	9.06		
St Arthur	5.47		
BALMORAL	12.47	15.29	27.76
CAMPBELLTON			96.30
CAMPBELLTON (Arran)	54.50	14.29	
CAMPBELLTON (Matheson)	22.91	4.60	
CHARLO	13.23	14.67	27.90
DALHOUSIE		33.8	81.01
Dalhousie (Victoria)	25.34		
Dalhousie (Blanchard)	21.87		
EEL RIVER DUNDEE (Crossing)	11.30	17.38	35.77
Dundee	7.09		
KEDGWICK	15.80	17.76	33.56
TIDE HEAD	13.31	10.25	23.56
LSDs/DSLs		37.19	48.02
Nash Creek	9.60		
St. Jean Baptiste	1.23		
EEL RIVER BAR	6.84	1.73	8.57
TOTAL	240.43	203.46	443.89

Le recyclage porte à porte a débuté le 15 octobre 2018. Le TABLEAU C, pour la période du 15 octobre au 31 décembre 2018 (12 semaines), démontre les détails des recyclables par Municipalité, Districts de Services Locaux (DSLs), ainsi que la moyenne par habitant.

Curbside Recycling began on October 15th 2018. TABLE C, shows the details of recyclables by Municipality, Local Service Districts (LSDs), as well as the per capita average for the period from October 15th to December 31st (12 weeks).

Tableau/Table C

RECYCLABLES**Oct 15 to Dec 31 2018 – du 15 oct. au 31 déc. 2018**

Communauté Community	TOTAL	# of pick-ups # de Collectes	Avg. per pick-up Moyenne par collecte	lbs per person lbs par personne
Atholville	36.50	18	2.03	22.6
Balmoral	15.29	5	3.06	20.2
Campbellton*	18.89	24	0.78	6.1
Charlo	14.67	6	2.45	24.7
Dalhousie	33.80	16	2.11	23.9
Eel River Dundee	17.38	5	3.48	19.6
Kedgwick	17.76	6	2.96	20.0
Tide Head	10.25	5	2.05	24.1
LSDs/DSLs	37.19	22	1.69	20.6
Eel River Bar*	1.73	3	0.58	10.9
TOTAL	203.46 tonnes		Moyenne/Average 2.12 tonnes	Moyenne/Average 19.27 lbs

NOTE: Campbellton & Eel River Bar (large containers/gros conteneurs)

Afin d'accommoder le recyclage, nous avons fait un investissement de \$1.3 millions qui comprend :

- L'expansion et des rénovations à la Station de Transfert,
- l'acquisition d'une chargeuse sur roues, et
- l'achat de plus de 8000 bacs bleus.

Nous informons la population au sujet de la réduction des déchets et de l'élimination appropriée, ainsi que la sensibilisation au recyclage et l'utilisation de notre Station de Transfert. Pour ce faire, nous offrons de la documentation, une présence sur les médias sociaux, des présentations dans les communautés, les écoles, à divers groupes/organismes et en disséminant de l'information au public en général.

Une contribution financière de \$60,000 du Fonds de fiducie pour l'environnement, nous a permis de sensibiliser la population au nouveau programme de recyclage, exemples:

- matériel promotionnel pour le nouveau programme de recyclage résidentiel,
- 7 séances/réunions publiques dans les communautés affectées (440 participants),
- l'embauche d'un étudiant pour aider à la communication et l'implantation du programme de recyclage (avec une contribution également du Gouvernement du Canada), et
- acquisition d'un outil à base de l'internet et application mobile '**Recycle Restigouche**' qui offre l'horaire des collectes avec un **rappel hebdomadaire** et un assistant qui aide avec la gestion du tri.



Nous avons aussi fait la promotion des divers endroits qui font la récupération de matières par l'entremise de Recycle NB, i.e. peinture, huile, contenants à boisson, piles, etc.

Suivez la page Facebook **Recycle Restigouche** pour de l'information et des mises à jour.

Le recyclage offre l'occasion unique de changer l'avenir et de protéger non seulement le climat de notre terre, mais également l'avenir de nos communautés.

In order to accommodate recycling, we invested just over \$1.3 million which includes:

- Expansion and renovations to the Transfer Station,
- Acquisition of a skid-steer loader, and
- Purchase of more than 8000 blue carts.

We inform the population with respect to waste reduction and proper disposal, as well as awareness of recycling and of using our Transfer Station. We offer documentation, social media presence, presentations in the communities, in schools, various group/organizations and through information dissemination to the public in general.

A financial contribution of \$60,000 through the Environmental Trust Fund allowed us to provide awareness to the population with respect to the new recycling program, for example:

- promotional material for the new Curbside Recycling program,
- 7 public meetings in concerned communities (440 participants),
- hired a student to help with communication & implementation of the recycling program (we also received a contribution from the Government of Canada), and
- acquisition of a web-based application & mobile app '**Recycle Restigouche**' which provides a collection calendar with **weekly reminders** and a waste wizard help with sorting.



We also disseminated information with respect to the various depots in the region that accept products through Recycle NB, i.e. paint, oil, beverage containers, batteries, etc.

Follow our **Recycle Restigouche** Facebook Page for information and updates.

Recycling offers the unique opportunity to change the future, and protect not just our world's climate, but protect the future of our communities.



Commission de services régionaux
RESTIGOUCHE
Regional Service Commission

ANNEXES / APPENDIXES



Commission de services régionaux
RESTIGOUCHE
Regional Service Commission

ANNEXE / APPENDIX 1

RÉGION & COMMUNAUTÉS DESSERVIES / Region & Communities served

MANDAT et SERVICES / Mandate and Services

ORGANIGRAMME / Organizational Chart

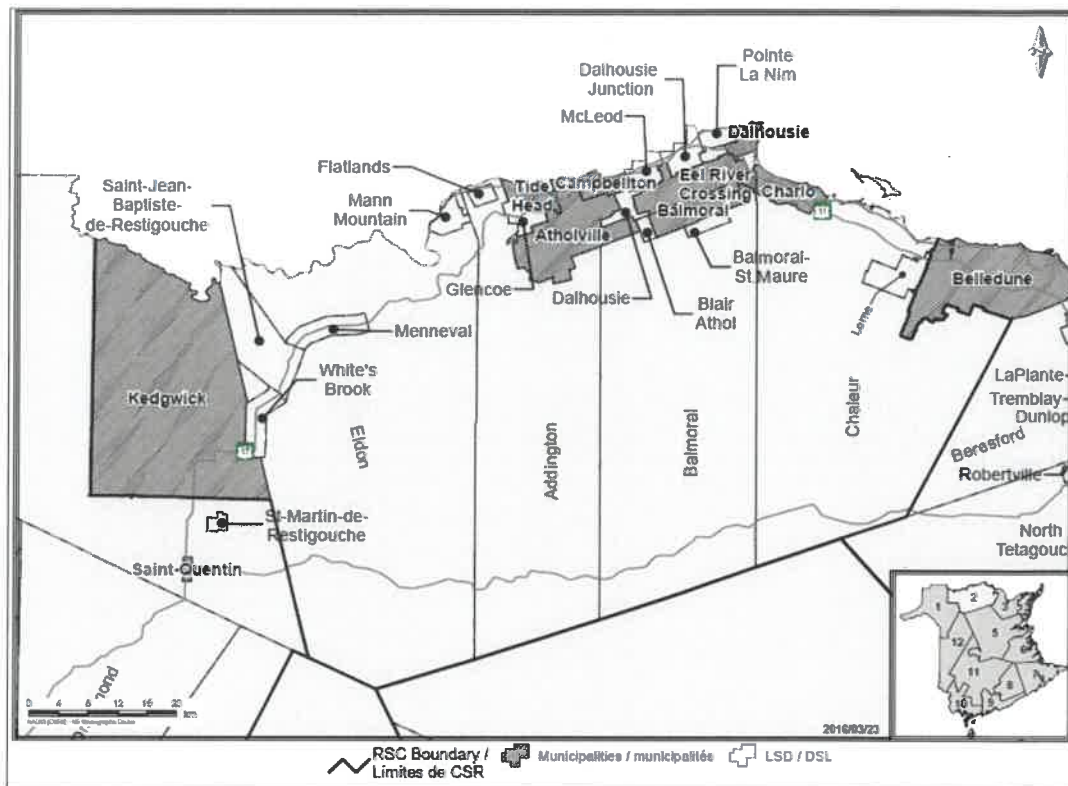
CONSEIL D'ADMINISTRATION / Board of Directors

