



Commission de services régionaux
RESTIGOUCHE
Regional Service Commission

ANNUAL REPORT RAPPORT ANNUEL

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Chairman's Message

As Chairman of the Restigouche Regional Service Commission, I am pleased to provide you with an overview of the Board's activities over the 2021 calendar year.

The COVID-19 roller-coaster continued in 2021, and although it is not quite over, we are now on a path of learning to live with Coronavirus.

Border restrictions were a sore point for our region throughout the pandemic, given the fact that our neighboring communities across the JC Van Horne bridge form part of the fabric of our community.

- We held discussions with leaders from the communities of Listuguj and Pointe-à-la-Croix.
- We discussed with businesses that provide services and products in Quebec border communities who had been impacted by the public health restrictions, and we advocated those concerns with Provincial officials.
- We are thankful for a partnership with ALPA Equipment who retained Pierre-Marcel Desjardins, economist, to prepare a report on the impact of the interprovincial border closure and restrictions. Many statistics were highlighted with the conclusion being that Restigouche was the border region of New Brunswick the most impacted by the closure of the Quebec-NB Bridge and the interprovincial public health restrictions since our economy is dependent on the Listuguj and Avignon regions both for labor force and business.

Message du Président

En tant que président de la Commission de services régionaux Restigouche, j'ai le plaisir de vous présenter un aperçu des activités du Conseil d'administration de la Commission pour l'année civile 2021.

Les montagnes russes de la COVID-19 se sont poursuivies en 2021, et bien qu'elles ne soient pas tout à fait terminées, nous sommes maintenant sur la voie d'apprendre à vivre avec le coronavirus.

Les restrictions frontalières ont été un point sensible pour notre région tout au long de la pandémie, en raison du fait que nos communautés voisines de l'autre côté du pont JC Van Horne font partie du tissu de notre communauté.

- Nous avons eu des discussions avec les leaders des communautés de Listuguj et de Pointe-à-la-Croix.
- Nous avons discuté avec des entreprises qui fournissent des services et des produits dans les communautés frontalières du Québec qui ont été touchées par les restrictions de santé publique et nous avons défendu ces préoccupations auprès des autorités provinciales.
- Nous sommes reconnaissants d'un partenariat avec ALPA Equipment qui a retenu les services de l'économiste Pierre-Marcel Desjardins pour préparer un rapport sur l'impact de la fermeture et des restrictions de la frontière interprovinciale. De nombreuses statistiques ont été soulignées et la conclusion étant que Restigouche était la région frontalière du Nouveau-Brunswick la plus touchée par la fermeture du pont Québec-NB et les restrictions de santé publique puisque notre économie dépend des régions de Listuguj et d'Avignon tant pour la main-d'œuvre que pour les entreprises.

In early 2021, we finalized our position paper for the future of healthcare and it was released in March.

- In order to ensure that our concerns and recommendations were put forth, we met with Minister of Health and the CEO of Vitalité in June.
- The Minister of Health unveiled the Province's new Health Plan in November and we were pleased to see that the plan states that everyone has a role to play in ensuring community and citizen engagement, thus the importance of involving the community.
- Last December, we met with the co-chairs of the Health plan implementation task force.
- To date, we have seen some of our Position Paper's recommendations implemented:
 - A director of hospital activities has been put in place.
 - It was recently announced that the Dalhousie Community Health Centre would house an assisted Virtual/Hybrid component.
 - We are working at setting-up a community advisory committee, and
 - We have and will continue to lobby particularly for local recruitment, as well as the other recommendations of our Position Paper.

En début 2021, nous avons finalisé notre document de positionnement pour l'avenir des soins de santé et celui-ci a été publié en mars.

- Afin de s'assurer que nos préoccupations et nos recommandations soient mises de l'avant, nous avons rencontré la ministre de la Santé et la PDG de Vitalité en juin.
- La ministre de la Santé a dévoilé le nouveau plan de santé de la province en novembre et nous avons été ravis de voir que le plan stipule que chacun a un rôle à jouer pour assurer l'engagement de la communauté et des citoyens, d'où l'importance d'impliquer la communauté.
- En décembre dernier, nous avons rencontré les coprésidents du groupe de travail pour la mise en œuvre du plan de santé.
- À date, nous avons vu certaines des recommandations de notre document de positionnement mises en œuvre :
 - Un directeur des activités hospitalières a été mis en place.
 - Il a été annoncé récemment que le Centre de santé communautaire de Dalhousie hébergerait une composante virtuelle/hybride avec accompagnement.
 - Nous travaillons à la mise en place d'un comité consultatif communautaire, et
 - Nous avons et continuerons à revendiquer notamment pour le recrutement local, ainsi que les autres recommandations de notre document de positionnement.

In May 2021, municipal elections brought changes around our table and we welcomed new Mayors:

- Atholville – Jean-Guy Levesque
- Balmoral – Guy Chiasson
- Campbellton – Ian Comeau
- Charlo – Gaëtan Pelletier
- Eel River Dundee – Mario Pelletier
- Kedgwick – Eric Gagnon
- Tide Head – Allan Dickson

I want to once again express my appreciation to the outgoing mayors who dedicated time to their community and the region:

- Michel Soucy (Atholville)
- Charles Bernard (Balmoral)
- Stephanie Anglehart Paulin & Deputy Mayor Sterling Loga (Campbellton)
- Denis McIntyre (Charlo)
- Janice Savoie (Kedgwick)
- Randy Hunter (Tide Head)

Although our AGM was held in April, we postponed the election of officers until after the municipal elections.

At our June meeting, we modified our procedural by-law to add a third executive member and proceeded with the election of officers. As a result, I was re-elected as Chairman and I want to thank the members for the confidence they bestow to me in this leadership position. Burt Paulin was elected as our 1st Vice President and Guy Chiasson as 2nd Vice President & Finance Committee Chair.

En mai 2021, les élections municipales ont apporté des changements autour de notre table et nous avons accueilli de nouveaux maires :

- Atholville – Jean-Guy Lévesque
- Balmoral – Guy Chiasson
- Campbellton – Ian Comeau
- Charlo – Gaëtan Pelletier
- Eel River Dundee – Mario Pelletier
- Kedgwick – Eric Gagnon
- Tide Head – Allan Dickson

Je tiens encore une fois à exprimer ma reconnaissance aux maires sortants qui ont consacré du temps à leur communauté et à la région :

- Michel Soucy (Atholville)
- Charles Bernard (Balmoral)
- Stephanie Anglehart Paulin et le maire adjoint Sterling Loga (Campbellton)
- Denis McIntyre (Charlo)
- Janice Savoie (Kedgwick)
- Randy Hunter (Tide Head)

Bien que notre AGA ait eu lieu en avril, nous avons reporté l'élection des dirigeants après les élections municipales.

Lors de notre réunion de juin, nous avons modifié notre règlement de procédure pour ajouter un troisième membre à l'exécutif et avons procédé à l'élection des dirigeants. À la suite des élections, j'ai été réélu président et je tiens à remercier les membres pour la confiance qu'ils m'accordent dans ce poste. Burt Paulin a été élu 1^{er} vice-président et Guy Chiasson 2^e vice-président et président du comité des finances.

During an orientation with all members in June, with several new members around the table, we realized that we needed some working sessions to familiarize everyone with our services, strategies and develop a common position on regional issues.

- We worked together to develop a memorandum of understanding to formalize how we wanted to collaborate and we identified Regional Priorities. The document was adopted in December. We also met with our MLAs to ensure they are aware of our regional priorities.
- We set-up committees to ensure focus and action for some of our priorities. Looking back, this was indeed a good initiative since several of our endeavours were later announced as part of the RSCs expanded mandate for 2023 stemming from the Local Governance Reform:

○ TOURISM

This year, we again partnered with the City of Campbellton for the development of the 2022 Restigouche Tourism Guide. I want to thank the City for the partnership, particularly their tourism coordinator, Nancy Belliveau, for doing a great job with the Guide to promote the region.

We are now putting in place a new structure to deal with regional tourism promotion and development (something we have been talking about for several years). I must add that there is not only a need for tourism promotion, but for the promotion of Restigouche as a whole. As a region, we've been missing out on opportunities for far too long. It's time for Restigouche to take its place!

Lors d'une séance d'orientation avec tous les membres en juin, avec plusieurs nouveaux membres autour de la table, nous avons réalisé que nous avons besoin de séances de travail pour familiariser les membres avec nos services, nos stratégies et développer une position commune vis-à-vis nos enjeux régionaux.

- Nous avons travaillé ensemble pour développer un protocole d'entente afin de formaliser la façon dont nous voulions collaborer et nous avons identifié des priorités régionales. Le document a été adopté en décembre. Nous avons également rencontré nos députés pour nous assurer qu'ils soient familiers avec nos priorités régionales.
- Nous avons mis sur pied des comités pour assurer la concentration et l'action pour certaines de nos priorités. Avec un recul, il s'agissait en effet d'une bonne initiative puisque plusieurs de nos efforts ont été annoncés plus tard dans le cadre du mandat élargi des CSRs pour 2023 découlant de la réforme de la gouvernance locale :

○ TOURISME

Cette année encore, nous nous sommes associés à la Ville de Campbellton pour l'élaboration du Guide touristique Restigouche 2022. Je tiens à remercier la Ville pour le partenariat, en particulier leur coordonnatrice touristique, Nancy Belliveau, pour avoir fait un excellent travail avec le Guide pour promouvoir la région.

Nous établissons présentement une nouvelle structure pour s'occuper de la promotion et du développement touristique régional (un sujet qui a fait l'objet de plusieurs discussions au cours des années). Je dois ajouter qu'il n'y a pas seulement un besoin de promotion touristique, mais de promotion du Restigouche dans son ensemble. En tant que région, nous avons raté des opportunités depuis bien trop longtemps. Il est temps que Restigouche prenne sa place!

- LOCAL PLANNING

A planning committee was set-up and has concentrated on improving and enhancing service delivery.

- REGIONAL FACILITIES

We are currently completing an inventory of recreational facilities/assets as well as a cost sharing formula.

- HEALTHCARE

To move our Position Paper forward, to ensure the implementation of our recommendations, to address our concerns, and
To liaise with Vitalité and the Minister of Health.

There are undeniably benefits to working together as a region to get results.

With all our members in agreement that the Charlo Airport is a regional facility important for healthcare and economic development, we continued the Commission's contribution to the Charlo Airport with all members contributing \$0.01 of their tax base.

Together, we continue to play an advocacy role for the region. Particularly, this year, we have advocated for:

- Maintaining our Healthcare services
- Wildlife Fencing along Routes 11 & 17
- Maintaining a sitting Judge for the Campbellton Court

- URBANISME

Un comité d'urbanisme a été mis en place et s'est concentré sur l'amélioration de la prestation de services.

- INFRASTRUCTURES RÉGIONALES

Nous terminons actuellement un inventaire des installations/actifs récréatifs ainsi qu'une formule de partage des coûts.

- SOINS DE SANTÉ

Pour faire avancer notre document de positionnement, assurer la mise en œuvre de nos recommandations, adresser nos préoccupations, et
Assurer la liaison avec Vitalité et la Ministre de la Santé.

Il y a indéniablement des avantages à travailler ensemble en tant que région pour obtenir des résultats.

Tous nos membres étant d'accord à dire que l'aéroport de Charlo est une installation régionale importante pour les soins de santé et le développement économique, nous avons poursuivi la contribution de la Commission à l'aéroport de Charlo, tous les membres versant 0,01 \$ de leur assiette fiscale.

Ensemble, nous continuons à jouer un rôle de revendication pour la région. En particulier, cette année, nous avons plaidé pour :

- Maintenir nos services de santé
- Clôture faunique le long des routes 11 et 17
- Maintien d'un juge en exercice pour le tribunal de Campbellton

Last November, the Government of NB released its white paper for local governance reform and by the same token announced it was expanding the mandates of the RSCs for 2023 in areas such as:

- Economic Development
- Community Development & Regional Transportation
- Regional Tourism Promotion
- Regional Infrastructure cost-sharing
- Regional Strategies
- Public Safety

A transition committee was set-up with a facilitator to get us working in this direction. The first service to be integrated under community development will be the integration of the region's Community Inclusion Network. Other services mentioned that we are already working on include tourism to be ready for 2023 or before, recreational infrastructure cost-sharing, economic development.

In 2021, the Board held 7 regular board meetings and its AGM in addition to several working sessions and committee meetings.

Local governance reform will see our region going from 7 municipalities, 1 rural community and 16 local service districts, namely twelve members at the RSC table, to 4 community entities and 1 rural district. Initially that would have meant only 5 members at the RSC table. Since we feel strongly that a minimum of ten members would be necessary to continue the good work started with our committees. We have shared our concern with the Minister of Local Governance reform and I would like to thank him for his understanding. As a matter of fact, legislative amendments introduced May 10 2022 address this situation.

En novembre dernier, le gouvernement du N.-B. a publié son livre blanc sur la réforme de la gouvernance locale et, du même coup, a annoncé qu'il élargissait les mandats des CSR, pour 2023 dans des domaines tels que :

- Développement économique
- Développement communautaire et transport régional
- Promotion touristique régionale
- Partage des coûts des infrastructures régionales
- Stratégies régionales
- La sécurité publique

Un comité de transition a été mis sur pied avec un facilitateur pour nous guider dans ce sens. Le premier service à être intégré au développement communautaire sera l'intégration du Réseau d'Inclusion Communautaire de la région. D'autres services mentionnés sur lesquels nous travaillons déjà incluent le tourisme pour être prêt pour 2023 ou avant, le partage des coûts des infrastructures récréatives, le développement économique.

En 2021, le conseil a tenu 7 réunions régulières du conseil et son assemblée générale annuelle en plus de plusieurs séances de travail et réunions de comités.

La réforme de la gouvernance locale verra notre région passer de 7 municipalités, 1 communauté rurale et 16 districts de services locaux, soit douze membres à la table de la CSR, à 4 entités communautaires et 1 district rural. Au départ, cela aurait signifié seulement 5 membres à la table de la CSR. Nous croyons fermement qu'un minimum de dix membres seraient nécessaires pour continuer le bon travail amorcé avec nos comités. Nous avons partagé notre préoccupation avec le Ministre de la réforme de la gouvernance locale et je tiens à le remercier pour sa compréhension. En fait, les modifications législatives introduites le 10 mai 2022 adressent cette situation.