PRÉSENCES / Attendance

DÉPENSES DES MEMBRES / Member Expenses



Commission de services régionaux
RESTIGOUCHE
Regional Service Commission



Population: 25,394 * (Recensement 2016 Census)

Assiette Fiscale 2018 Tax Base

\$1,652,955,188

Territoire desservi / Territory served:

7 - MUNICIPALITÉS/MUNICIPALITIES:

Atholville • Balmoral • Campbellton • Charlo • Dalhousie • Eel River Dundee • Tide Head

1 - COMMUNAUTÉ RURALE / RURAL COMMUNITY : Kedgwick

17 - DISTRICTS DE SERVICES LOCAUX / LOCAL SERVICE DISTRICTS:

Paroisse Addington Parish • Paroisse Balmoral Parish • Balmoral-St. Maure • Blair Athol • Chaleur • Paroisse Dalhousie Parish • Dalhousie Junction • Paroisse Eldon Parish • Flatlands • Glencoe • Lorne • Mann's Mountain • McLeods • Point la Nim • St Jean Baptiste de Restigouche • Menneval • White's Brook

MANDATE & SERVICES – MANDAT & SERVICES

Le **MANDAT** des commissions de services régionaux (CSR) est:

- Assurer ou faciliter la prestation de services obligatoires aux communautés
- Faciliter les ententes volontaires de service entre les communautés intéressées
- Servir de forum régional pour la collaboration entre les communautés concernant les questions régionales

La Commission offre les **SERVICES** suivants :

- **Aménagement local (urbanisme)**
La CSR offre des services d'aménagement du territoire à toutes les municipalités, communautés rurales et les districts de services locaux dans son territoire. Entre autres, elle offre un appui dans l'élaboration de plans, à leur gestion et leur application, à l'octroi de permis de construction, à l'inspection de bâtiments, à l'approbation de lotissements, zoning, ...
- **Gestion des déchets solides**
La CSR offre aux municipalités, aux communautés rurales et aux districts de services locaux de la région des services d'élimination des déchets solides. Ceci comprend: l'exploitation de la station de transfert, la coordination de divers programmes de recyclage et la manutention des déchets dangereux.

The **MANDATE** of Regional Service Commissions (RSC) is to:

- Deliver or facilitate the delivery of the mandated services to communities
- Facilitate voluntary service arrangements among interested communities
- Act as a regional forum for collaboration among communities on regional issues

The Commission provides the following **SERVICES**:

- **Local Planning**
The RSC provides land use planning services to all municipalities, rural communities and local service districts in its territory. This function includes providing support in the development of plans, the administration and enforcement of the plans, the issuance of building permits, conducting building inspections, the approval of subdivisions, zoning, ...
- **Solid Waste Management**
The RSC provides solid waste disposal services to the Municipalities, Rural Communities and Local Service Districts within our region. This includes the operation of the transfer station, as well as the coordination of various recycling programs and the handling of hazardous waste.

- **Aménagement régional**

La commission de services régionaux est chargée de l'élaboration d'un plan régional visant à mieux coordonner et gérer l'aménagement et l'utilisation des terres dans leur région respective. Plus particulièrement, le plan régional sera axé sur des stratégies qui privilégient des méthodes de développement durable, qui encouragent la coordination de l'aménagement entre les communautés, orientent l'emplacement des infrastructures importantes (routes principales, installations, sentiers) et qui améliorent la coordination du développement commercial et industriel. Le plan régional sera aussi un outil important pour mieux gérer, protéger et harmoniser les ressources et les paysages urbains et ruraux.

- **Collaboration régionale en matière de services de police**

La commission de services régionaux sert de tribune régionale pour évaluer l'efficacité des services de police. Elle cerne les enjeux d'intérêt commun dans leur région respective et guide l'établissement des priorités en matière de services de police.

- **Planification régionale des mesures d'urgence**

Par l'intermédiaire de la commission de services régionaux et en partenariat avec Sécurité publique (coordonnateur régional des mesures d'urgences), les municipalités, les communautés rurales et les districts de services locaux planifient, coordonnent et mettent en commun les ressources afin d'assurer des interventions plus efficaces en cas d'urgence.

- **Regional Planning**

The Regional Service Commission is responsible for the development of a Regional Plan, the aim of which would be to better coordinate and manage development and land use within the region. More specifically, the Regional Plan will focus on strategies that focus on sustainable development practices, that encourage coordinated development between communities, that influence and guide the location of significant infrastructure (e.g., major roadways, facilities, trails), and that enhance coordination of commercial/industrial development. The Regional Plan will also serve as an important tool in better managing, protecting and harmonizing urban and rural landscapes and resources.

- **Regional Policing Collaboration**

The Regional Service Commission serves as a forum through which the effectiveness and efficiency of policing services is reviewed and evaluated on a regional basis. The Commission also identifies issues of common concern within the region and provides direction on priorities for policing services.

- **Regional Emergency Measures Planning**

In partnership with Public Safety (Regional EMO Coordinator), the Regional Service Commission serves as the vehicle through which Municipalities, Rural Communities and Local Service Districts plan, coordinate and pool resources on a regional basis in order to enable more effective responses to emergency situations.

- Planification des infrastructures régionales de loisirs, de culture et de sport, et partage des coûts de ces installations

La CSR a la responsabilité de faciliter la planification et le partage des coûts des nouvelles installations sportives, récréatives et culturelles principales de leur région respective.

Ce genre d'entente pourrait être établi par la commission sur une base régionale ou intrarégionale et pourrait couvrir les dépenses d'investissement initiales et les coûts d'exploitation permanents d'après le consentement des membres.

- Collaboration relative aux questions régionales

Un des rôles les plus importants de la commission de services régionaux consiste à collaborer pour prendre des décisions concernant les questions et les services régionaux.

La Commission peut également offrir d'autres services soit aux communautés membres ou sur une base sous régionale.

- Regional Sport, Recreational, and Cultural Infrastructure Planning and Cost-Sharing

The RSC is responsible for facilitating the planning and cost-sharing of new major sport, recreational and cultural facilities within the region.

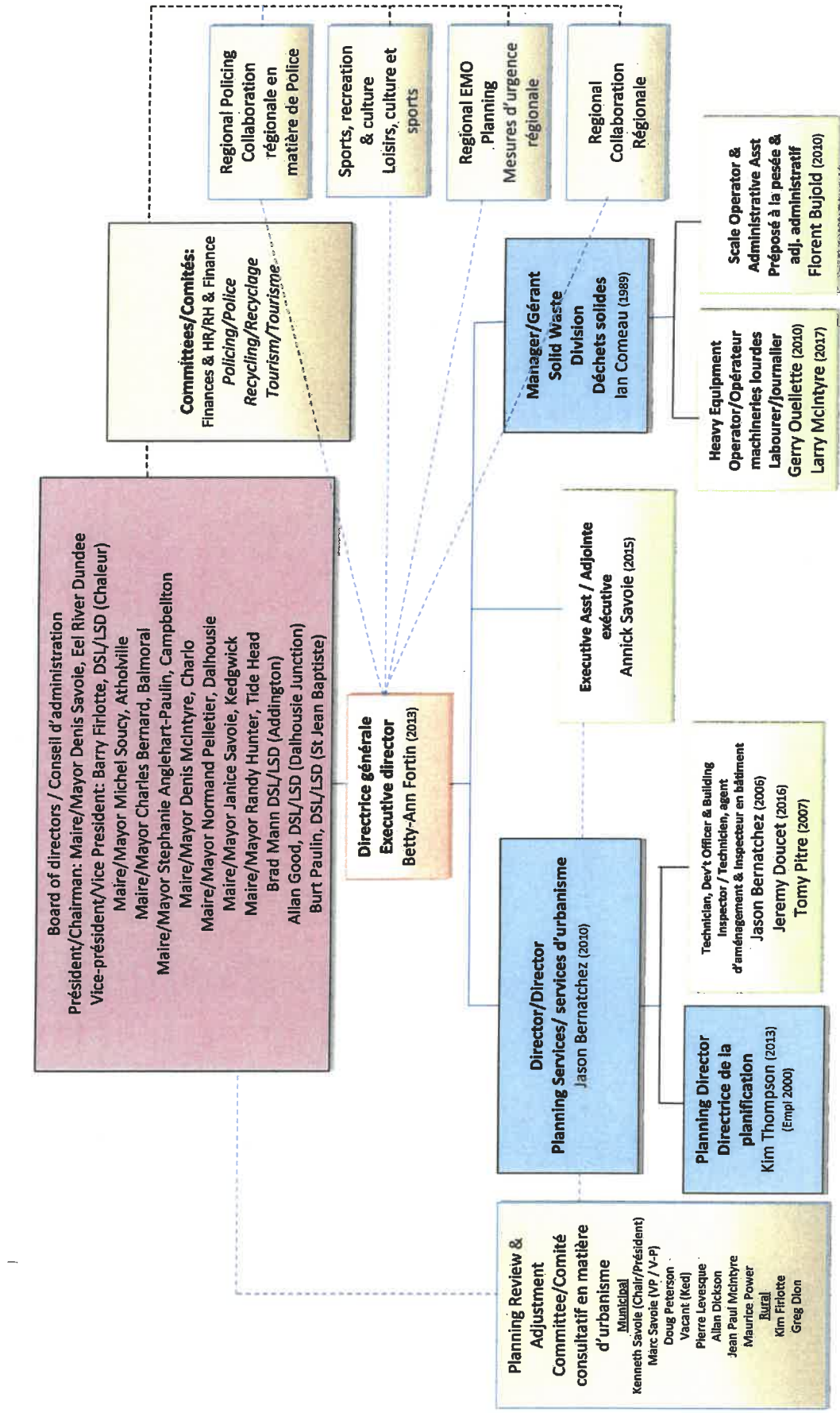
Agreements can be developed by the Commission on a fully regional or on a sub-regional basis and would cover both initial capital and ongoing operational costs based on members' consent.

- Collaboration on regional issues

One of the most important roles of the Regional Service Commission is to collaborate on regional issues and service decisions.

The Commission can also provide other services as agreed to by the member communities on a regional or sub-regional basis.

Commission de services régionaux RESTIGOUCHE Regional Service Commission Organizational Chart Organigramme



MEMBRES - MEMBERS

Président / Chairman: Denis Savoie

Vice-président / Vice-Chair: Barry Firlotte

Betty-Ann Fortin, Dir. Générale & Secrétaire de la Corporation/Executive Director & Corporate Secretary

MUNICIPALITÉS / MUNICIPALITIES

- Atholville Maire/Mayor Michel Soucy
- Balmoral Maire/Mayor Charles Bernard
- Charlo Maire/Mayor Denis McIntyre
- Campbellton Maire/Mayor Stephanie Anglehart-Paulin
- Dalhousie Maire/Mayor Normand Pelletier
- Eel River Dundee Maire/Mayor Denis Savoie
- Tide Head Maire/Mayor Randy Hunter

COMMUNAUTÉ RURALE / RURAL COMMUNITY

- Kedgwick Maire/Mayor Janice Savoie

DISTRICTS DE SERVICES LOCAUX / LOCAL SERVICE DISTRICTS

- Chaleur Barry Firlotte
- Dalhousie Junction Allan Good
- Addington Brad Mann
- St Jean Baptiste Burt Paulin

Alternates/Remplacants :

- Jhulio Solis (McLeods)
- Billie-Jo Gauthier (Eldon)

Gouvernance & Présences

La Commission de services régionaux opère sous la gouvernance d'un Conseil d'administration de 12 membres (maires et présidents de DSLs). Pendant l'année 2018, le Conseil a tenu 13 réunions (9 régulières, 3 réunions extraordinaires, 1 réunion annuelle). Le rapport des présences figure ci-dessous.

Governance & Attendance

The Regional Service Commission is governed by a board of 12 directors (Mayors and LSD Presidents). During 2018, the Board held 13 meetings (9 regular board meetings, 3 special meetings and 1 annual meeting). Below is a status of attendance.

Membres / Members	Représentant/ Representing	Présence/Attendance
Michel Soucy	Atholville	11/13
Charles Bernard	Balmoral	11/13
Stephanie Anglehart-Paulin	Campbellton	3/13
Denis McIntyre	Charlo	13/13
Normand Pelletier	Dalhousie	10/13
Denis Savoie	Eel River Dundee	10/13
Janice Savoie	Kedgwick	11/13
Randy Hunter	Tide Head	12/13
Barry Firlotte	DSL/LSD	13/13
Brad Mann	DSL/LSD	11/13
Allan Good	DSL/LSD	13/13
Burt Paulin	DSL/LSD	13/13
Remplaçants / Alternates		
Guy Landry	Balmoral	1
Sterling Loga	Campbellton	7
Mario Pelletier	Eel River Dundee	1
Patrick Lanteigne	Tide Head	1
Jhulio Solis	DSL/LSD	1
Gail Fearon	Dalhousie	3
Jean-Guy Levesque	Atholville	2

**COMMISSION DE SERVICES RÉGIONAUX RESTIGOUCHE REGIONAL SERVICE
COMMISSION**

Dépenses des membres	Member Expenses
Vous trouverez ci-dessous, les détails des dépenses accordées aux membres qui incluent les honoraires et dépenses pour les réunions régulières, comités ainsi que toute autre réunion au nom de la CSR.	Please find below the total honorariums and expenses paid to board members which includes meetings, committees, as well as any other meetings attended on behalf of the RSC.