All this being said, it's been a busy and very productive year. I believe the time invested in preparing the base for our new services for 2023 will serve us well. Our role will be expanded, our board will see changes and, our mandates will bring new opportunities to collaborate region-wide.

Thank you to the board for their collaboration & support, to our staff for their dedication even in these times of impending changes and to the media for keeping the population abreast of our activities.

I have always been a proponent of working together and I truly believe that we can achieve more together than individually.

The new expanded mandates will allow our region to collaborate on more initiatives regionally and that will make the region stronger and allow us to achieve greater success.

Cela étant dit, ce fut une année chargée et très productive. Je pense que le temps investi dans la préparation de la base de nos nouveaux services pour 2023 nous sera bien utile. Notre rôle sera élargi, notre conseil d'administration verra des changements et nos mandats apporteront de nouvelles collaborations à l'échelle régionale.

Merci au conseil d'administration pour leur collaboration et leur soutien, à notre personnel pour leur dévouement même en ces temps de changements et aux médias pour tenir la population au courant de nos activités.

J'ai toujours été un partisan du travail en équipe et je crois sincèrement que nous pouvons accomplir plus ensemble qu'individuellement.

Les nouveaux mandats élargis permettront à notre région de collaborer envers plus d'initiatives à l'échelle régionale, ce qui rendra la région plus forte et nous permettra d'atteindre plus de succès.



Brad Mann
Chairman / Président

Rapport de la Directrice générale

À titre de directrice générale, il me fait plaisir de vous offrir un aperçu des activités opérationnelles de la CSR pour l'année 2021.

Je suis responsable de la gestion et de la surveillance des opérations des services de la Commission ainsi que de participer et d'assurer les suivis de toutes les réunions du conseil et des comités.

Pour l'année 2021, nous avons opéré avec un budget de 3,049,797\$, soit :

• Corporatif	187,950\$
- Aéroport	173,669\$
- Tourisme	55,000\$
- Inf. Récréatives	7,500\$
• Division Urbanisme	613,126\$
• Division Déchets solides	2,012,552\$

Avec de nouveaux membres autour de la table, nous avons coordonné des séances d'orientation concernant le mandat et les services de la Commission, l'OMU et la résilience, les services et coûts de la police. Comme l'a mentionné le président, nous avons également organisé des séances de travail et des réunions de comités afin de bien comprendre et convenir à notre rôle, nos services et d'identifier nos principales priorités.

Cette année, nous avons également entrepris l'élaboration d'une stratégie d'attraction d'investissement étranger pour la région. Suite à un processus d'appel d'offres, nous avons retenu CAI Global pour élaborer la stratégie et l'exercice a débuté au début octobre. La stratégie a été rendue possible grâce à l'aide financière des gouvernements fédéral et provincial ainsi qu'aux contributions régionales du Port de Dalhousie, du Port de Belledune, de l'aéroport de Charlo, du Groupe Savoie, de DBM Inc., et d'ALPA Equipment. La stratégie a identifié les forces et les faiblesses de la région ainsi que les opportunités et pistes d'investissement possibles. Des recommandations sur ce que la région doit faire pour devenir plus prête à accueillir des investissements seront bénéfiques pour nous lancer dans notre nouveau mandat de développement économique.

Executive Director's Report

As Executive Director, I am pleased to provide an overview of the RSC's operational activities for 2021.

I am responsible for the management and oversight of the operations of the Commission's services as well as attend and follow-up of all board and committee meeting.

For the year 2021, we operated with a budget of \$3,049,797, namely:

• Corporate	\$ 187,950
- Airport	\$ 173,669
- Tourism	\$ 55,000
- Rec. Infrastructure	\$ 7,500
• Planning Division	\$ 613,126
• Solid Waste Division	\$2,012,552

With new members at the table, we coordinated orientation sessions with respect to the Commission's mandate and services, EMO & Resiliency, Policing services and cost. As mentioned by the Chairman, we also organized working sessions and committee meetings in order to clearly understand and agree on our role, services and identify our key priorities.

This year, we have also undertaken the elaboration of a Foreign Direct Investment Strategy for the region. Following an RFP process, we retained CAI Global to elaborate the Strategy which was launched in early October. The Strategy was made possible thanks to financial assistance from the federal and provincial governments as well as regional contributions from the Port of Dalhousie, Port of Belledune, Charlo Airport, Groupe Savoie, DBM Inc., and ALPA Equipment. The Strategy has identified the region's strengths and weaknesses as well as possible investment opportunities and leads. Recommendations on what the region needs to do to become more investment ready will be beneficial to get us started in our new economic development mandate.

Je suis privilégiée de faire partie du Comité des partenaires de la main-d'œuvre de la région. Le comité fonctionne avec le financement de Travail NB pour des initiatives spécifiques et est présidé par le leadership du Centre InspireAction. Le comité suscite et encourage diverses discussions sur les besoins et les défis de la région pour attirer et retenir la main-d'œuvre. Parmi les réalisations de cette année, mentionnons l'embauche d'une coordonnatrice à l'accueil et à la rétention, l'élaboration d'un nouveau guide d'activités pour les nouveaux arrivants, une vidéo promotionnelle pour la motoneige qui peut être visionnée sur notre site Web dans le cadre d'une série de vidéos régionales, l'animation d'un atelier Conversation 2.0 pour répondre aux besoins de la région en matière d'immigration. Ce comité et ces initiatives font partie de notre nouveau mandat élargi en développement économique.

En juillet, nous avons eu l'occasion de rencontrer la ministre du Tourisme et des hauts fonctionnaires. Nous avons eu une bonne discussion sur la façon dont nous devons travailler ensemble pour faire avancer le tourisme au Restigouche avec une voix forte. Cela a contribué à la mise en place de notre comité du tourisme qui verra l'établissement d'une nouvelle structure de développement touristique pour la région.

En octobre, j'ai accompagné le président lors d'une consultation sur le plan stratégique du Port de Belledune. Puisque le Port est littéralement à la frontière de Restigouche et Chaleur, les deux régions ont tendance à profiter de son développement. Nous suivons avec intérêt leur concept de Carrefour d'Énergie verte.

Cette année, nous avons eu quelques changements en matière de personnel, c'est-à-dire,

- Stéphane Martineau s'est joint à l'équipe en début 2021 comme nouvel agent de développement/inspecteur en bâtiment
- Sophie Levesque s'est joint à nous comme adjointe exécutive en août 2021
- Nicolas Landriau s'est joint à l'équipe d'urbanisme en octobre 2021 comme urbaniste junior.

I am privileged to be part of the region's Partners' Committee for labor force. The committee operates with funding from Working NB for specific initiatives and is chaired through the leadership of the InspireAction Centre. The committee sparks and encourages a variety of discussions with respect to the needs and challenges of the region to attract and retain labour. Highlights of this year's accomplishments include the hiring of a welcoming and retention coordinator, the development of a new activity guide for newcomers, a promotional video on snowmobiling that can be seen on our website as part of a series of regional videos, the hosting of a Conversation 2.0 workshop to address the region's needs with respect to immigration. This committee and these initiatives are part of our new expanded mandate in economic development.

In July, we had an opportunity to meet with the Minister of Tourism and senior officials. We had a good discussion on how we needed to work together to move tourism forward in Restigouche with a strong voice. This has led to the establishment of our tourism committee which will lead to a new tourism development structure for the region.

In October, the Chairman and I attended a Strategic Planning Consultation for the Port of Belledune. Since the Port is literally located on the border of Restigouche and Chaleur, both regions tend to benefit from its development. We are following with interest their Green Energy Hub concept.

This year, we have had a few of changes with respect to staffing, namely,

- Stéphane Martineau joined the team in early 2021 as Development officer/Building Inspector
- Sophie Levesque joined the RSC in August 2021 as Executive Assistant
- Nicolas Landriau joined the Planning Division in October 2021 as Junior Planner.

En raison des restrictions COVID-19 en constante évolution, nous avons adapté nos réunions pour qu'elles se tiennent virtuellement, en format hybride ou hors site pour tenir compte des protocoles de distanciation.

Les directeurs généraux de la province se sont rencontrés régulièrement en virtuel pour partager des pratiques exemplaires et de l'information. Nous avons également participé à des séances d'information sur la COVID coordonnées à l'échelle provinciale pour assurer notre compréhension des changements apportés aux directives de santé publique.

Nous avons participé à diverses consultations sur la réforme des soins de santé et de la gouvernance locale pour nous assurer que nous avons une bonne compréhension de l'orientation des réformes et une occasion d'exprimer nos opinions.

Au fur et à mesure que nous progressons vers nos nouveaux mandats, nous nous concentrons sur l'intégration des nouveaux services et l'impact sur nos opérations actuelles. Nous apprécions que la province ait fourni un facilitateur, M. Hermel Vienneau, pour nous guider tout au long de notre transition vers 2023.

Nous réalisons qu'il y a des préoccupations concernant l'aspect financier du mandat élargi et nous travaillons avec diligence pour assurer des propositions abordables tout en offrant une complémentarité aux services existants dans la région plutôt que de créer une duplication.

Je tiens à exprimer ma sincère gratitude aux membres de notre conseil d'administration pour la confiance qu'ils m'accordent et pour leur soutien continu. Merci également à notre personnel pour leur dévouement et compréhension tout en offrant des services de qualité à notre population.

Comme toujours, je vois d'un œil positif le mandat élargi et la collaboration accrue avec nos membres, intervenants et organismes.

Due to the ever changing COVID-19 restrictions, we adapted our meetings to be either held virtually, as a hybrid format or off site to accommodate distancing protocols.

The Executive directors throughout the Province met virtually bi-weekly to share best practices and information. We also participated to provincially coordinated COVID briefings to ensure our understanding of changes to public health guidelines.

We participated to a variety of consultations on Healthcare & Local Governance Reform to ensure we had a good understanding of where the reforms were heading and an opportunity to voice our opinions.

As we move forward with the expansion of our mandate, our focus shifts to the integration of the new services and the impact on our current operations. We appreciate the Province providing a facilitator, Mr. Hermel Vienneau, to guide us through our transition to 2023.

We realize that there are concerns with respect to the financial aspect of the expanded mandate and are working diligently to ensure cost-effective proposals while ensuring we are complimenting other services in the region rather than duplicating.

I want to express my sincere appreciation to our Board members for the confidence they bestow upon me and for their on-going support. Thank you also to our staff for their dedication and understanding while delivering quality services to our population.

As always, I look forward to the expanded mandate and collaborating with our members, stakeholders, agencies and organizations.


Betty-Ann Fortin
Executive Director / Directrice générale

Division de l'Urbanisme

FAITS SAILLANTS 2021

La division d'urbanisme de la CSR Restigouche offre ses services à toutes les municipalités et à tous les districts de services locaux sur le territoire de la CSR.

La prestation de services consiste en deux fonctions :

- le soutien à la planification inclus la mise en place et la modification des outils de planification et d'aménagement, tel que les plans municipaux et ruraux, les arrêtés de zonage et de lotissement et autres documents établis sous l'autorité de la Loi sur l'urbanisme, et
- la mise en œuvre des fonctions administratives en support à tous nos partenaires (Le personnel de la Division assure que l'aménagement sur le territoire rencontre la vision des partenaires prescrite par leurs outils de planification (permis, inspections, etc.).

Soutien à la planification - en mars 2021, un urbaniste junior a été embauché pour aider au traitement des demandes de rezonage sur le territoire. Malheureusement, en juillet la personne retenue a choisi de passer à une différente opportunité. La Commission a réussi à retenir un nouveau candidat en octobre et offre à l'individu la formation requise dans l'espoir d'une éventuelle équipe de deux urbanistes certifiés.

L'urbaniste principal a coordonné les efforts sur plusieurs demandes au cours de l'année. Certaines sont en cours, d'autres ont été présentées et les conseils ont choisi de ne pas procéder, tandis que quelques applicants ont retiré leur demande ou restent en attente d'informations requises. Dans certains cas, des rapports ont été générés, et nécessiteront des présentations aux des conseils individuels. Vous trouverez ci-dessous une représentation du nombre de dossiers traités pour les partenaires individuels - *cela n'inclut pas les dossiers qui ont abouti à des modifications complétées.*

Planning Division

2021 HIGHLIGHTS

The Planning Division of the Restigouche RSC offers planning services to all municipalities and Local Service Districts within the Commission's territory.

Our main objectives consist of two roles:

- Planning support consists of providing our partners with planning and development tools such as municipal and rural plans, zoning by-laws, subdivision by-laws and other documents legislated by the Community Planning Act, and
- Performing administrative functions for all partners. (Division staff ensure that development on the territory meets the vision of the partners prescribed by their Planning tools (permits, inspections, etc.).

Planning Support – in March 2021, a junior planner was hired to assist in processing rezoning applications on the territory. Unfortunately, in July, he decided to take on a new opportunity. The Commission was successful in retaining a new candidate in October and we are offering the individual the required training in hopes of an eventual team of two certified planners.

The Senior Planner coordinated efforts on a variety of applications over the course of the year. Many are on-going, some applications have been presented and Councils opted not to proceed, others were cancelled by applicants or remain on-hold pending required information. In some cases, reports have been generated, a number require presentations to individual councils. Below is a representation of the number of files treated for individual communities – *this does not include files for matters that resulted in completed amendments.*

Modifications - En 2021, un total de 6 arrêtés furent préparés: 1 modification de plan et 5 modifications des arrêtés de zonage (*une explication des modifications est annexée (voir tableau 3B)*).

Amendments - In 2021, a total of 6 by-laws were prepared: 1 plan amendment and 5 zoning by-law amendments (*an explanation of amendments is supplied in table 3B (see appendix)*).

Arrêtés - By-laws

Community Communauté	Plan	Zoning/ Zonage	TOTAL
Atholville	-	2	2
Campbellton	1	1	2
Charlo	-	1	1
Kedgwick	-	1	1
TOTAL	1	5	6

La fonction administrative de notre rôle nous accorde la responsabilité de veiller à ce que les aménagements soient conformes aux règlements applicables. Que ce soit l'implantation des plans municipaux ou ruraux, des arrêtés et règlements de zonage, de lotissement ou de construction, la responsabilité relève de nos agents d'aménagement-inspecteurs en construction de la CSR.