Membre/Member	Per Diem payé/paid	Expenses paid Dépenses payées	TOTAL
Michel Soucy	\$3,188	\$210	\$3,398
Charles Bernard	\$2,312	\$993	\$3,306
Stephanie Anglehart-Paulin	\$ 375	\$0	\$ 375
Denis McIntyre	\$2,000	\$508	\$2,508
Normand Pelletier	\$1,875	\$349	\$2,224
Denis Savoie	\$3,062	\$570	\$3,633
Janice Savoie	\$1,562	\$837	\$2,400
Randy Hunter	\$1,750	\$8	\$1,758
Barry Firlotte	\$2,438	\$1,228	\$3,666
Brad Mann	\$1,750	\$353	\$2,103
Allan Good	\$1,750	\$196	\$1,946
Burt Paulin	\$1,688	\$575	\$2,263
Remplaçants/Alternates			
Guy Landry	\$125	\$21	\$146
Sterling Loga	\$1,125	\$16	\$1,141
Mario Pelletier	\$125	\$21	\$146
Patrick Lanteigne	\$125	\$0	\$125
Jhulio Solis	\$125	\$11	\$136
Gail Fearon	\$250	\$57	\$307
Jean-Guy Levesque	\$375	\$11	\$386
	\$ 26,000	\$ 5,964	\$ 31,964



Commission de services régionaux
RESTIGOUCHE
Regional Service Commission

ANNEXE / APPENDIX 2

ÉTATS FINANCIERS VÉRIFIÉS 2018 AUDITED FINANCIAL STATEMENTS

**RESTIGOUCHE REGIONAL SERVICE COMMISSION /
COMMISSION DE SERVICES RÉGIONAUX
RESTIGOUCHE**

CONSOLIDATED FINANCIAL STATEMENTS

**FOR THE YEAR ENDED
DECEMBER 31, 2018**



Allen, Paquet & Arseneau LLP
CHARTERED PROFESSIONAL ACCOUNTANTS • COMPTABLES PROFESSIONNELS AGRÉÉS

RESTIGOUCHE REGIONAL SERVICE COMMISSION /
COMMISSION DE SERVICES RÉGIONAUX RESTIGOUCHE

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To the Consolidated Financial Statements

For the Year Ended December 31, 2018

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Independent Auditors' Report	2 - 3.
Consolidated Statement of Operations	4.
Consolidated Statement of Financial Position	5.
Consolidated Statement of Changes in Net Assets	6.
Consolidated Statement of Cash Flow	7.
Notes to the Consolidated Financial Statements	8 - 22.





Allen, Paquet & Arseneau LLP

Your business partner of choice
Votre partenaire d'affaires par excellence

207, rue Roseberry Street
C.P. / P.O. Box 519
Campbellton, NB E3N 3G9
tel: 506 789-0820
fax: 506 759-7514
Info.campbellton@apallp.com
www.apallp.com

1.

RESTIGOUCHE REGIONAL SERVICE COMMISSION /
COMMISSION DE SERVICES RÉGIONAUX RESTIGOUCHE
Consolidated Financial Statements
Year ended December 31, 2018

Management's Responsibility for the Consolidated Financial Statements

The accompanying consolidated financial statements of the Restigouche Regional Service Commission / Commission de services régionaux Restigouche are the responsibility of management and have been prepared in compliance with legislation, and in accordance with Canadian public sector accounting standards established by the Public Sector Accounting Board of CPA Canada. A summary of the significant accounting policies are described in Note 2 to the consolidated financial statements. The preparation of consolidated financial statements necessarily involves the use of estimates based on management's judgement, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

Management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the consolidated financial statements. These systems are monitored and evaluated by management.

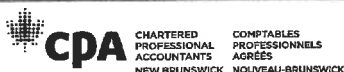
Management reviews the consolidated financial statements and discuss any significant financial reporting or internal control matters prior to their approval of the consolidated financial statements.

The consolidated financial statements have been audited by Allen, Paquet & Arseneau LLP, independent external auditors appointed by Restigouche Regional Service Commission / Commission de services régionaux Restigouche. The accompanying Independent Auditors' Report outlines their responsibilities, the scope of their examination and their opinion on Restigouche Regional Service Commission / Commission de services régionaux Restigouche's consolidated financial statements.

Betty-Ann Fortin, Executive Director

207, rue Roseberry St.
Campbellton, NB

625, ave St. Peter Ave
Bathurst, NB



202 Pleasant Street
Miramichi, NB

356, rue Canada Street
St-Quentin, NB

INDEPENDENT AUDITORS' REPORT

To the Directors of
Restigouche Regional Service Commission /
Commission de services régionaux Restigouche

Opinion

We have audited the consolidated financial statements of the Restigouche Regional Service Commission / Commission de services régionaux Restigouche, which comprise the consolidated statement of financial position as at December 31, 2018, and the consolidated statement of operations, change in net assets and cash flow for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the financial position of the Restigouche Regional Service Commission / Commission de services régionaux Restigouche as at December 31, 2018, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for Public Sector Accounting (PSAB).

Basis of Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the "Auditors' Responsibilities for the Audit of the Consolidated Financial Statements" section of our report. We are independent of the commission in accordance with the ethical requirements that are relevant to our audit of the consolidated financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with those requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of the consolidated financial statements in accordance with PSAB, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the commission's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the commission or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the commission's financial reporting process.

Auditors' Responsibilities for the Audit of the Consolidated Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these consolidated financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit.

Independent Auditors' Report (cont'd)

We also:

- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the commission's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the commission's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the consolidated financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the commission to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Campbellton, NB

March 26, 2019

Allen, Paquet & Arseneau LLP
Chartered Professional Accountants

**RESTIGOUCHE REGIONAL SERVICE COMMISSION / COMMISSION DE SERVICES RÉGIONAUX
RESTIGOUCHE**

**Consolidated Statement of Operations
For the Year Ended December 31**

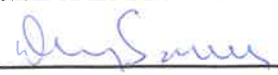
	2018	2018	2017
	(Unaudited) Budget Note 12	Actual	Actual
REVENUE			
Member Charges	\$ 1,671,884	\$ 1,599,154	\$ 1,560,098
Sale of Services	662,384	838,322	678,802
Other Revenue	73,737	150,326	165,353
Debt Forgiveness	-	-	34,958
Interest	-	750	519
	2,408,005	2,588,552	2,439,730
EXPENDITURES			
Administration	416,566	456,314	500,970
Fiscal Services	45,664	44,656	45,442
Governance	38,000	36,999	36,928
Planning and Building Inspection Services	373,116	364,386	349,335
Regional Emergency Measures Planning	500	-	-
Regional Planning	500	-	-
Regional Policing Collaboration	500	-	-
Regional Sport, Recreation and Culture	500	-	-
Solid Waste Services	1,548,771	1,624,984	1,584,273
Loss From Disposal of Tangible Capital Asset	-	-	22,447
	2,424,117	2,527,339	2,539,395
ANNUAL SURPLUS (DEFICIT)	\$ (16,112)	\$ 61,213	\$ (99,665)
ACCUMULATED SURPLUS, Beginning of Year		863,216	962,881
ACCUMULATED SURPLUS, End of Year		\$ 924,429	\$ 863,216

**RESTIGOUCHE REGIONAL SERVICE COMMISSION / COMMISSION DE SERVICES RÉGIONAUX
RESTIGOUCHE**

Consolidated Statement of Financial Position

As at December 31	2018	2017
FINANCIAL ASSETS		
Cash and Short Term Investments (Note 3)	\$ 238,342	\$ 140,614
Receivables		
General	747,428	192,334
Due from Federal Government (Note 4)	160,679	32,748
	\$ 1,146,449	\$ 365,696
LIABILITIES		
Bank Overdraft	\$ -	\$ 9,099
Short Term Loans (Note 5)	1,127,102	-
Accounts Payable and Accrued Liabilities	459,311	191,924
Long Term Debt (Note 6)	69,000	102,000
	1,655,413	303,023
NET ASSETS	(508,964)	62,673
NON-FINANCIAL ASSETS		
Tangible Capital Assets (Note 8)	2,020,904	1,325,627
Accumulated Amortization	(591,975)	(529,745)
	1,428,929	795,882
Prepaid Expenses	4,464	4,661
	1,433,393	800,543
ACCUMULATED SURPLUS (Page 4)	\$ 924,429	\$ 863,216