The administrative function of our role provides us with responsibility of ensuring that developments conform to applicable regulations. Whether it be the implementation of municipal or rural plans, zoning, subdivision or building by-laws or other regulations, the responsibility is that of the RSC's development officers-building inspectors.

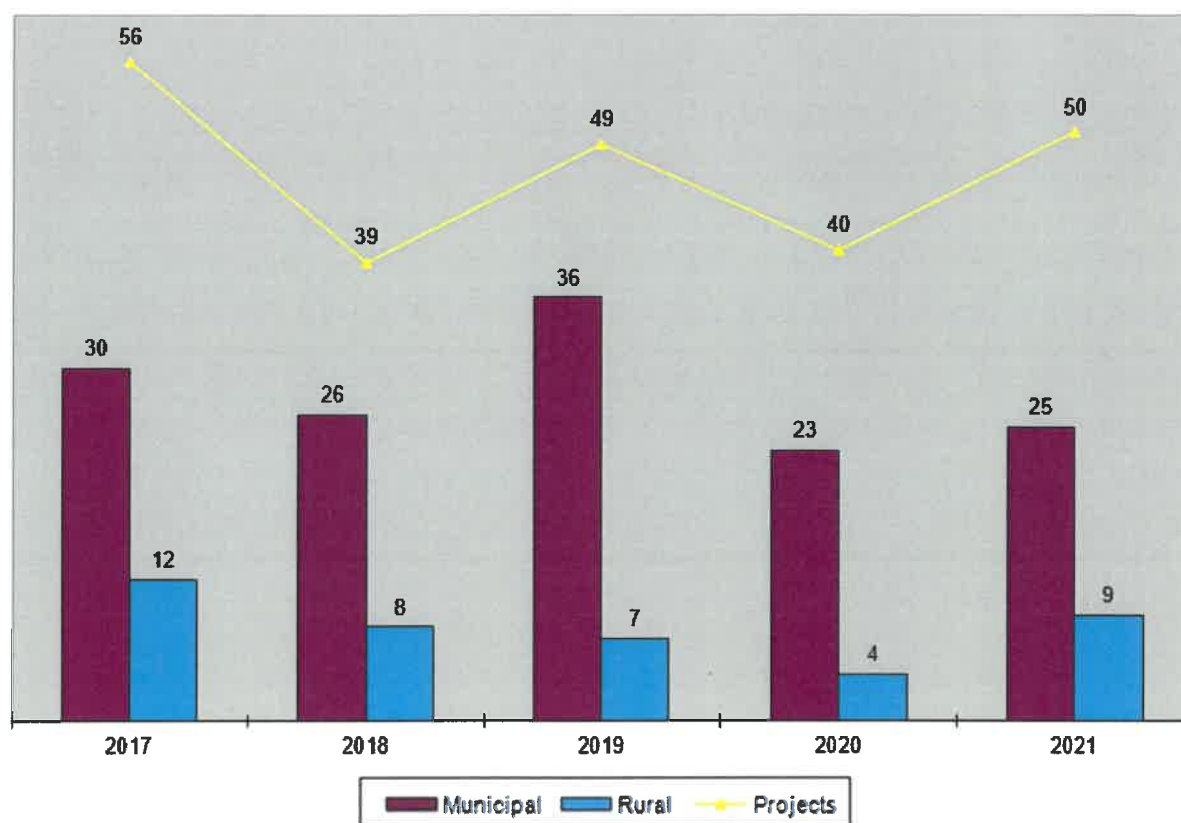
Lotissements

Les agents d'aménagements reçoivent les plans de lotissement provisoires et finaux, afin de les analyser et de les approuver suivant la consultation applicable auprès des autorités locales et provinciales. Le graphique suivant illustre qu'il y a eu 50 projets de lotissement en 2021, impliquant la création de 34 nouveaux lots, donc 25 dans les municipalités et 9 dans le milieu rural. (Voir sommaire du nombre de lots et projets par endroit sous le graphique suivant).

Subdivisions

Development Officers receive tentative and final subdivision plans, which are analyzed and approved following consultation with applicable local and provincial authorities. The following graph depicts that there were 50 subdivision projects during 2021, involving the creation of 34 new lots - 25 in the municipalities and 9 in the rural areas. (See summary of number of lots and projects by area below the following graph).

Projets de Lotissement - Subdivision Projects



MUNICIPAL	Projects/Projets	Lots	Parcels/Parcelles
Atholville	5	6	0
Balmoral	4	1	3
Campbellton	3	1	2
Charlo	5	9	1
Dalhousie	0	0	0
Eel River Dundee	5	3	2
Kedgwick	9	5	6
Tide Head	2	0	9
Total Municipal	33	25	23
RURAL	Projects/Projets	Lots	Parcels/Parcelles
Chaleur	3	1	5
Eldon (P)	1	0	1
Flatlands	1	0	1
Glencoe	2	0	3
McLeods	5	5	1
Robinsonville	1	1	0
St-Maure	3	1	4
Upsalquitch	1	1	0
Total Rural	17	9	15
CSR Total RSC	50	34	38

Aménagement

Le processus de demande de permis comprend deux rôles complémentaires:

- L'approbation des développements, et
- Le service de l'inspection en bâtiment

Les agents d'aménagements assurent que les projets de construction et d'aménagements sont complétés conformément aux plans municipaux et aux arrêtés de zonage tel que prescrit la Loi sur l'urbanisme.

Confirmation de zonage – Une des tâches associée à la fonction est la production de certificats de confirmation de zonage et/ou de lettres confirmant que l'affectation des terrains, bâtiments ou constructions sont conformes.

En 2021, 27 lettres de confirmation furent complétées (14 lettres complétées en 2020) :

- 6 Village d'Atholville*
- 2 Village de Balmoral*
- 8 Ville de Campbellton*
- 1 Village de Charlo
- 4 Ville de Dalhousie*
- 1 Village of Eel River Dundee
- 1 Communauté rurale de Kedgwick*
- 1 Village de Tide Head*
- 3 Rural*

27 Total

** frais de services applicables*

Construction - Les inspecteurs en construction assurent la conformité des projets de construction aux arrêtés et règlements de constructions.

En 2021, **571** permis de construction ont été émis pour une valeur totale de construction de **33,321,753\$**

- Territoire municipal: 498 permis pour une valeur de 27,954,298\$ (voir le TABLEAU 1 en annexe pour la répartition par communauté)
- Territoire rural: 73 permis pour une valeur de 5,367,455\$ (voir le TABLEAU 2 en annexe pour les détails par paroisse)

Development

The permit application process consists of two complimentary roles:

- The approval of developments, and
- The building inspection service

Development officers ensure that construction projects and developments are completed in conformance with municipal plans and zoning by-laws as stipulated by the Community Planning Act.

Zoning Confirmation - One of the responsibilities of the position is to produce zoning confirmation and compliance documents.

In 2021, 27 zoning confirmations were completed (14 confirmations in 2020):

- 6 Village of Atholville*
- 2 Village of Balmoral*
- 8 City of Campbellton*
- 1 Village of Charlo
- 4 Town of Dalhousie*
- 1 Village of Eel River Dundee
- 1 Rural Community of Kedgwick*
- 1 Village of Tide Head*
- 3 Rural*

27 Total

**Service fees applicable*

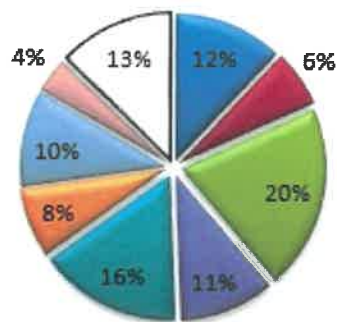
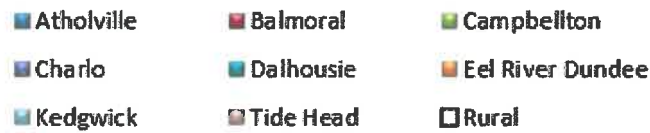
Construction - Building Inspectors ensure that construction projects conform to building by-laws and regulations.

In 2021, a total of **571** building permits were issued, for a total construction value of **\$33,321,753**

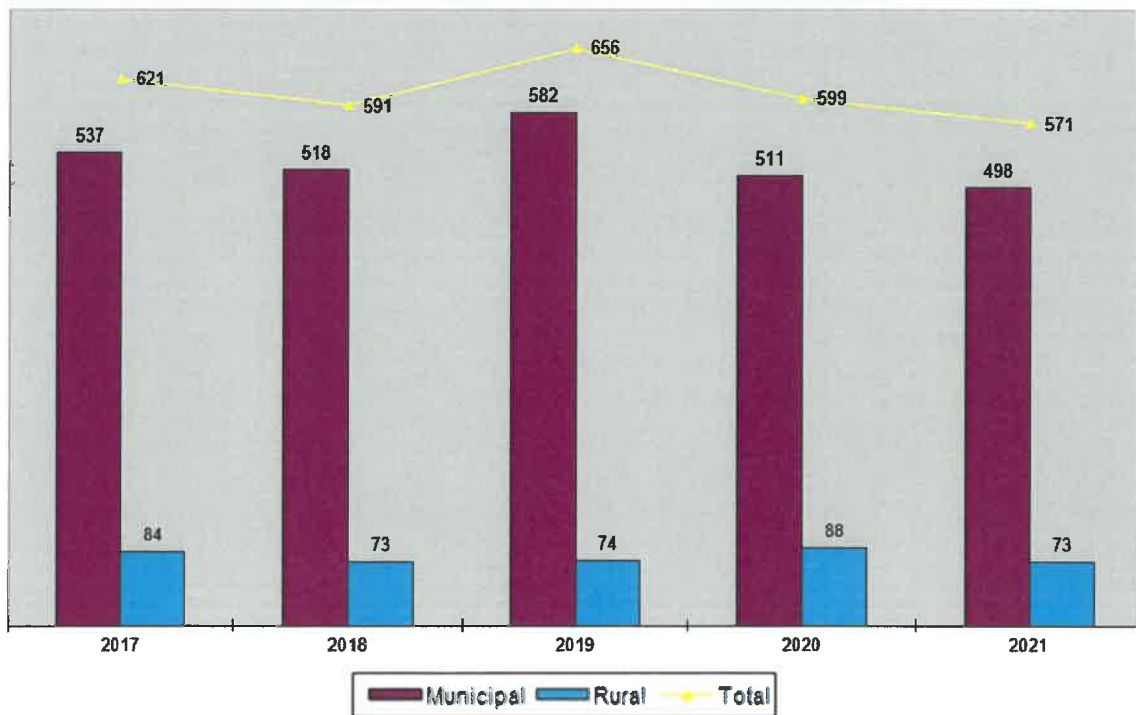
- Municipal territory: 498 permits for a value of \$27,954,298 (See TABLE 1 in appendix for details per municipality)
- Rural territory: 73 permits for a value of \$5,367,455 (See TABLE 2 in appendix for details per parish)

Permis de construction 2021 Building Permits

TOTAL : 571 permis / permits



Permis de Construction - Building Permits



Tarifs des Permis de construction - Les frais pour les permis de construction sont amassés et retournés aux municipalités & au ministère de l'Environnement et des Gouvernements Locaux pour les districts de services locaux (DSLs).

En 2021, les permis ont générés 133,299\$ soit 106,460\$ pour les municipalités et 26,839\$ pour les DSLs (Voir sommaires au bas des Tableaux 1 et 2).

Mises en chantier résidentielles - Les statistiques des permis de construction révèlent que durant l'année 2021, 41 nouvelles résidences ont été construites sur le territoire de la Commission:

- 10 en milieu rural et 31 dans les municipalités.

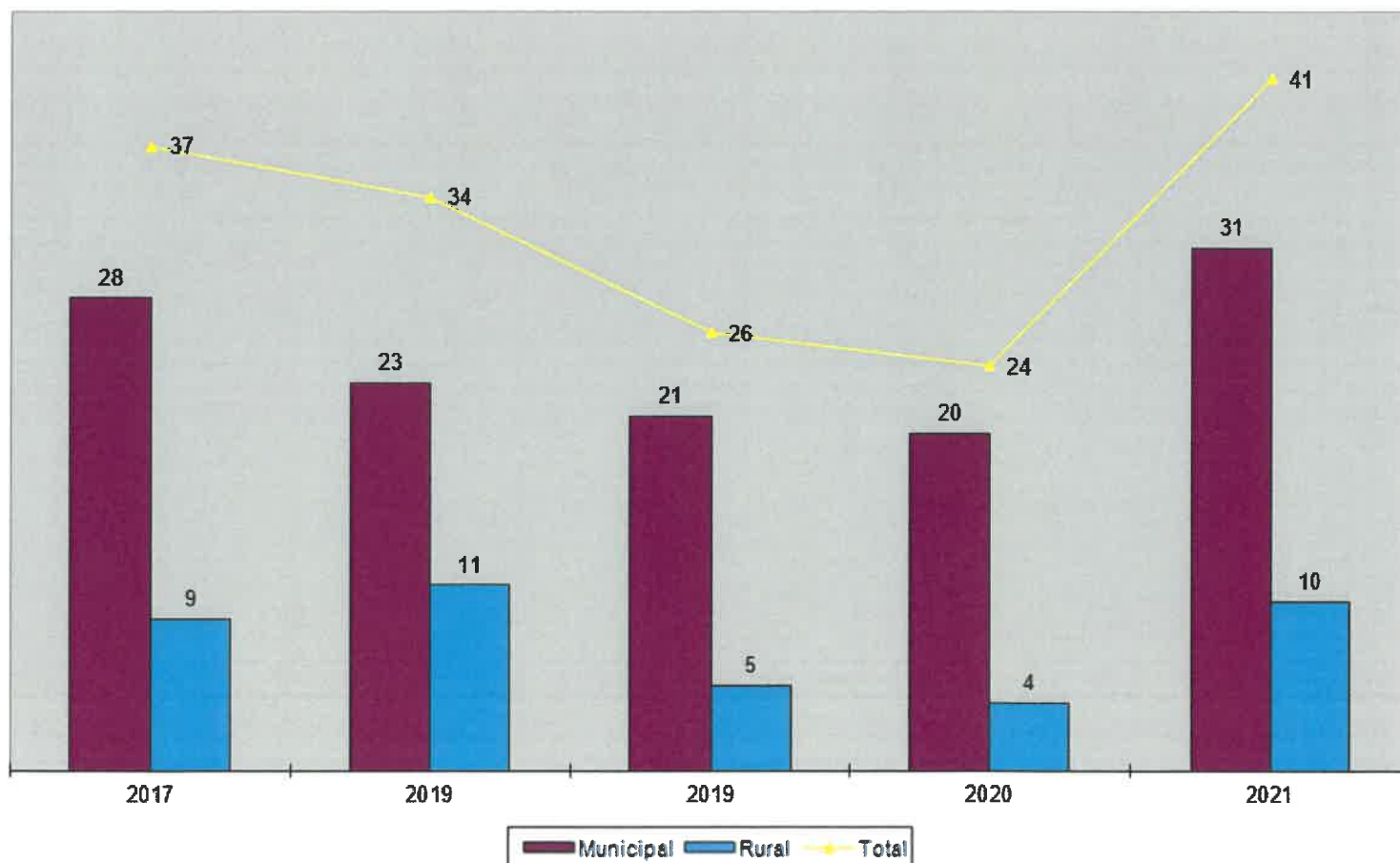
Building Permit Fees - The fees for building permits are collected and returned to municipalities and to the Department of Environment and Local Government for Local service districts (LSDs).

In 2021, permits generated \$133,299 being \$106,460 for municipalities and \$26,839 for LSDs (See summary at bottom of Tables 1 and 2).

Housing starts - The building permit stats reveal that during 2021, 41 new residences were constructed within the Commission boundaries:

- 10 in the rural areas and 31 in the municipalities.

Mises en chantier résidentielles – Housing Starts



Le **comité consultatif en matière d'urbanisme (CCMU)** s'acquitte des fonctions consultatives et décisionnelles tel que stipulé par la Loi sur l'urbanisme.

Le CCMU comprend 10 membres: 8 nommés par les municipalités et 2 nommés par les DSLs de la région.

En 2021, dix (10) réunions régulières ont eu lieu et le CCMU a traité 34 dossiers/cas. De ces demandes, il y a eu un total de 41 ajustements/ motions d'avis du comité (voir sommaire aux tableaux 3A et 3B).

- 4 demandes ayant pour objet l'opinion/l'avis aux conseils municipaux (voir tableaux 3A et 3B).
- 29 demandes liées à l'ajustement des arrêtés et règlements de zonage, (voir tableau 3A)
- 8 demandes d'ajustements liées aux projets de lotissement (voir tableau 3A).

Le Tableau ci-dessous identifie les **membres du CCMU**, leur participation aux réunions pour l'année, et les per diem et dépenses payés par la CSR.

The **Planning Review and Adjustment Committee (PRAC)** deals with advisory and decision-making functions as specified by the Community Planning Act.

The PRAC is comprised of 10 members: 8 appointed by municipalities and 2 appointed by the region's LSDs.

Ten (10) regular monthly meetings were held in 2021, and the PRAC dealt with 34 files/cases which resulted in 41 adjustments/ motions on views (See tables 3A and 3B for a summary).

- 4 requests were processed dealing with views/recommendations to municipal councils (see Tables 3A and 3B).
- 29 queries linked to the adjustments of zoning by-laws and regulations, (see Table 3A)
- 8 requests for adjustment linked to subdivision projects (see table 3A).

The table below lists **PRAC members**, their participation in PRAC meetings for the year, as well as per diems and expenses paid by the RSC.

Comité consultatif en matière d'urbanisme 2021 Planning Review and Adjustment Committee

Membre/Member	Depuis/ Since	Présence/ Attendance	Per Diem Payé/paid	Dépenses/ Expenses	TOTAL
Kenneth Savoie (Dalhousie) (Président/Chairman)	2010	7/10	\$525	\$169	\$694
Marc Savoie (Eel River Dundee) (Vice-président/Vice Chairman)	2014	10/10	\$750	\$235	\$985
Maurice Power (Atholville)	2016	10/10	\$750	\$20	\$770
Pierre Levesque (Balmoral)	2014	9/10	\$675	\$202	\$877
Jean-Paul McIntyre (Campbellton)	2015	4/10	\$300	\$10	\$310
Doug Petersen (Charlo)	1993-2001 2005-2012 2018	7/10	\$525	\$216	\$741
Lise Philippe (Kedgwick)	2021	3/10	\$225	\$66	\$291
Allan Dickson (Tide Head)	2016	5/10	\$375	\$8	\$383
Jocelyn Caron (Tide Head)	2021	4/10	\$300	\$32	\$332
Greg Dion (DSL/LSD) – Glen Levit	2007	6/10	\$450	\$74	\$524
Kim Firlotte (DSL/LSD) - Chaleur	2016	9/10	\$675	\$394	\$1,069
Totals:			\$5,550	\$1,425	\$6,975

TABLEAU 1 – Permis de Construction (municipalités) TABLE 1 – Building Permits (municipalities)

	Atholville		Balmoral		Campbellton		Charlo		Dalhousie		Eel River Dun.		Kedgewick		Tide Head		Total Municipal	
	no.	val.(\$)	no.	val.(\$)	no.	val.(\$)	no.	val.(\$)	no.	val.(\$)	no.	val.(\$)	no.	val.(\$)	no.	val.(\$)	no.	val.(\$)
Residential / Résidentiel	5	1,074,177	4	1,030,200	2	704,000	6	1,515,000	1	425,000	7	1,298,000	4	1,393,000	2	470,000	31	7,909,377
	46	690,968	28	353,975	87	1,397,004	36	273,550	76	670,562	32	221,750	42	482,086	17	77,600	364	4,167,495
Commercial / Commercial	1	560,000	0	0	0	0	0	0	1	110,000	1	20,000	1	345,600	0	0	4	1,035,600
	7	580,731	2	54,000	19	2,005,553	0	0	8	108,613	1	4,000	6	46,924	1	40,000	44	2,839,821
Institutional / Institutionnel	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	0	0	1	23,000	7	10,289,000	1	1,000	3	45,000	1	6,000	2	6,000	0	0	15	10,370,000
Industrial / Industriel	0	0	0	0	0	0	1	70,000	0	0	0	0	0	0	0	0	1	70,000
	3	25,200	0	0	1	10,000	1	382,347	0	0	2	231,000	0	0	0	0	7	648,547
Park / Parc	3	83,358	0	0	0	0	0	0	1	0	0	0	0	0	0	0	4	83,358
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Resource / Ressource	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	4	0	0	0	0	0	0	0	0	0	4	0
Infrastructure / Infrastructure	1	20,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	20,000
	0	0	0	0	0	0	1	467,000	0	0	0	0	0	0	1	0	2	467,000
Cottage / Chalet	1	22,000	0	0	0	0	1	1,000	0	0	0	0	1	50,000	0	0	3	73,000
	2	26,000	0	0	0	0	6	108,500	0	0	0	0	1	400	1	200	10	135,100
Other / Autre	0	0	1	1,000	0	0	4	130,000	0	0	0	0	3	4,000	0	0	8	135,000
Total 2021	69	3,082,434	36	1,462,175	116	14,405,557	61	2,948,397	90	1,359,175	44	1,780,750	60	2,328,010	22	587,800	498	27,954,298
<i>Total 2020</i>	<i>64</i>	<i>3,031,964</i>	<i>56</i>	<i>1,345,200</i>	<i>122</i>	<i>2,555,670</i>	<i>79</i>	<i>1,755,000</i>	<i>73</i>	<i>1,273,348</i>	<i>53</i>	<i>475,105</i>	<i>47</i>	<i>1,386,524</i>	<i>16</i>	<i>101,960</i>	<i>510</i>	<i>11,924,771</i>
Change	5	50,470	-20	116,975	-6	11,849,887	-18	1,193,397	17	85,827	-9	1,305,645	13	941,486	6	485,840	-12	16,029,527
Total des tarifs/ Sum of Fees	\$8,254		\$1,825		\$70,839		\$6,877		\$5,512		\$2,165		\$10,398		\$590		\$106,460	

TABLEAU 2 – Permis de Construction (Rural et Total) TABLE 2 – Building Permits (Rural & Total)

	Chaleur		Dalhousie		Balmoral		Addington		Eldon		Lorne		Total / Rural/Par.		Total Municipal		Total REGION	
	P	val.(\$)	P	val.(\$)	P	val.(\$)	P	val.(\$)	P	val.(\$)	no.	val.(\$)	no.	val.(\$)	no.	val.(\$)	no.	val.(\$)
Residential Résidentiel	2	610,000	6	1,994,205	0	0	1	105,000	1	90,000	0	0	10	2,799,205	31	7,909,377	41	10,708,582
	4	133,000	14	327,750	2	3,500	10	163,500	8	192,600	0	0	38	820,350	364	4,167,495	402	4,987,845
Commercial Commercial	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4	1,035,600	4	1,035,600
	2	20,000	1	3,000	0	0	0	0	0	0	0	0	3	23,000	44	2,839,821	47	2,862,821
Institutional Institutionnel	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	1	35,000	0	0	0	0	0	0	0	0	0	0	1	35,000	15	10,370,000	16	10,405,000
Industrial Industriel	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	70,000	1	70,000
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	7	648,547	7	648,547
Park Parc	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4	83,358	4	83,358
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Resource Ressource	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4	0	4	0
Infrastructure Infrastructure	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	20,000	1	20,000
	0	0	1	750	0	0	0	0	0	0	0	0	1	750	2	467,000	3	467,750
Cottage Chalet	3	24,500	1	1,500	1	15,000	0	0	1	86,000	0	0	6	127,000	3	73,000	9	200,000
	2	4,000	4	13,000	0	0	1	5,000	2	102,000	1	40,000	10	164,000	10	135,100	20	299,100
Other /Autres	1	1,372,000	0	0	1	20,000	1	1,150	1	5,000	0	0	4	1,398,150	8	135,000	12	1,533,150
	15	2,198,500	27	2,340,205	4	38,500	13	274,650	13	475,600	1	40,000	73	5,236,455	498	27,954,298	571	33,321,753
Total 2020	19	344,700	23	480,100	7	177,300	14	393,150	20	345,000	5	213,400	88	1,953,650	511	11,928,771	599	13,878,421
Change	-4	1,853,800	4	1,860,105	-3	-138,800	-1	-118,500	-7	130,600	-4	-173,400	-15	3,413,805	-13	16,025,527	-28	19,443,332
Total des tarifs/ Sum of Fees		\$10,848	\$12,177		\$118		\$1,206		\$2,265		\$225		\$26,839					

Tableau 3A – Résolutions du CCMU/ Rédaction d'arrêtésTable 3A – PRAC Résolutions/ By-law Drafting

Atholville	Balmoral	Campbellton	Charlo	Dalhousie	Eel River Dundee	Kedgwick	Tide Head	Rural	TOTAL
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ADVISORY FUNCTIONS / FONCTIONS CONSULTATIVES

By-law / Arrêté	-	-	3	-	-	1	-	-	4
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ADJUSTMENT FUNCTIONS / FONCTIONS D'AJUSTEMENT

Zoning / Zonage

Building or structure dimensions / Dimensions de bâtiment ou construction	-	-	4	-	-	1	-	1	6
Set-back & yards / Recul et cours attenantes	1	-	1	-	-	2	-	1	5
Building or structure height / Hauteur de bâtiment ou construction	-	-	1	-	-	-	-	-	1
Conditional use / Usage conditionnel	1	-	-	1	1	-	-	-	3
Similar use / Usage semblable	-	1	1	1	2	2	-	-	7
Design of buildings/ Conception des bâtiments	-	-	2	-	-	-	-	-	2
Placement of build./ L'emplacement des bâtiments	-	-	1	4	-	-	-	-	5
Total	2	1	10	6	3	2	0	2	29

Lot dimensions / Dimensions de lot	3	-	-	1	-	-	1	3	8
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TOTAL (ADJUSTMENT / AJUSTEMENT)

5	1	10	7	3	2	3	1	5	37
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GRAND TOTAL

5	1	13	7	3	2	4	1	5	41
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Tableau 3B – Résolutions du CCMU/ Rédaction d'arrêtésTable 3B – PRAC Résolutions/ By-law Drafting

CAMPBELLTON	CAMPBELLTON
11, rue Alexander - Abroger et redésigner le zonage de la propriété zonée Commercial routier 3 (CR3) et modifier le zonage d'une partie d'une propriété existante zonée services collectifs, dans le but de permettre la construction de deux unités résidentielles à l'arrière d'un immeuble existant de 4 unités – Projet de 6 maisons en rangée. Il est proposé et appuyé qu'il soit recommandé au Conseil que le projet de règlement no M-1-19 et le projet de règlement N. Z-1-54, qui redésignent et rezovent de HC3 et INST à R3 (résidences multiples) ÊTRE APPROUVÉ TEL QUE PRÉSENTÉ.	11 Alexander Street - Repeal and redesignate zoning of the property zoned Highway Commercial 3 (HC3), and rezone a portion of an existing property zoned institutional, for the purpose of allowing the construction of two residential units at the rear of an existing 4 unit building – 6 unit row housing project. It was moved and seconded that it be recommended to Council that proposed by-law No. M-1-19 and proposed By-law N. Z-1-54, which redesignate and rezone from HC3 and INST to R3 (Multiple Residential) BE APPROVED AS PRESENTED.
* Arrêté M-1-19 du Plan Municipal et l'Arrêté de zonage Z-1-54 ont été rédigés et le dossier a été envoyé au service juridique (Ville) pour examen. À la suite de l'examen juridique, le règlement du plan municipal et le règlement de zonage ont été révisés pour refléter les ajustements nécessaires, y compris l'entente de rezonage entre le promoteur et la municipalité (accès aux services d'urgence, imposition d'un échéancier, etc.). Il est proposé et appuyé par le PRAC de la SRC que les règlements révisés M-1-19 et No Z-1-54 SOIENT APPROUVÉS TEL QUE PRÉSENTÉ. * L'arrêté M-1-19 du Plan municipal révisé et l'arrêté de zonage Z-1-54 ont été rédigés et adoptés.	* Municipal plan By-law M-1-19 and zoning By-law Z-1-54 were drafted and the file was sent to legal (City) for review. Following legal review, municipal plan by-law and zoning by-law were revised to reflect necessary adjustments including rezoning agreement between the developer and the municipality (emergency service access, imposition of a time line, etc.). It was moved and seconded by the RSC PRAC that Revised by-laws M-1-19 and No Z-1-54 BE APPROVED AS PRESENTED. * Revised Municipal plan By-law M-1-19 and zoning By-law Z-1-54 were drafted and adopted.
2 Aspen Drive – Un cas révisé de 2020 à la suite d'un examen juridique par la municipalité - Modification / zonage ponctuel de la propriété de la zone résidentielle unifamiliale (R1) à la zone résidentielle multiple (R3) pour accueillir un logement multiple existant (utilisation légale non conforme) - pour permettre la construction d'un ajout à un bâtiment accessoire existant. Il est proposé et appuyé que le CAMU de la CSR Restigouche recommande au conseil de la Ville de Campbellton que l'arrêté no M-1-18 proposé et l'arrêté no Z-1-53 proposé SOIENT APPROUVÉS TEL QUE PRÉSENTÉ.	2 Aspen Drive - Revised case from 2020 following legal review by the municipality - Amendment/spot zoning of the property from Single-Family Residential (R1) to Multiple Residential (R3) Zone to accommodate an existing multiple dwelling (legal non-conforming use) - to allow for the construction of an addition to an existing accessory building. It was moved and seconded that the Restigouche RSC PRAC recommend to the City of Campbellton Council that proposed By-law No. M-1-18 and proposed By-law No. Z-1-53 BE APPROVED AS PRESENTED.
* L'arrêté M-1-18 du Plan municipal révisé et l'arrêté de zonage Z-1-54 ont été rédigés et adoptés.	* Revised Municipal plan By-law M-1-18 and zoning By-law Z-1-53 were drafted and adopted.