On Behalf of the Directors



Director



Director

**RESTIGOUCHE REGIONAL SERVICE COMMISSION / COMMISSION DE SERVICES RÉGIONAUX
RESTIGOUCHE****Consolidated Statement of Changes in Net Assets
For the Year Ended December 31**

	2018	2017
Annual Surplus (Deficit) (Page 4)	\$ 61,213	(99,665)
Acquisition of Tangible Capital Assets	(695,277)	(117,472)
Proceeds on Disposal of Tangible Capital Assets	-	13,253
Amortization of Tangible Capital Assets	62,230	49,168
Loss on Sale of Tangible Capital Assets	-	22,447
	(571,834)	(132,269)
Decrease in Prepaid Expenses	197	-
DECREASE IN NET ASSETS	(571,637)	(132,269)
NET ASSETS, Beginning of Year (Page 5)	62,673	194,942
NET ASSETS, End of Year	\$(508,964)	\$ 62,673

**RESTIGOUCHE REGIONAL SERVICE COMMISSION / COMMISSION DE SERVICES RÉGIONAUX
RESTIGOUCHE**

Consolidated Statement of Cash Flow

For the Year Ended December 31

2018

2017

OPERATING TRANSACTIONS

Annual Surplus (Deficit)	\$ 61,213	\$(99,665)
Amortization of Tangible Capital Assets	62,230	49,168
Receivables		
General	(555,094)	(71,796)
Due from Federal Government	(127,931)	13,999
Prepaid Expenses	197	-
Accounts Payable and Accrued Liabilities	267,387	142,411
	(291,998)	34,117

CAPITAL TRANSACTIONS

Acquisition of Tangible Capital Assets	(695,277)	(117,472)
Proceeds on Disposal of Tangible Capital Assets	-	35,700
	(695,277)	(81,772)

FINANCING TRANSACTIONS

Bank Advances	(9,099)	(40,507)
Short Term Loans	1,127,102	-
Long Term Debt	(33,000)	(32,000)
	1,085,003	(72,507)

INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS 97,728 (120,162)

CASH AND CASH EQUIVALENTS, Beginning of Year 140,614 260,776

CASH AND CASH EQUIVALENTS, End of Year (Note 3) \$ 238,342 \$ 140,614

1. PURPOSE OF THE ORGANIZATION

The Commission was established under a special act of the New Brunswick legislature with a mandate to provide or facilitate the provision of regional planning services and solid waste disposal services to all its members, and to all its members that are local service districts, a land use planning service. Regional Service Commission 2 (the "Commission") was created effective January 1, 2013. The name of the Commission changed on April 10, 2014 to Restigouche Regional Service Commission/Commission de Services Régionaux Restigouche.

In accordance with a Ministerial Order, Sections 41 and 48 of the Regional Service Delivery Act, SNB 2012, c.37 effective January 1st, 2013, all assets, liabilities, rights, obligations, powers and responsibilities of the Restigouche Solid Waste Commission and the Restigouche Planning District Commission were transferred to and became the assets, liabilities, rights, obligations, powers and responsibilities of Regional Service Commission 2.

2. SIGNIFICANT ACCOUNTING POLICIES

The consolidated financial statements of the Commission are the representations of management prepared in accordance with Canadian generally accepted accounting principles for local governments, as recommended by the Public Sector Accounting Board (PSAB) of CPA Canada.

The focus of PSA financial statements is on the financial position of the Commission and the changes thereto. The Consolidated Statement of Financial Position includes all of the assets and liabilities of the Commission.

Significant aspects of the accounting policies adopted by the Commission are as follows:

(a) Reporting Entity

The financial statements reflect the assets, liabilities, revenues, expenditures and changes in net assets and cash flows of the Commission. The reporting entity is comprised of all organizations and enterprises accountable for the administration of their affairs and resources to the Commission and which are owned or controlled by the Commission.

Interdepartmental and organizational transactions and balances are eliminated.

(b) Budget

The budget figures contained in these consolidated financial statements were approved by the Board on November 23, 2017.

(c) Revenue Recognition

Unrestricted revenue is recorded on an accrual basis and is recognized when collection is reasonably assured. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Other revenue is recorded when it is earned.

(d) Use of Estimates

The preparation of the financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amount of revenues and expenses during the reporting period. These estimates are reviewed periodically, and as adjustments become necessary, they are reported in earnings in the period in which they become known. Actual results may differ from those estimates.

2. SIGNIFICANT ACCOUNTING POLICIES (continued)

(e) Financial Instruments

The Commission's financial instruments consist of cash, short-term investments, accounts receivables, due from Federal Government and payables and accruals. Unless otherwise noted, it is management's opinion that the Commission is not exposed to significant interest, currency or credit risk arising from these financial instruments. The fair value of these financial instruments approximates their carrying values, unless otherwise noted.

(f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, balances with banks and short term deposits.

(g) Tangible Capital Assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost of the tangible capital assets are amortized on a straight line basis over the estimated useful life as follows:

	<u>Years</u>
Land:	
All land owned by the Commission, including land under buildings	N/A
Land Improvements:	
Includes parking lots	20 years
Buildings:	
All buildings owned by the Commission	40 years
Heavy Equipment:	
Includes a loader, excavator and trailer	15 years
Machinery and Equipment	
Includes information technology assets, motorized fleet equipment and similar assets	5 - 10 years
Vehicles	
All vehicles including trucks and similar assets	5 years
Furniture and Fixtures:	
Includes desks, chairs, file cabinets, kitchen appliances, water dispensers and similar assets	5 years
Computer Equipment:	
Includes personal computers, monitors, laptops, printers, servers, software, cameras, fax machines and similar assets.	5 years

The Commission has a capitalization threshold of \$2,500. Any item purchased under this threshold is recorded as an expense in the year the item is acquired.

All grants and other third party contributions are recorded as income in the year the expenditure for the capital asset is incurred. The full cost of the asset is capitalized during the year the asset is substantially complete and put into use.

2. SIGNIFICANT ACCOUNTING POLICIES (continued)**(h) Segmented Information**

The Commission is a diversified service unit that provides a wide range of services to its members. For management reporting purposes, the Commission's operations and activities are organized and reported by function. This presentation was created for the purpose of recording specific activities to attain certain objectives in accordance with special regulations, restrictions or limitations. Commission services are provided by departments as follows:

Corporate Services

This department is responsible for the overall governance and financial administration of the Commission. This includes board functions, general and financial management, legal matters and compliance with legislation as well as member relations.

Co-operative and Regional Planning Services

This department is responsible for providing its members with a forum in order to initiate cooperative action among its members, which includes discussions with respect to regional planning, regional policing collaboration, regional emergency measures planning, regional sport, recreation and culture infrastructure planning and cost sharing, as well as any other regional services agreed upon by the members.

Local Planning Services

This department is responsible for providing land use planning services to all municipalities and local service districts in its territory. This function includes the development of rural plans, the administration and enforcement of the plans, the issuance of building permits, conducting building inspections and the approval of subdivisions.

Solid Waste Services

This department provides solid waste disposal services to the Municipalities, Rural Communities and Local Service Districts within the region and operates the Restigouche Transfer Station. This includes coordination of various recycling programs, the handling of hazardous waste and the promotion of composting.