Kedgwick

- Modification de zonage d'une propriété existante située au 9 rue de l'école, qui contenait un petit garage municipal, de services collectifs (SC) à Résidentiel à faible densité avec conditions (R1c). Proposition visant à permettre un bâtiment accessoire sur un terrain vacant, qui serait utilisé comme usage accessoire à une propriété résidentielle adjacente – bâtiment considéré comme un terrain de services collectifs excédentaire. Il est proposé et appuyé que le CAMU de la CSR recommande au conseil de la communauté rurale de Kedgwick que le règlement proposé no 19-2021 **SOIT APPROUVÉ TEL QUE PRÉSENTÉ**. **Le comité a averti le conseil que le règlement créera un précédent pour des situations similaires à l'avenir au sein de la municipalité.*

*** L'arrêté No. 19-2021 fut rédigé et adoptés.**

Kedgwick

- Rezone an existing property located at 9 de l'école street, that contained a small municipal garage, from institutional (INST) to Low Density Residential with conditions (R1c). Proposal to allow an accessory building on a free standing lot, which is to be used as an accessory use to an adjacent residential property – building considered surplus institutional land. It was moved and seconded that the RSC PRAC recommend to the Rural Community of Kedgwick Council that proposed By-law No 19-2021 **BE APPROVED AS PRESENTED**. **The Committee cautioned Council that the By-law will create a precedent for similar situations in the future within the municipality.*

*** By-law No 19-2021 was drafted and adopted**

Division des déchets solides

Faits Saillants 2021

La CSR Restigouche exploite la station de transfert Restigouche par l'entremise de notre Division des déchets solides, effectuant ainsi le transfert des déchets solides de la région au site d'enfouissement Red Pine à Allardville et des matières recyclables vers le Centre de Recyclage Péninsule à Tracadie.

En 2021, la Station de transfert Restigouche a fonctionné avec un frais de déversement de 115\$/tonne, et a manipulé plus de 16,000 tonnes de matériaux, soit:

- 8,028 tonnes de déchets résidentiels
- 5,072 tonnes en déchets commerciaux/industriels
- 2,405 tonnes en déchets de construction/démolition
- 959 tonnes de matières recyclables.

Pour la saison de construction, nous avons offert un frais de déversement réduit à 82\$/tonne pour les déchets de construction propres.

Solid Waste Division

2021 Highlights

The Restigouche RSC operates the Restigouche Transfer Station within its Solid Waste Division, thus accepting and transferring the area's solid waste to the Red Pine Landfill in Allardville and recyclable materials to the Péninsule Recycling Centre in Tracadie.

In 2021, the Restigouche Transfer Station operated with a tipping fee of \$115/tonne, and handled more than 16,000 tonnes of material, namely:

- 8,028 tonnes of residential waste
- 4,661 tonnes of commercial/industrial waste
- 2,405 tonnes of construction/demolition waste
- 959 tonnes of recyclable materials.

During the construction season, we also offered a reduced tipping fee of \$82/ton for clean construction waste.

Tableau/Table A
Tonnage 2021

RESIDENTIAL SOLID WASTE/DÉCHETS RÉSIDENTIELS		
Atholville	1041	
Balmoral	449	
Campbellton	2428	
Charlo	440	
Dalhousie	902	
Eel River Dundee	559	
Kedgwick	589	
Tide Head	292	
Local Service Districts / Districts de services locaux	1124	
Première Nation Eel River Bar First Nation	204	
TOTAL RÉSIDENTIEL / RESIDENTIAL	8,028	50%
DÉCHETS COMMERCIAUX / COMMERCIAL WASTE (ICI)	4661	29%
DÉCHETS CONSTRUCTION & DEMOLITION WASTE (C&D)	1844	11%
DÉCHETS CONSTRUCTION & DEMOLITION WASTE (CLEAN C&D PROPRE)	561	3%
TOTAL WASTE/DÉCHETS	15,094	94%
Matières Recyclables/Recyclable materials	959	6%
TOTAL TONNAGE	16,053	100%
	Tonnes	

Le TABLEAU B ci-dessous démontre les détails du tonnage recueilli en 2021 grâce au programme de recyclage résidentiel.

Dans l'ensemble, les recyclables amassés représentent **6%** de nos déchets totaux, mais plus de **12%** des déchets résidentiels.

TABLE B shows the details of the tonnage collected by community in 2021 through the curbside recycling program.

Overall, the recyclables collected amount to **6%** of total waste, but more than **12%** of total residential waste.

Tableau/Table B

RECYCLABLE MATERIALS COLLECTED 2021 MATIÈRES RECYCLABLES COLLECTÉES

Communauté Community	TOTAL RECYCLABLES	Population
Atholville	139.09	3570
Balmoral	65.69	1674
Campbellton	196.56	6883
Charlo	66.05	1310
Dalhousie	141.71	3126
Eel River Dundee	71.87	1953
Kedgwick	73.00	1964
Tide Head	43.60	938
LSDs/DSLs	147.75	3976
Eel River Bar	13.59	418
TOTAL	958.91 tonnes	25,812

Notre rôle inclus la sensibilisation et l'éducation de la population au sujet de la réduction des déchets, l'élimination appropriée, au recyclage et à l'utilisation de notre Station de Transfert. Pour ce faire, nous offrons de la documentation, une présence active sur les médias sociaux, et en disséminant de l'information au public en général. Encore cette année, en raison de la pandémie nous avons concentré davantage sur les messages par l'entremise des réseaux sociaux et la poste.

Une étudiante d'été rendue possible grâce au programme Emploi d'été Canada nous a permis de préparer plein de promotions pour les médias sociaux.

Le succès de notre programme de recyclage est directement lié à la participation du public et nous apprécions leur engagement au Recyclage.

En début 2021, il nous a fait énormément plaisir d'accueillir la Première Nation d'Eel River Bar au programme de recyclage à domicile. Notre territoire est alors entièrement couvert par le recyclage à domicile.

SVP notez que plusieurs municipalités ont changé leurs collectes pour l'été afin d'assurer une collecte de déchets à toutes les semaines.

Une contribution financière annuelle du Fonds de fiducie pour l'environnement de la Province, nous permet de sensibiliser davantage la population au programme de recyclage, à la réduction des déchets et à l'élimination appropriée des déchets par l'entremise de notre application Recycle Restigouche, des brochures, envois postaux, annonces, notre application, etc.

Grace au fonds de fiducie pour l'environnement, le 30 octobre nous avons tenu une journée de collecte de déchets dangereux

- Nous avons accueilli ≈300 véhicules
- Collectes de près de 11,000 kg (11 tonnes) (voir la page suivante pour les détails)

Un rappel que nous avons reçu un volume important de peinture et d'huile. Il n'est pas nécessaire de conserver ces produits pour les collectes de déchets dangereux. La peinture peut être déposée aux centres de remboursement pour récipièntes à boisson et l'huile à un garage qui vend ces produits.

Our role includes awareness and education with respect to waste reduction, proper disposal, recycling and of use of our Transfer Station. We do this through various means such as documentation, an active social media presence, and through information dissemination to the public in general. Once again this year, due to the pandemic, we concentrated on messaging through social media and mail.

A summer student thanks to the contribution of the Canada Summer Jobs program allowed us to prepare many social media awareness posts.

The success of our recycling program is directly related to the public's participation and we greatly appreciate their commitment to Recycling.

In early 2021, we were very pleased to welcome the Eel River Bar First Nation to our curbside recycling program. Curbside recycling now covers our entire territory.

Please note that several municipalities have changed their collection schedule for the Summer in order to ensure a waste collection every week.

An annual financial contribution received through the Province's Environmental Trust Fund allows us to raise awareness to the population with respect to the recycling program, waste reduction and proper disposal of waste through our Recycle Restigouche App, pamphlets, mail outs, ads, our app, etc.

Thanks to the ETF funding, on October 30th we held a household hazardous waste collection day.

- We welcomed ≈ vehicles, and
- Collected nearly 11,000 kg of materials (11 tonnes) (see following page for details)

We received an important volume of paint and oil. As a reminder, it is not necessary to keep these products for household hazardous collection events. Paint can be dropped off at your local beverage redemption centre and oil at any garage that sells such products.

Nous tenterons d'offrir cette collecte à nouveau en 2023 tant que le financement est disponible.

We will attempt to hold another such event in 2023 pending financing.

Collecte de déchets dangereux résidentiels Household Hazardous Waste Collection October 30 octobre 2021

Matériel	KG	Material
Peinture	3730	<i>Paint</i>
Scellants, enduits, produits nettoyants pour véhicules	2800	<i>Adhesives/sealers/car care products, etc</i>
Huile (usée & neuve)	1200	<i>Oil (used & new)</i>
Bonbonnes & cartouches de propane	880	<i>Propane tanks & cans</i>
Piles (batteries)	550	<i>Batteries</i>
Nettoyants ménagers & solvants	530	<i>Household cleaners & solvents</i>
Bonbonnes aérosol	400	<i>Aerosol cans</i>
Essence	180	<i>Gasoline</i>
Glycol	120	<i>Glycol</i>
Extincteurs	110	<i>Fire Extinguishers</i>
Pesticides	100	<i>Pesticides</i>
Fertilisants, produits pour la piscine & javel	100	<i>Fertilizers, pool chemicals & bleaches</i>
Tubes & ampoules fluorescents	72	<i>Fluorescent tubes & lights</i>
PLUS: 4 palettes de matériel électronique		<i>PLUS: 4 pallets of electronic waste</i>
TOTAL	10,782 kg	TOTAL

Nous vous encourageons à:

1. Télécharger l'application **'Recycle Restigouche'** qui offre l'horaire des collectes avec un **rappel hebdomadaire** et un guide de la gestion du tri. À la fin 2021, nous avions 3526 abonnés – **un ajout de plus de 1100 en 2021**. Ceux qui ont téléchargé l'application l'apprécient.
2. Suivre notre page Facebook **Recycle Restigouche** pour de l'information et des mises à jour.



Nous avons aussi fait la promotion des endroits qui font la récupération de diverses matières par l'entremise des programmes de Recycle NB, i.e. peinture, huile, pneus, contenants à boisson, produits électroniques, piles, etc.

Le renouvellement de notre flotte d'équipements a permis l'installation d'une nouvelle balance en avril 2021 pour assurer un service de qualité à notre clientèle.

Merci de continuer vos bonnes habitudes de recyclage, de réduction des déchets et l'élimination appropriée des déchets.

We encourage you to:

1. Download the **'Recycle Restigouche'** App which provides a collection calendar with **weekly reminders** and a waste wizard to help with sorting. At the end of 2021, we had 3526 subscribers--**an addition of more than 1100 in 2021**. Those who have downloaded the app really like it.
2. Follow our **Recycle Restigouche** Facebook Page for information and regular updates.



We also continue to promote the depots in the region that accept various products through Recycle NB programs, i.e. paint, oil, tires, beverage containers, electronics, batteries, etc.

As part of the renewal of our fleet of equipment, in April 2021 we installed a new scale to ensure on-going quality service to our clientele.

Thank you for continuing your good recycling habits, reduction of waste and appropriate disposal of waste.



Commission de services régionaux
RESTIGOUCHE
Regional Service Commission

ANNEXE / APPENDIX 1

RÉGION & COMMUNAUTÉS DESSERVIES Region & Communities served

MANDAT et SERVICES Mandate and Services

ORGANIGRAMME Organizational Chart

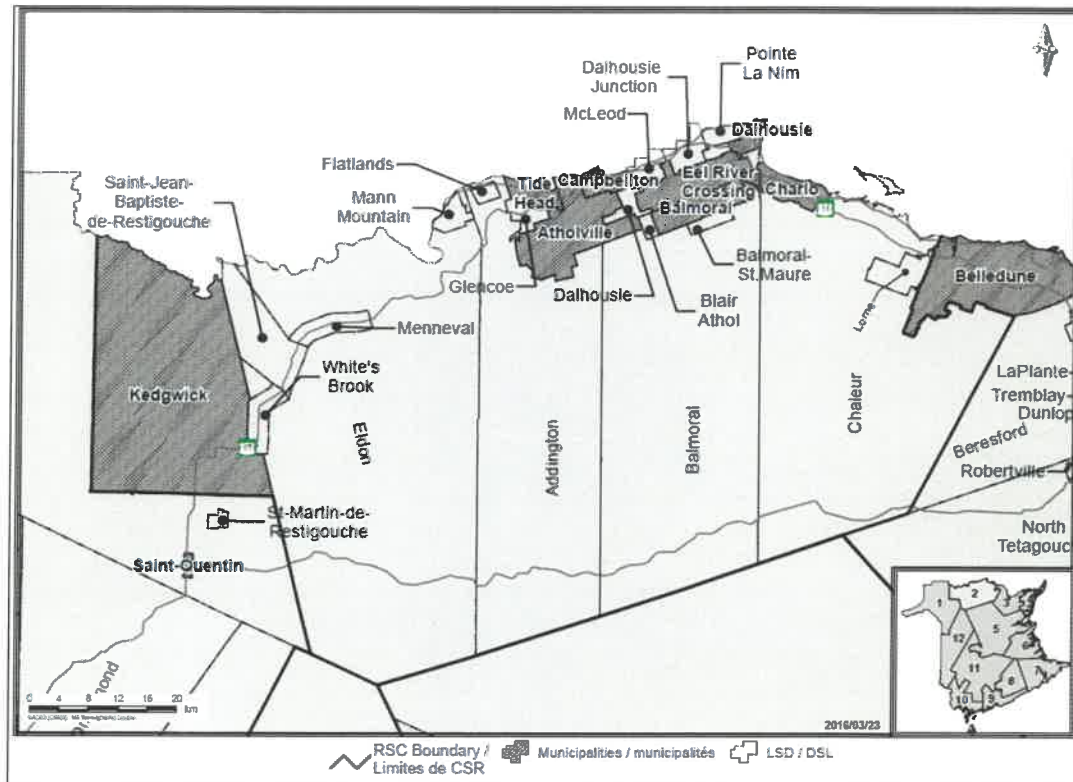
CONSEIL D'ADMINISTRATION BOARD OF DIRECTORS

Présences Attendance

Dépenses des Membres Member Expenses



Commission de services régionaux
RESTIGOUCHE
Regional Service Commission



Population: 25,394 * (Recensement 2016 Census)

Assiette Fiscale 2021 Tax Base

\$1,736,687,300

Territoire desservi / Territory served:

7 - MUNICIPALITÉS/MUNICIPALITIES:

Atholville • Balmoral • Campbellton • Charlo • Dalhousie • Eel River Dundee • Tide Head

1 - COMMUNAUTÉ RURALE / RURAL COMMUNITY : Kedgwick

16 - DISTRICTS DE SERVICES LOCAUX / LOCAL SERVICE DISTRICTS:

Paroisse Addington Parish • Paroisse Balmoral Parish • Balmoral-St. Maure • Blair Athol • Chaleur • Paroisse Dalhousie Parish • Dalhousie Junction • Paroisse Eldon Parish • Flatlands • Glencoe • Lorne • Mann's Mountain • McLeods • Point la Nim • St Jean Baptiste de Restigouche/Menneval • White's Brook



Assiettes Fiscales & Population 2021 Tax Bases & Population

Member/Membre	2021 Tax Base	POPULATION	
		2016 Census	
Atholville	\$ 234,056,200		3570
Balmoral	\$ 104,134,800		1674
Campbellton	\$ 610,097,250		6883
Charlo	\$ 88,562,650		1310
Dalhousie	\$ 228,847,250		3126
Eel River Dundee	\$ 85,401,500		1953
Kedgwick	\$ 120,673,050		1964
Tide Head	\$ 63,006,750		938
	\$ 1,534,779,450	88%	21418

84%

LSDs - DSLs			
Addington	\$ 11,746,350		306
Balmoral-Maltais	\$ 8,990,100		76
Bamoral-St.Maure	\$ 5,630,300		148
Blair Athol	\$ 1,621,600		54
Chaleur	\$ 47,510,050		703
Dalhousie	\$ 3,237,400		68
Dalhousie Junction	\$ 22,649,100		396
Eldon	\$ 20,504,750		309
Flatlands	\$ 7,383,800		143
Glencoe	\$ 9,125,600		207
Lorne	\$ 11,319,900		600
Mann's Mountain	\$ 3,535,900		51
McLeods	\$ 27,247,150		372
Point La Nim	\$ 13,713,000		231
St Jean Baptiste de Restigouche/Menneval	\$ 5,423,250		216
Whites Brook	\$ 2,269,600		96
	\$ 201,907,850	12%	3976

16%

TOTAL RSC/CSR	\$ 1,736,687,300	25394
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MANDAT & SERVICES - MANDATE & SERVICES

Le **MANDAT** des commissions de services régionaux (CSR) est:

- Assurer ou faciliter la prestation de services obligatoires aux communautés
- Faciliter les ententes volontaires de service entre les communautés intéressées
- Servir de forum régional pour la collaboration entre les communautés concernant les questions régionales

La Commission offre les **SERVICES** suivants:

- **Aménagement local & régional (urbanisme)**
La CSR offre des services d'aménagement du territoire à toutes les municipalités, communautés rurales et les districts de services locaux dans son territoire. Entre autre, elle offre un appui dans l'élaboration de plans, à leur gestion et leur application, à l'octroi de permis de construction, à l'inspection de bâtiments, à l'approbation de lotissements, zonings, ...
- **Gestion des déchets solides**
La CSR offre aux municipalités, aux communautés rurales et aux districts de services locaux de la région des services d'élimination des déchets solides. Ceci comprend: l'exploitation de la station de transfert et la coordination de divers programmes de recyclage.

The **MANDATE** of Regional Service Commissions (RSC) is to:

- Deliver or facilitate the delivery of the mandated services to communities
- Facilitate voluntary service arrangements among interested communities
- Act as a regional forum for collaboration among communities on regional issues

The Commission provides the following **SERVICES**:

- **Local & regional Planning**
The RSC provides land use planning services to all municipalities, rural communities and local service districts in its territory. This function includes providing support in the development of plans, the administration and enforcement of the plans, the issuance of building permits, conducting building inspections, the approval of subdivisions, zonings, ...
- **Solid Waste Management**
The RSC provides solid waste disposal services to the Municipalities, Rural Communities and Local Service Districts within our region. This includes the operation of the transfer station, as well as the coordination of various recycling programs.

- **Collaboration régionale en matière de services de police**

La commission de services régionaux sert de tribune régionale pour évaluer l'efficacité des services de police. Elle cerne les enjeux d'intérêt commun dans leur région respective et guide l'établissement des priorités en matière de services de police.

- **Planification régionale des mesures d'urgence**

Par l'intermédiaire de la Commission de services régionaux et en partenariat avec la Sécurité publique (coordonnateur régional des mesures d'urgences), les municipalités, les communautés rurales et les districts de services locaux planifient, coordonnent et mettent en commun les ressources afin d'assurer des interventions plus efficaces en cas d'urgence.

- **Planification des infrastructures régionales de loisirs, de culture et de sport, et partage des coûts de ces installations**

La CSR a la responsabilité de faciliter la planification et le partage des coûts des nouvelles installations sportives, récréatives et culturelles principales de leur région respective.

Ce genre d'entente peut être établi par la Commission sur une base régionale ou intra-régionale et peut couvrir les dépenses d'investissement initiales et les coûts d'exploitation permanents d'après le consentement des membres.

- **Regional Policing Collaboration**

The Regional Service Commission serves as a forum through which the effectiveness and efficiency of policing services is reviewed and evaluated on a regional basis. The Commission can also identify issues of common concern within the region and provide direction on priorities for policing services.

- **Regional Emergency Measures Planning**

In partnership with Public Safety (Regional EMO Coordinator), the Regional Service Commission serves as the vehicle through which Municipalities, Rural Communities and Local Service Districts plan, coordinate and pool resources on a regional basis in order to enable more effective responses to emergency situations.

- **Regional Sport, Recreational, and Cultural Infrastructure Planning and Cost-Sharing**

The RSC is responsible for facilitating the planning and cost-sharing of new major sport, recreational and cultural facilities within the region.

Agreements can be developed by the Commission on a fully regional or on a sub-regional basis and would cover both initial capital and ongoing operational costs based on members' consent.

- **Collaboration relative aux questions régionales**

Un des rôles les plus importants de la Commission de Services Régionaux consiste à collaborer pour prendre des décisions concernant les questions et les services régionaux.

A l'intérieur de son rôle de servir de forum régional pour la collaboration entre les communautés concernant les questions régionales, la **CSR RESTIGOUCHE** revendique pour la région quand il y a consensus du groupe – **UNE VOIX REGIONALE!**

La Commission peut également offrir d'autres services soit aux communautés membres ou sur une base sous régionale.

- **Collaboration on regional issues**

One of the most important roles of the Regional Service Commission is to collaborate on regional issues and service decisions.

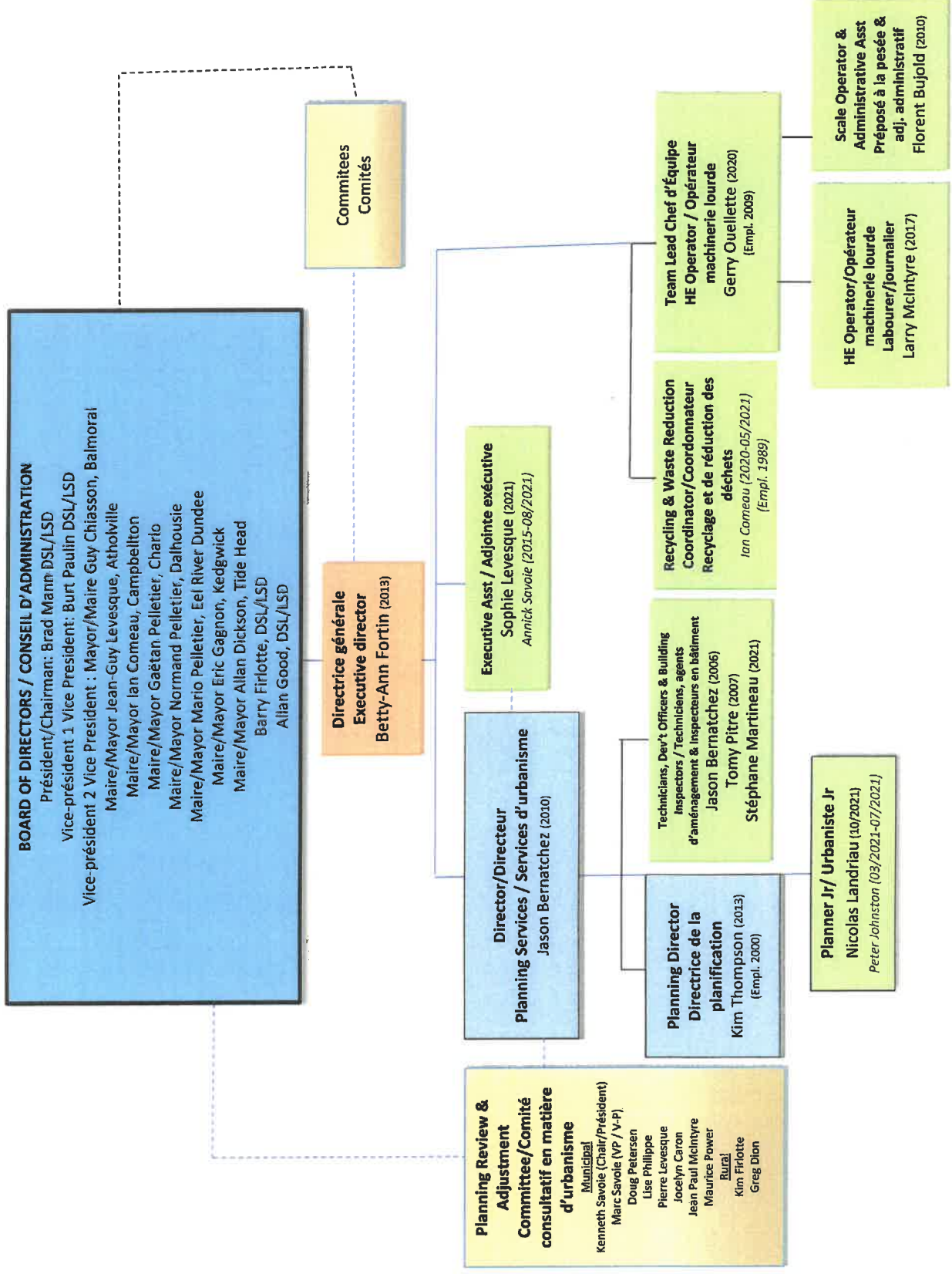
Within our mandate of acting as a regional forum for collaboration among communities on regional issues, the **RESTIGOUCHE RSC** intervenes on behalf of the region on issues where there is a consensus – **A REGIONAL VOICE!**

The Commission can also provide other services as agreed to by the member communities on a regional or sub-regional basis.



Commission de services régionaux
RESTIGOUCHE
Regional Service Commission

Organigramme 2021 Organizational Chart



MEMBRES - MEMBERS

Président / Chairman: Brad Mann

1^e Vice-président/1st Vice-Chair: Burt Paulin 2^e Vice-président/2nd Vice-Chair: Guy Chiasson
Betty-Ann Fortin, Dir. Générale & Secrétaire de la Corporation/Executive Director & Corporate Secretary

MUNICIPALITÉS / MUNICIPALITIES

- Atholville Maire/Mayor Jean-Guy Levesque
- Balmoral Maire/Mayor Guy Chiasson
- Charlo Maire/Mayor Gaëtan Pelletier
- Campbellton Maire/Mayor Ian Comeau
- Dalhousie Maire/Mayor Normand Pelletier
- Eel River Dundee Maire/Mayor Mario Pelletier
- Tide Head Maire/Mayor Allan Dickson

COMMUNAUTÉ RURALE / RURAL COMMUNITY

- Kedgwick Maire/Mayor Eric Gagnon

DISTRICTS DE SERVICES LOCAUX / LOCAL SERVICE DISTRICTS

- Addington Brad Mann
- Chaleur Barry Firlotte
- Dalhousie Junction Allan Good
- St Jean Baptiste Burt Paulin

Alternates/Remplaçants :

- Billie-Jo Gauthier (Eldon) Eloi Doucet (Point la Nim)

Gouvernance & Présences

La Commission de services régionaux opère sous la gouvernance d'un Conseil d'administration de 12 membres (maires et présidents de DSLs). Pendant l'année 2021, le Conseil a tenu 8 réunions (7 régulières et la réunion annuelle). Le rapport des présences figure ci-dessous.