3. CASH AND SHORT TERM INVESTMENTS

	2018	2017
Term Deposits in Reserve Funds (Unrestricted)	\$ 237,942	\$ 140,214
Cash (Unrestricted)	400	400
	<u>\$ 238,342</u>	<u>\$ 140,614</u>

**RESTIGOUCHE REGIONAL SERVICE COMMISSION / COMMISSION DE SERVICES RÉGIONAUX
RESTIGOUCHE****Notes to the Consolidated Financial Statements****For the Year Ended December 31, 2018**

4. DUE FROM FEDERAL GOVERNMENT

	2018	2017
Canada Revenue Agency - HST Refund	\$ 160,679	\$ 32,748

5. SHORT TERM LOAN

The Restigouche Regional Service Commission / Commission de Services Régionaux Restigouche has arranged for a non-revolving operating facility bearing interest at the Bank's Prime Lending Rate. The facility is used to provide interim financing for capital expenditures.

	2018	2017
Solid Waste Capital Fund, M.O., O.I.C. 18-0017	\$ 1,127,102	\$ -

6. LONG TERM DEBT

	2018	2017
Serial debenture with variable interest from 3.65% to 3.85%, maturing in 2020	\$ 69,000	\$ 102,000

Principal payments of long term debt are due as follows:

2019	\$ 34,000
2020	35,000

	\$ 69,000
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Approval of the Municipal Capital Borrowing Board has been obtained for the above long term debt. The Commission is in compliance with the requirements of the Municipal Capital Borrowing Act.

7. COMMITMENTS**Office and Equipment Leases**

The Commission has entered into a lease agreement for office premises requiring annual lease payments of \$37,192 ending June 30, 2019.

The Commission has entered into a lease agreement for office equipment requiring annual lease payments of \$3,848 ending November 2023.

RESTIGOUCHE REGIONAL SERVICE COMMISSION / COMMISSION DE SERVICES RÉGIONAUX RESTIGOUCHE
Notes to the Consolidated Financial Statements
For the Year Ended December 31, 2018

8. SCHEDULE OF TANGIBLE CAPITAL ASSETS

	Land	Land Improvement	Buildings	Heavy Equipment	Machinery and Equipment	Vehicles	Office Equipment	Computer Equipment	2018 Total	2017 Total
COST										
Balance, Beginning of Year	\$ 31,683	\$ 62,747	\$ 368,178	\$ 578,458	\$ 228,474	\$ 3,955	\$ 15,097	\$ 37,035	\$ 1,325,627	\$ 1,310,155
Add: Net Additions During the Year	-	-	632,918	62,359	-	-	-	-	695,277	117,472
Less: Disposals during the Year	-	-	-	-	-	-	-	-	-	(102,000)
BALANCE, END OF YEAR	31,683	62,747	1,001,096	640,817	228,474	3,955	15,097	37,035	2,020,904	1,325,627
ACCUMULATED AMORTIZATION										
Balance, Beginning of Year	-	7,842	69,788	169,555	228,474	3,955	15,097	35,034	529,745	546,877
Add: Amortization During the Year	-	3,137	17,116	40,643	-	-	-	1,334	62,230	49,168
Less: Accumulated amortization on disposals	-	-	-	-	-	-	-	-	-	(66,300)
BALANCE, END OF YEAR	-	10,979	86,904	210,198	228,474	3,955	15,097	36,368	591,975	529,745
NET BOOK VALUE OF TANGIBLE CAPITAL ASSETS										
	\$ 31,683	\$ 51,768	\$ 914,192	\$ 430,619	\$ -	\$ -	\$ -	\$ 667	\$ 1,428,929	\$ 795,882
Consists of:										
Solid Waste Fund Assets	\$ 31,683	\$ 51,768	\$ 914,192	\$ 430,619	\$ -	\$ -	\$ -	\$ 359	\$ 1,428,621	\$ 794,958
Local Planning Fund Assets	-	-	-	-	-	-	-	308	308	924
	\$ 31,683	\$ 51,768	\$ 914,192	\$ 430,619	\$ -	\$ -	\$ -	\$ 667	\$ 1,428,929	\$ 795,882

RESTIGOUCHE REGIONAL SERVICE COMMISSION / COMMISSION DE SERVICES RÉGIONAUX RESTIGOUCHE
Notes to the Consolidated Financial Statements
For the Year Ended December 31, 2018

9. SCHEDULE OF SEGMENT DISCLOSURE

	Other Shared Services	Corporate Services	Co-operative and Regional Planning	Local Planning	Solid Waste Services	Total 2018	Total 2017
REVENUES							
Member Charges	\$ 158,296	\$ -	\$ 18,615	\$ 501,950	\$ 920,293	\$ 1,599,154	\$ 1,560,098
Sales of Services	-	-	-	-	838,322	838,322	678,802
Other Revenue	-	44,263	-	3,389	102,674	150,326	200,311
Interest	-	-	-	-	750	750	519
	158,296	44,263	18,615	505,339	1,862,039	2,588,552	2,439,730
EXPENDITURES							
Salaries and Benefits	-	93,444	-	303,572	221,470	618,486	611,756
Goods and Services	158,296	115,056	-	155,261	1,427,360	1,855,973	1,851,305
Amortization	-	-	-	616	48,552	49,168	49,168
Interest	-	-	-	-	3,711	3,712	4,719
Loss From Disposal of Tangible Capital Assets	-	-	-	-	-	-	22,447
	158,296	208,500	-	459,449	1,701,093	2,527,339	2,539,395
SURPLUS (DEFICIT)							
FOR THE YEAR	\$ -	\$ (164,237)	\$ 18,615	\$ 45,890	\$ 160,946	\$ 61,213	\$ (99,665)

RESTIGOUCHE REGIONAL SERVICE COMMISSION / COMMISSION DE SERVICES RÉGIONAUX RESTIGOUCHE

Notes to the Consolidated Financial Statements For the Year Ended December 31, 2018

10. RECONCILIATION OF ANNUAL SURPLUS (DEFICIT)

The Regional Service Delivery act, items 27(7) and 27(8) stipulate if a Commission has a deficit/surplus with respect to a service at the end of its fiscal year, the Commission shall cause the deficit/surplus to be debited/credited against/to the Commission's budget with respect to that service for the second next ensuing year.

	Co-operative and Regional Planning Operating Fund	Local Planning Operating Fund	Solid Waste Operating Fund	Local Planning Capital Fund	Solid Waste Capital Fund	Local Planning Operating Reserve Fund	Local Planning Capital Reserve Fund	Solid Waste Operating Reserve Fund	Solid Waste Capital Reserve Fund	Other Shared Operating Fund	Total
2018 ANNUAL SURPLUS (DEFICIT) PER PSAB	\$ (14,232)	\$ (4,407)	\$ 141,333	\$ (616)	\$ (61,614)	\$ -	\$ -	\$ 109	\$ 585	\$ -	\$ 61,213
Adjustments to Annual Surplus (Deficit) for Funding Requirements											
Second Previous Year's Surplus (Deficit)	22,052	24,571	(2,164)	-	-	-	-	-	-	-	44,459
Transfers Between Funds											
Solid Waste Operating Reserve Fund to Solid Waste Operating	-	-	-	-	-	-	-	-	-	-	-
Solid Waste Operating Fund to Solid Waste Capital Reserve Fund	-	-	(25,000)	-	-	-	-	-	25,000	-	-
Local Planning Operating to Local Planning Capital Reserve Fund	-	(2,500)	-	-	-	-	2,500	-	-	-	-
Capital expenditures Local Planning Operating to Local Planning Capital Long-Term Debt	-	-	(3,751)	-	-	-	-	-	-	-	-
Principal Repayment	-	-	(33,000)	-	33,000	-	-	-	-	-	-
Amortization Expense	-	-	-	616	61,614	-	-	-	-	-	62,230
Total Adjustments to 2018 Annual Surplus (Deficit)	22,052	22,071	(63,915)	616	98,365	-	2,500	-	25,000	-	106,689
2018 ANNUAL FUND SURPLUS (DEFICIT) FOR FUNDING PURPOSES	\$ 7,820	\$ 17,664	\$ 77,418	\$ -	\$ 36,751	\$ -	\$ 2,555	\$ 109	\$ 25,585	\$ -	\$ 167,902
2018 annual surplus (deficit) per PNB requirements	\$ 7,820	\$ 17,664	\$ 77,418	\$ -	\$ 36,751	\$ -	\$ 2,555	\$ 109	\$ 25,585	\$ -	