Governance & Attendance

The Regional Service Commission is governed by a board of 12 directors (Mayors and LSD Presidents). During 2021, the Board held 8 meetings (7 regular board meetings and the annual meeting). Below is a status of attendance.

Membres / Members	Représentant/ Representing	Présence/Attendance
Jean Guy Levesque *Michel Soucy	Atholville	4/8 4/8
Guy Chiasson *Charles Bernard	Balmoral	4/8 4/8
Ian Comeau *Stephanie Anglehart-Paulin	Campbellton	3/8 -
Gaëtan Pelletier *Denis McIntyre	Charlo	4/8 4/8
Normand Pelletier	Dalhousie	5/8
Mario Pelletier	Eel River Dundee	8/8
Eric Gagnon *Janice Savoie	Kedgwick	3/8 4/8
Allan Dickson *Randy Hunter	Tide Head	4/8 4/8
Barry Firlotte	DSL/LSD	8/8
Brad Mann	DSL/LSD	8/8
Allan Good	DSL/LSD	8/8
Burt Paulin	DSL/LSD	8/8
Remplaçants / Alternates		
Diane Cyr *Sterling Loga	Campbellton	1/8 4/8
Gail Fearon	Dalhousie	1/8

*Prior to municipal elections May 2021 / Avant les élections municipales mai 2021

Honoraires & Dépenses des membres

Vous trouverez ci-dessous, les détails des dépenses accordées aux membres pour 2021 qui incluent les honoraires et dépenses pour les réunions régulières, comités ainsi que toute autre réunion au nom de la CSR.

Member Honorariums & Expenses

Please find below the total honorariums and expenses paid to board members in 2021 which includes meetings, committees, as well as any other meetings attended on behalf of the RSC.

Membre/Member	Per Diem	Expenses Dépenses	TOTAL
Jean-Guy Levesque	\$2,025	\$89	\$2,114
*Michel Soucy	\$1,200	\$20	\$1,220
Guy Chiasson	\$2,700	\$570	\$3,270
*Charles Bernard	1,350	\$257	\$1,607
Ian Comeau	\$1,725	\$31	\$1,756
*Stephanie Anglehart-Paulin	\$0	\$0	\$0
Gaëtan Pelletier	\$1,800	\$289	\$2,089
*Denis McIntyre	\$975	\$43	\$1,018
Normand Pelletier	\$2,175	\$328	\$2,503
Mario Pelletier	\$2,925	\$328	\$3,253
Eric Gagnon	\$1,275	\$654	\$1,929
*Janice Savoie	\$900	\$152	\$1,052
Allan Dickson	\$1,500	\$65	\$1,565
*Randy Hunter	\$975	\$29	\$1,004
Barry Firlotte	\$2,550	\$628	\$3,178
Brad Mann	\$7,125	\$707	\$7,832
Allan Good	\$2,400	\$169	\$2,569
Burt Paulin	\$2,700	\$828	\$3,528
Remplaçants/Alternates			
Diane Cyr	\$ 150	\$0	\$ 150
*Sterling Loga (Campbellton)	\$1,200	\$42	\$1,242
*Gail Fearon (Dalhousie)	\$ 150	\$0	\$ 150
	\$ 37,800	\$ 5,229	\$ 43,029

*Prior to municipal elections-May 2021 / Avant les élections municipales-mai 2021



Commission de services régionaux
RESTIGOUCHE
Regional Service Commission

ANNEXE / APPENDIX 2

ÉTATS FINANCIERS VÉRIFIÉS 2021 AUDITED FINANCIAL STATEMENTS

**RESTIGOUCHE REGIONAL SERVICE COMMISSION /
COMMISSION DE SERVICES RÉGIONAUX
RESTIGOUCHE**

CONSOLIDATED FINANCIAL STATEMENTS

**FOR THE YEAR ENDED
DECEMBER 31, 2021**



Allen, Paquet & Arseneau LLP

CHARTERED PROFESSIONAL ACCOUNTANTS • COMPTABLES PROFESSIONNELS AGRÉÉS

RESTIGOUCHE REGIONAL SERVICE COMMISSION /
COMMISSION DE SERVICES RÉGIONAUX RESTIGOUCHE

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For the Year Ended December 31, 2021

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Allen, Paquet & Arseneau LLP

*Your business partner of choice
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1.

RESTIGOUCHE REGIONAL SERVICE COMMISSION /
COMMISSION DE SERVICES RÉGIONAUX RESTIGOUCHE
Consolidated Financial Statements
Year ended December 31, 2021

Management's Responsibility for the Consolidated Financial Statements

The accompanying consolidated financial statements of the Restigouche Regional Service Commission / Commission de services régionaux Restigouche are the responsibility of management and have been prepared in compliance with legislation, and in accordance with Canadian public sector accounting standards established by the Public Sector Accounting Board of CPA Canada. A summary of the significant accounting policies are described in Note 2 to the consolidated financial statements. The preparation of consolidated financial statements necessarily involves the use of estimates based on management's judgement, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

Management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the consolidated financial statements. These systems are monitored and evaluated by management.

Management reviews the consolidated financial statements and discuss any significant financial reporting or internal control matters prior to their approval of the consolidated financial statements.

The consolidated financial statements have been audited by Allen, Paquet & Arseneau LLP, independent external auditors appointed by Restigouche Regional Service Commission / Commission de services régionaux Restigouche. The accompanying Independent Auditors' Report outlines their responsibilities, the scope of their examination and their opinion on Restigouche Regional Service Commission / Commission de services régionaux Restigouche's consolidated financial statements.


Betty-Ann Fortin, Executive Director

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Campbellton, NB

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Bathurst, NB



202, rue Pleasant Street
Miramichi, NB

356, rue Canada Street
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2.

INDEPENDENT AUDITORS' REPORT

To the Directors of
Restigouche Regional Service Commission /
Commission de services régionaux Restigouche

Opinion

We have audited the consolidated financial statements of the Restigouche Regional Service Commission / Commission de services régionaux Restigouche, which comprise the consolidated statement of financial position as at December 31, 2021, and the consolidated statement of operations, change in net debt and cash flow for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the financial position of the Restigouche Regional Service Commission / Commission de services régionaux Restigouche as at December 31, 2021, and the consolidated results of its operations, its consolidated changes in net debt and its consolidated cash flows for the year then ended in accordance with Canadian accounting standards for Public Sector Accounting (PSAB).

Basis of Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the "Auditors' Responsibilities for the Audit of the Consolidated Financial Statements" section of our report. We are independent of the commission in accordance with the ethical requirements that are relevant to our audit of the consolidated financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with those requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of the consolidated financial statements in accordance with PSAB, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the commission's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the commission or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the commission's financial reporting process.

Auditors' Responsibilities for the Audit of the Consolidated Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these consolidated financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit.

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202, rue Pleasant Street
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Independent Auditors' Report (cont'd)

We also:

- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the commission's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the commission's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the consolidated financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the commission to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Campbellton, NB

May 16, 2022

Allen, Paquet & Aisneau
LLP
Chartered Professional Accountants

**RESTIGOUCHE REGIONAL SERVICE COMMISSION / COMMISSION DE SERVICES RÉGIONAUX
RESTIGOUCHE****Consolidated Statement of Operations****For the Year Ended December 31**

	2021	2021	2020
	(Unaudited) Budget Note 12	Actual	Actual
REVENUE			
Member Charges	\$ 1,864,564	\$ 1,862,253	\$ 1,754,155
Sale of Services	817,775	843,456	827,805
Other Revenue	48,177	123,778	74,055
Gain From Disposal of Capital Assets	-	15,000	7,000
Interest	-	93	210
	2,730,516	2,844,580	2,663,225
EXPENDITURES			
Administration	478,581	516,456	434,314
Fiscal Services	61,515	56,449	58,126
Governance	42,000	49,077	40,774
Planning and Building Inspection Services	449,650	416,818	350,976
Regional Emergency Measures Planning	500	-	-
Solid Waste Services	1,716,857	1,753,400	1,783,134
	2,749,103	2,792,200	2,667,324
ANNUAL SURPLUS (DEFICIT)	\$ (18,587)	\$ 52,380	\$ (4,099)
ACCUMULATED SURPLUS, Beginning of Year		960,666	964,765
ACCUMULATED SURPLUS, End of Year		\$ 1,013,046	\$ 960,666

**RESTIGOUCHE REGIONAL SERVICE COMMISSION / COMMISSION DE SERVICES RÉGIONAUX
RESTIGOUCHE**

Consolidated Statement of Financial Position

As at December 31	2021	2020
FINANCIAL ASSETS		
Cash and Short Term Investments (Note 3)	\$ 290,978	\$ 230,360
Receivables		
General	365,245	497,096
Due from Federal Government (Note 4)	41,138	30,141
	\$ 697,361	\$ 757,597
LIABILITIES		
Accounts Payable and Accrued Liabilities	\$ 246,859	\$ 181,848
Long Term Debt (Note 5)	790,000	932,000
	1,036,859	1,113,848
NET DEBT	(339,498)	(356,251)
NON-FINANCIAL ASSETS		
Tangible Capital Assets (Note 8)	2,024,994	1,979,191
Accumulated Amortization	(715,982)	(666,738)
	1,309,012	1,312,453
Prepaid Expenses	43,532	4,464
	1,352,544	1,316,917
ACCUMULATED SURPLUS (Page 4)	\$ 1,013,046	\$ 960,666

On Behalf of the Directors

 Director
 Director

**RESTIGOUCHE REGIONAL SERVICE COMMISSION / COMMISSION DE SERVICES RÉGIONAUX
RESTIGOUCHE****Consolidated Statement of Changes in Net Debt
For the Year Ended December 31**

	2021	2020
Annual Surplus (Deficit) (Page 4)	\$ 52,380	(4,099)
Acquisition of Tangible Capital Assets	(77,380)	(28,847)
Proceeds on Disposal of Tangible Capital Assets	15,000	7,000
Amortization of Tangible Capital Assets	80,821	73,770
Gain on Sale of Tangible Capital Assets	(15,000)	(7,000)
	55,821	40,824
Decrease in Prepaid Expenses	(39,068)	-
DECREASE IN NET DEBT	16,753	40,824
NET DEBT, Beginning of Year (Page 5)	(356,251)	(397,075)
NET DEBT, End of Year	\$(339,498)	\$(356,251)

**RESTIGOUCHE REGIONAL SERVICE COMMISSION / COMMISSION DE SERVICES RÉGIONAUX
RESTIGOUCHE**

Consolidated Statement of Cash Flow

For the Year Ended December 31

2021

2020

OPERATING TRANSACTIONS

Annual Surplus (Deficit)	\$	52,380	\$(	4,099)
Amortization of Tangible Capital Assets		80,821		73,770
Receivables				
General		131,851		78,785
Due from Federal Government	(	10,997)	(	1,577)
Prepaid Expenses	(	39,068)		-
Accounts Payable and Accrued Liabilities		65,011		10,711
		279,998		157,590

CAPITAL TRANSACTIONS

Acquisition of Tangible Capital Assets	(	77,380)	(	28,847)
--	---	---------	---	---------

FINANCING TRANSACTIONS

Long Term Debt	(	142,000)	(	175,000)
	(	142,000)	(	175,000)

INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS 60,618 (46,257)

CASH AND CASH EQUIVALENTS, Beginning of Year 230,360 276,617

CASH AND CASH EQUIVALENTS, End of Year (Note 3) \$ 290,978 \$ 230,360

1. PURPOSE OF THE ORGANIZATION

The Commission was established under a special act of the New Brunswick legislature with a mandate to provide or facilitate the provision of regional planning services and solid waste disposal services to all its members, and to all its members that are local service districts, a land use planning service. Regional Service Commission 2 (the "Commission") was created effective January 1, 2013. The name of the Commission changed on April 10, 2014 to Restigouche Regional Service Commission/Commission de Services Régionaux Restigouche.

In accordance with a Ministerial Order, Sections 41 and 48 of the Regional Service Delivery Act, SNB 2012, c.37 effective January 1st, 2013, all assets, liabilities, rights, obligations, powers and responsibilities of the Restigouche Solid Waste Commission and the Restigouche Planning District Commission were transferred to and became the assets, liabilities, rights, obligations, powers and responsibilities of Regional Service Commission 2.

2. SIGNIFICANT ACCOUNTING POLICIES

The consolidated financial statements of the Commission are the representations of management prepared in accordance with Canadian generally accepted accounting principles for local governments, as recommended by the Public Sector Accounting Board (PSAB) of CPA Canada.

The focus of PSA financial statements is on the financial position of the Commission and the changes thereto. The Consolidated Statement of Financial Position includes all of the assets and liabilities of the Commission.

Significant aspects of the accounting policies adopted by the Commission are as follows:

(a) Reporting Entity

The financial statements reflect the assets, liabilities, revenues, expenditures and changes in net assets and cash flows of the Commission. The reporting entity is comprised of all organizations and enterprises accountable for the administration of their affairs and resources to the Commission and which are owned or controlled by the Commission.

Interdepartmental and organizational transactions and balances are eliminated.

(b) Budget

The budget figures contained in these consolidated financial statements were approved by the Board on November 26, 2020.

(c) Revenue Recognition

Unrestricted revenue is recorded on an accrual basis and is recognized when collection is reasonably assured. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Other revenue is recorded when it is earned.

(d) Use of Estimates

The preparation of the financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amount of revenues and expenses during the reporting period. These estimates are reviewed periodically, and as adjustments become necessary, they are reported in earnings in the period in which they become known. Actual results may differ from those estimates.