RESTIGOUCHE REGIONAL SERVICE COMMISSION / COMMISSION DE SERVICES RÉGIONAUX RESTIGOUCHE

Notes to the Consolidated Financial Statements For the Year Ended December 31, 2018

11. STATEMENT OF RESERVES

	Planning Operating Reserve Fund	Planning Capital Reserve Fund	Solid Waste Operating Reserve Fund	Solid Waste Capital Reserve Fund	Total 2018	Total 2017
ASSETS						
Cash	\$ -	\$ 7,544	\$ 53,869	\$ 79,551	\$ 140,964	\$ 140,214
Due from Operating Fund	-	5,000	-	8,040	13,040	2,500
	-	12,544	53,869	87,591	154,004	142,714
LIABILITIES						
Due to Operating Fund	-	-	25,000	-	25,000	41,960
	-	-	25,000	-	25,000	41,960
ACCUMULATED SURPLUS TOTAL LIABILITIES AND ACCUMULATED SURPLUS	\$ -	\$ 12,544	\$ 28,869	\$ 87,591	\$ 129,004	\$ 100,754
	-	12,544	53,869	87,591	154,004	142,714
REVENUE						
Interest	\$ -	\$ 55	\$ 109	\$ 585	\$ 749	\$ 518
Transfers from Operating Fund	-	2,500	-	25,000	27,500	15,753
	-	2,555	109	25,585	28,249	16,271
EXPENDITURES						
Transfer to Operating Fund	-	-	-	-	-	46,109
Bank charges	-	-	-	-	-	-
Transfer to Capital Fund	-	-	-	-	-	117,000
	-	-	-	-	-	163,109
ANNUAL SURPLUS (DEFICIT)	\$ -	\$ 2,555	\$ 109	\$ 25,585	\$ 28,249	\$ (146,838)

Date of Maturity

Name of Investment	Principal Amount	Interest Rate
Saving Account	\$53,868.73	0.65%
Savings Account	\$79,551.38	0.65%
Saving Account	\$7,544.07	0.65%

Commission Resolution regarding transfers to reserves:

Moved by Director Charles Bernard, seconded by Director Michel Soucy that \$2,500 be transferred from the Local Planning Operating Fund to the Local Planning Capital Reserve Fund.

Moved by Director Charles Bernard, seconded by Director Michel Soucy that \$25,000 be transferred from the Solid Waste Operating Fund to Solid Waste Capital Reserve Fund.

I hereby certify that the above is true and an exact copy of the resolution adopted at a special meeting of the Board of Directors on December 13, 2018.

Betty-Ann Fortin
Executive Director
Date Apr 5 2019

Restigouche Regional Service Commission/Commission de Services Régionaux Restigouche

RESTIGOUCHE REGIONAL SERVICE COMMISSION / COMMISSION DE SERVICES RÉGIONAUX RESTIGOUCHE

Notes to the Consolidated Financial Statements

For the Year Ended December 31, 2018

12. OPERATING BUDGET TO PSA BUDGET

	Other Shared Operating Budget	Corporate Services Operating Budget	Co-operative and Regional Planning Operating Budget	Local Planning Operating Budget	Solid Waste Operating Budget	Amortization	Transfers	Total
Revenues								
Member Charges	158,296	\$ -	\$ -	\$ 18,615	\$ 501,950	\$ -	\$ -	\$ 1,671,884
Sale of Services	-	-	-	-	-	-	-	662,384
Co-operative and Regional Planning Services	-	18,615	-	-	-	-	(18,615)	-
Local Planning Services	-	49,250	-	-	-	-	(49,250)	-
Solid Waste Services	-	82,083	-	-	-	-	(82,083)	-
Surplus of Second Previous Year	-	22,052	-	24,571	-	-	(46,623)	-
Other Revenue	-	-	-	-	73,737	-	-	73,737
	158,296	172,000	18,615	526,521	1,729,144	-	(196,571)	2,408,005
Expenditures								
Administration	158,296	132,000	-	102,270	24,000	-	-	416,566
Fiscal Services	-	-	18,615	51,751	215,823	-	(240,525)	45,664
Governance	-	38,000	-	-	-	-	-	38,000
Planning and Building Inspection Services	-	-	-	372,500	-	616	-	373,116
Solid Waste Services	-	-	-	-	1,487,157	61,614	-	1,548,771
Deficit of Second Previous Year	-	-	-	-	2,164	-	(2,164)	-
Regional Emergency Measures Planning	-	500	-	-	-	-	-	500
Regional Planning	-	500	-	-	-	-	-	500
Regional Policing Collaboration	-	500	-	-	-	-	-	500
Regional Sport, Recreation and Culture	-	500	-	-	-	-	-	500
	158,296	172,000	18,615	526,521	1,729,144	62,230	(242,689)	2,424,117
Surplus (Deficit)	-	\$ -	\$ -	\$ -	\$ -	\$ (62,230)	\$ 46,118	\$ (16,112)

**RESTIGOUCHE REGIONAL SERVICE COMMISSION / COMMISSION DE SERVICES RÉGIONAUX
RESTIGOUCHE**

**Notes to the Consolidated Financial Statements
For the Year Ended December 31, 2018**

13. REVENUE AND EXPENDITURES SUPPORT

	(Unaudited) 2018 Budget	2018 Actual	2017 Actual
REVENUE			
<u>Co-operative and Regional Planning</u>			
<i>Member Charges</i>			
- Atholville	\$ 2,546	\$ 2,546	\$ 4,416
- Balmoral	1,158	1,158	1,956
- Campbellton	5,778	5,778	10,203
- Charlo	940	940	1,579
- Dalhousie	2,416	2,416	4,331
- Eel River Crossing	1,183	1,183	1,987
- Kedgwick	1,356	1,356	2,316
- Tide Head	689	689	1,214
- Local Service Districts	2,549	2,549	4,476
	18,615	18,615	32,478
<i>Revenue from Other Sources</i>			
Other	-	-	-
	\$ 18,615	\$ 18,615	\$ 32,478
<u>Corporate Services</u>			
<i>Revenue from Other Sources</i>			
Grants - Regional Development Corporation	\$ -	\$ 29,563	\$ 81,692
Rent	-	7,200	-
Other	-	7,500	-
	\$ -	\$ 44,263	\$ 81,692
<u>Local Planning Services</u>			
<i>Member Charges</i>			
- Atholville	\$ 65,877	\$ 65,877	\$ 65,872
- Balmoral	28,986	28,986	28,344
- Campbellton	173,312	173,312	176,836
- Charlo	24,458	24,458	24,043
- Dalhousie	67,608	67,608	68,132
- Eel River Crossing	24,852	24,852	23,929
- Kedgwick	33,855	33,855	33,708
- Tide Head	18,396	18,396	18,160
- Local Service Districts	64,606	64,606	64,758
	501,950	501,950	503,782
<i>Revenue from Other Sources</i>			
Debt Forgiveness (Note 7)	-	-	34,958
Other Revenue	-	3,389	-
Interests Income	-	-	47
	-	3,389	35,005
	\$ 501,950	\$ 505,339	\$ 538,787

**RESTIGOUCHE REGIONAL SERVICE COMMISSION / COMMISSION DE SERVICES RÉGIONAUX
RESTIGOUCHE****Notes to the Consolidated Financial Statements
For the Year Ended December 31, 2018**

13. REVENUE AND EXPENDITURES SUPPORT (continued)

	(Unaudited) 2018 Budget	2018 Actual	2017 Actual
REVENUE			
<u>Solid Waste Services</u>			
<i>Member Tipping Fees</i>			
- Atholville	\$ 135,239	\$ 117,849	\$ 128,318
- Balmoral	57,371	53,742	54,721
- Campbellton	276,349	268,543	262,896
- Charlo	57,474	52,454	54,098
- Dalhousie	136,784	117,820	124,481
- Eel River Crossing	72,924	64,881	70,824
- Kedgwick	80,649	74,283	76,483
- Tide Head	36,874	35,631	36,766
- Local Service Districts	139,359	135,090	136,607
	993,023	920,293	945,194
<i>Revenue from Other Sources</i>			
Tipping Fees from Other Sources	649,809	819,057	647,586
Recycling	11,575	17,130	12,087
Special Waste	1,000	2,135	2,169
Other Revenue	-	-	16,960
Government Transfers	50,000	78,937	60,225
Equalization Revenue	23,737	23,737	23,389
	736,121	940,996	762,416
	\$ 1,729,144	\$ 1,861,289	\$ 1,707,610
<u>Other Shared Services</u>			
<i>Member Charges</i>			
- Municipalities	\$ 138,613	\$ 138,613	\$ 69,235
- Local Service Districts	19,683	19,683	9,409
	158,296	158,296	78,644

**RESTIGOUCHE REGIONAL SERVICE COMMISSION / COMMISSION DE SERVICES RÉGIONAUX
RESTIGOUCHE**

**Notes to the Consolidated Financial Statements
For the Year Ended December 31, 2018**

13. REVENUE AND EXPENDITURES SUPPORT (continued)

	(Unaudited) 2018 Budget	2018 Actual	2017 Actual
EXPENDITURES			
<u>Corporate Services</u>			
<i>Governance</i>			
Stipends	\$ 26,000	\$ 26,000	\$ 25,188
Travel	7,000	5,830	5,267
Other	5,000	5,169	6,473
	38,000	36,999	36,928
<i>Administration</i>			
Salaries and Benefits	90,000	93,444	89,143
Travel	10,000	5,122	4,838
Office Equipment and Supplies	-	-	250
External Audit Fees	12,500	11,211	9,386
Executive Director Expenses	-	1,480	1,261
Project - Other	-	45,071	81,692
Other Financial Management	2,000	-	-
Liability Insurance	3,500	3,327	3,443
Telecommunications	1,500	1,189	1,808
Translation Services	10,000	7,881	9,108
Other	2,500	2,777	9,096
	132,000	171,502	210,025
	\$ 170,000	\$ 208,501	\$ 246,953

**RESTIGOUCHE REGIONAL SERVICE COMMISSION / COMMISSION DE SERVICES RÉGIONAUX
RESTIGOUCHE**
Notes to the Consolidated Financial Statements
For the Year Ended December 31, 2018

13. REVENUE AND EXPENDITURES SUPPORT (continued)

	(Unaudited) 2018 Budget	2018 Actual	2017 Actual
EXPENDITURES			
<u>Co-operative and Regional Planning</u>			
<i>Regional Planning</i>			
Meetings	\$ 500	\$ -	\$ -
<i>Regional Policing Collaboration</i>			
Meetings	500	-	-
<i>Regional Emergency Measures</i>			
Meetings	500	-	-
<i>Regional Sport, Recreation and Culture Infrastructure</i>			
Meetings	500	-	-
	\$ 2,000	\$ -	\$ -
<u>Local Planning Services</u>			
<i>Administration</i>			
Office Equipment and Supplies	\$ 20,000	\$ 14,586	\$ 17,983
Printing and Copying	7,000	9,956	11,846
Telephone	8,500	6,975	7,522
Office Building	55,270	51,240	52,297
Legal Services	3,000	3,824	92,845
Liability Insurance	7,000	6,890	7,132
Other	1,500	1,592	1,635
	102,270	95,063	191,260
<i>Planning and Building Inspection Services</i>			
Salaries and Benefits	309,000	303,572	287,752
Travel	16,500	10,991	14,344
Training and Development	3,000	3,889	2,946
Advertising	1,000	1,615	-
Amortization	616	616	616
Map and Reference Material	1,000	1,483	1,325
Planning Advisory Committee	12,000	7,417	8,978
Geographic Information System	5,000	4,275	5,594
Other	25,000	30,528	27,780
	373,116	364,386	349,335
	\$ 475,386	\$ 459,449	\$ 540,595

**RESTIGOUCHE REGIONAL SERVICE COMMISSION / COMMISSION DE SERVICES RÉGIONAUX
RESTIGOUCHE**

Notes to the Consolidated Financial Statements

For the Year Ended December 31, 2018

13. REVENUE AND EXPENDITURES SUPPORT (continued)

	(Unaudited) 2018 Budget	2018 Actual	2017 Actual
EXPENDITURES			
<u>Solid Waste Services</u>			
<i>Administration</i>			
Travel	4,000	819	2,440
Office Equipment and Supplies	5,000	3,538	2,664
Telephone	3,000	3,072	3,510
Office Building	8,500	10,225	9,465
Other	3,500	3,799	2,962
Advertising, Tours, Promotional	-	1,414	-
Contingency	-	8,586	-
	24,000	31,453	21,041
<i>Operations</i>			
Amortization	61,614	61,614	48,552
Repairs and Maintenance	22,000	28,080	19,927
Janitorial	500	63	193
Insurance	16,000	13,544	14,018
Property Tax	20,000	19,402	19,402
Other - Building	1,666	12,242	4,002
Fuel	18,180	18,971	17,192
Salaries and Benefits	230,000	221,470	234,861
Site and Road Maintenance	5,000	822	49
Contracted Services - Transport	169,575	183,409	256,482
Tipping Fees	895,800	944,796	854,919
Recycling - Collection	30,000	32,439	40,815
Contracted Services - Recycling	11,385	10,762	12,556
Other -Safety Equipment	5,000	3,851	2,833
Recycling Promotion	62,051	73,519	58,472
	1,548,771	1,624,984	1,584,273
<i>Fiscal Services</i>			
Interest on Long Term Debt	4,719	3,711	4,719
Equalization	40,945	40,945	40,723
Bank charges	-	-	-
	45,664	44,656	45,442
	\$ 1,618,435	\$ 1,701,093	\$ 1,650,756

**RESTIGOUCHE REGIONAL SERVICE COMMISSION / COMMISSION DE SERVICES RÉGIONAUX
RESTIGOUCHE****Notes to the Consolidated Financial Statements
For the Year Ended December 31, 2018**

13. REVENUE AND EXPENDITURES SUPPORT (continued)

	(Unaudited) 2018 Budget	2018 Actual	2017 Actual
EXPENDITURES (continued)			
<u>Other Shared Services</u>			
<i>Administration</i>			
Contribution to Charlo Regional Airport	\$ 158,296	\$ 158,296	\$ 78,644
	\$ 158,296	\$ 158,296	\$ 78,644