2. SIGNIFICANT ACCOUNTING POLICIES (continued)

(e) Financial Instruments

The Commission's financial instruments consist of cash, short-term investments, accounts receivables, due from Federal Government and payables and accruals. Unless otherwise noted, it is management's opinion that the Commission is not exposed to significant interest, currency or credit risk arising from these financial instruments. The fair value of these financial instruments approximates their carrying values, unless otherwise noted.

(f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, balances with banks and short term deposits.

(g) Tangible Capital Assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost of the tangible capital assets are amortized on a straight line basis over the estimated useful life as follows:

	<u>Years</u>
Land:	
All land owned by the Commission, including land under buildings	N/A
Land Improvements:	
Includes parking lots	20 years
Buildings:	
All buildings owned by the Commission	40 years
Heavy Equipment:	
Includes a loader, excavator and trailer	15 years
Machinery and Equipment	
Includes information technology assets, motorized fleet equipment and similar assets	5 - 10 years
Vehicles	
All vehicles including trucks and similar assets	5 years
Furniture and Fixtures:	
Includes desks, chairs, file cabinets, kitchen appliances, water dispensers and similar assets	5 years
Computer Equipment:	
Includes personal computers, monitors, laptops, printers, servers, software, cameras, fax machines and similar assets.	5 years

The Commission has a capitalization threshold of \$2,500. Any item purchased under this threshold is recorded as an expense in the year the item is acquired.

All grants and other third party contributions are recorded as income in the year the expenditure for the capital asset is incurred. The full cost of the asset is capitalized during the year the asset is substantially complete and put into use.

2. SIGNIFICANT ACCOUNTING POLICIES (continued)

(h) Segmented Information

The Commission is a diversified service unit that provides a wide range of services to its members. For management reporting purposes, the Commission's operations and activities are organized and reported by function. This presentation was created for the purpose of recording specific activities to attain certain objectives in accordance with special regulations, restrictions or limitations. Commission services are provided by departments as follows:

Corporate Services

This department is responsible for the overall governance and financial administration of the Commission. This includes board functions, general and financial management, legal matters and compliance with legislation as well as member relations.

Co-operative and Regional Planning Services

This department is responsible for providing its members with a forum in order to initiate cooperative action among its members, which includes discussions with respect to regional planning, regional policing collaboration, regional emergency measures planning, regional sport, recreation and culture infrastructure planning and cost sharing, as well as any other regional services agreed upon by the members.

Local Planning Services

This department is responsible for providing land use planning services to all municipalities and local service districts in its territory. This function includes the development of rural plans, the administration and enforcement of the plans, the issuance of building permits, conducting building inspections and the approval of subdivisions.

Solid Waste Services

This department provides solid waste disposal services to the Municipalities, Rural Communities and Local Service Districts within the region and operates the Restigouche Transfer Station. This includes coordination of various recycling programs, the handling of hazardous waste and the promotion of composting.

3. CASH AND SHORT TERM INVESTMENTS

	2021	2020
Term Deposits in Reserve Funds (Unrestricted)	\$ 185,215	\$ 185,122
Cash (Unrestricted)	105,763	45,238
	\$ 290,978	\$ 230,360

The unrestricted cash includes \$5,140 designated by the commission itself to fund the long term debt related to the recycling bins purchased by the City of Campbellton.

**RESTIGOUCHE REGIONAL SERVICE COMMISSION / COMMISSION DE SERVICES RÉGIONAUX
RESTIGOUCHE**
Notes to the Consolidated Financial Statements
For the Year Ended December 31, 2021

4. DUE FROM FEDERAL GOVERNMENT

	2021	2020
Canada Revenue Agency - HST Refund	\$ 41,138	\$ 30,141

5. LONG TERM DEBT

	2021	2020
New Brunswick Municipal Finance Corporation, debentures, variable interest rate from 2.05% to 3.35%, principal payable annually and interest semi annually, due in 2039 O.I.C. # 18-0017	\$ 790,000	\$ 932,000

Total Debt	\$ 790,000	\$ 932,000
------------	------------	------------

Principal payments of long term debt over the next five years are due as follows:

2022	\$ 145,000
2023	149,000
2024	51,000
2025	34,000
2026	34,000
	\$ 413,000

Approval of the Municipal Capital Borrowing Board has been obtained for the above long term debt. The Commission is in compliance with the requirements of the Municipal Capital Borrowing Act.

6. COMMITMENTS

Office and Equipment Leases

The Commission has entered into a lease agreement for office premises commencing in January 1, 2020 requiring annual lease payments of \$41,616 in 2022; \$42,449 in 2023 and \$43,297 in 2024 ending December 31, 2025.

The Commission has entered into a lease agreement for office equipment requiring annual lease payments of \$3,988 ending November 2023.

7. INTER-FUND BORROWING

In accordance with regulations of the Minister of Environment and Local Government, the Commission has adopted the policy of clearing all inter-fund account balances at least annually. The Commission are not in compliance with this requirement as at December 31, 2021 for the due of \$ 2,500 to local planning operating reserve fund from the local planning operating fund, for the due of \$25,000 to solid waste operating reserve fund from the solid waste operating fund and the due of \$10,000 from local planning capital reserve fund to the local planning capital fund.

RESTIGOUCHE REGIONAL SERVICE COMMISSION / COMMISSION DE SERVICES RÉGIONAUX RESTIGOUCHE
Notes to the Consolidated Financial Statements
For the Year Ended December 31, 2021

8. SCHEDULE OF TANGIBLE CAPITAL ASSETS

	Land	Land Improvement	Buildings	Heavy Equipment	Machinery and Equipment	Vehicles	Office Equipment	Computer Equipment	2021 Total	2020 Total
COST										
Balance, Beginning of Year	\$ 31,683	\$ 62,747	\$ 1,001,096	\$ 640,817	\$ 157,914	\$ 3,955	\$ 15,097	\$ 65,882	\$ 1,979,191	\$ 2,020,904
Add: Net Additions During the Year	-	-	-	-	71,434	-	-	5,946	77,380	28,847
Less: Disposals during the Year	-	-	-	-	(31,577)	-	-	-	(31,577)	(70,560)
BALANCE, END OF YEAR	31,683	62,747	1,001,096	640,817	197,771	3,955	15,097	71,828	2,024,994	1,979,191
ACCUMULATED AMORTIZATION										
Balance, Beginning of Year	-	17,253	136,959	295,640	157,914	3,955	15,097	39,920	666,738	663,528
Add: Amortization During the Year	-	3,137	25,027	42,721	3,572	-	-	6,364	80,821	73,770
disposals	-	-	-	-	(31,577)	-	-	-	(31,577)	(70,560)
BALANCE, END OF YEAR	-	20,390	161,986	338,361	129,909	3,955	15,097	46,284	715,982	666,738
NET BOOK VALUE OF TANGIBLE										
CAPITAL ASSETS	\$ 31,683	\$ 42,357	\$ 839,110	\$ 302,456	\$ 67,862	\$ -	\$ -	\$ 25,544	\$ 1,309,012	\$ 1,312,453
Consists of:										
Solid Waste Fund Assets	\$ 31,683	\$ 42,357	\$ 839,110	\$ 302,456	\$ 67,862	\$ -	\$ -	\$ 25,544	\$ 1,309,012	\$ 1,312,453
	\$ 31,683	\$ 42,357	\$ 839,110	\$ 302,456	\$ 67,862	\$ -	\$ -	\$ 25,544	\$ 1,309,012	\$ 1,312,453

RESTIGOUCHE REGIONAL SERVICE COMMISSION / COMMISSION DE SERVICES RÉGIONAUX RESTIGOUCHE

Notes to the Consolidated Financial Statements

For the Year Ended December 31, 2021

9. SCHEDULE OF SEGMENT DISCLOSURE

	Other Shared Services	Corporate Services	Co-operative and Regional Planning	Local Planning	Solid Waste Services	Total 2021	Total 2020
REVENUES							
Member Charges	\$ 199,773	\$ -	\$ 38,482	\$ 615,433	\$ 1,008,565	\$ 1,862,253	\$ 1,754,155
Sales of Services	-	-	-	-	843,456	843,456	827,805
Other Revenue	-	33,827	10,435	3,458	76,058	123,778	74,055
Interest	-	-	-	22	71	93	210
Gain From Disposal of Capital Assets	-	-	-	-	15,000	15,000	7,000
	199,773	33,827	48,917	618,913	1,943,150	2,844,580	2,663,225
EXPENDITURES							
Salaries and Benefits	-	102,954	-	374,969	221,487	699,410	673,217
Goods and Services	199,777	130,979	-	148,059	1,516,153	1,994,968	1,901,027
Amortization	-	-	-	-	80,821	80,821	73,770
Interest	-	-	-	-	17,001	17,001	19,310
	199,777	233,933	-	523,028	1,835,462	2,792,200	2,667,324
SURPLUS (DEFICIT)							
FOR THE YEAR	\$(4)	\$(200,106)	\$ 48,917	\$ 95,885	\$ 107,688	\$ 52,380	\$(4,099)

RESTIGOUCHE REGIONAL SERVICE COMMISSION / COMMISSION DE SERVICES RÉGIONAUX RESTIGOUCHE
Notes to the Consolidated Financial Statements
For the Year Ended December 31, 2021

10. RECONCILIATION OF ANNUAL SURPLUS (DEFICIT)

The Regional Service Delivery act, items 27(7) and 27(8) stipulate if a Commission has a deficit/surplus with respect to a service at the end of its fiscal year, the Commission shall cause the deficit/surplus to be debited/credited against/to the Commission's budget with respect to that service for the second next ensuing year.

	Co-operative and Regional Planning Operating Fund	Local Planning Operating Fund	Solid Waste Operating Fund	Local Planning Capital Fund	Solid Waste Capital Fund	Local Planning Operating Reserve Fund	Solid Waste Operating Reserve Fund	Solid Waste Capital Reserve Fund	Other Shared Operating Fund	Total
2021 ANNUAL SURPLUS (DEFICIT) PER PSAB	\$ 8,896	\$ 33,830	\$ 90,381	\$ -	\$ (80,821)	\$ 13	\$ 9	\$ 15	\$ 57	\$ 52,380
Adjustments to Annual Surplus (Deficit) for Funding Requirements										
Second Previous Year's Surplus (Deficit)	5,232	836	2,134	-	-	-	-	-	-	8,202
Transfers Between Funds Capital expenditures	-	(5,946)	(46,434)	5,946	46,434	-	-	-	-	-
Local Planning Operating to Local Planning Capital Reserve Fund	-	(2,500)	-	-	-	-	2,500	-	-	-
Solid Waste Capital Reserve Fund to Solid Waste Capital Fund	-	-	-	-	25,000	-	-	(25,000)	-	-
Long-Term Debt Principal Repayment	-	-	(142,000)	-	142,000	-	-	-	-	-
Contribution from municipalities	-	-	94,000	-	(94,000)	-	-	-	-	-
Amortization Expense	-	-	-	6,364	74,457	-	-	-	-	80,821
Total Adjustments to 2021 Annual Surplus	5,232	(7,610)	(92,300)	12,310	193,891	-	2,500	(25,000)	-	89,023
2021 ANNUAL FUND SURPLUS (DEFICIT) FOR FUNDING PURPOSES	\$ 14,128	\$ 26,220	\$ (1,919)	\$ 12,310	\$ 113,070	\$ 13	\$ 2,509	\$ 15	\$ (24,943)	\$ 141,403
2021 annual surplus (deficit) per PNB requirements	\$ 14,128	\$ 26,220	\$ (1,919)	\$ 12,310	\$ 113,070	\$ 13	\$ 2,509	\$ 15	\$ (24,943)	\$ -

RESTIGOUCHE REGIONAL SERVICE COMMISSION / COMMISSION DE SERVICES RÉGIONAUX RESTIGOUCHE
Notes to the Consolidated Financial Statements
For the Year Ended December 31, 2021

11. STATEMENT OF RESERVES

	Planning Operating Reserve Fund	Planning Capital Reserve Fund	Solid Waste Operating Reserve Fund	Solid Waste Capital Reserve Fund	Total 2021	Total 2020
ASSETS						
Cash	\$ 25,014	\$ 17,616	\$ 29,269	\$ 113,316	\$ 185,215	\$ 185,122
Due from Operating Fund	2,500	2,500	-	25,000	30,000	27,500
	27,514	20,116	29,269	138,316	215,215	212,622
LIABILITIES						
Due to Capital Fund	-	10,000	-	25,000	35,000	10,000
Due to Operating Fund	-	-	-	-	-	-
	-	10,000	-	25,000	35,000	10,000
ACCUMULATED SURPLUS						
TOTAL LIABILITIES AND						
ACCUMULATED SURPLUS	\$ 27,514	\$ 10,116	\$ 29,269	\$ 113,316	\$ 180,215	\$ 202,622
	27,514	20,116	29,269	138,316	215,215	212,622
REVENUE						
Interest	\$ 13	\$ 9	\$ 15	\$ 57	\$ 94	\$ 211
Transfers from Operating Fund	-	2,500	-	-	2,500	27,500
	13	2,509	15	57	2,594	27,711
EXPENDITURES						
Transfer to Capital Fund	-	-	-	25,000	25,000	10,000
	-	-	-	25,000	25,000	10,000
ANNUAL SURPLUS (DEFICIT)	\$ 13	\$ 2,509	\$ 15	\$ (24,943)	\$ (22,406)	\$ 17,711
Enhanced Investment Business	\$25,014					
Enhanced Investment Business	\$29,269					
Enhanced Investment Business	\$113,316					
Enhanced Investment Business	\$17,616					

Commission Resolution regarding transfers to reserves:

Moved by Director Guy Chiasson, seconded by Director Mario Pelletier that \$2,500 be transferred from the Local Planning Operating Fund to the Local Planning Capital Reserve Fund.

Moved by Director Guy Chiasson, seconded by Director Mario Pelletier that \$25,000 be transferred from the Solid Waste Capital Reserve Fund to Solid Waste Capital Fund..

I hereby certify that the above is true and an exact copy of the resolution adopted at a special meeting of the Board of Directors on December 16, 2021.

  May 16 2022

Betty-Am Fortin
Executive Director

Restigouche Regional Service Commission/Commission de Services Régionaux Restigouche

RESTIGOUCHE REGIONAL SERVICE COMMISSION / COMMISSION DE SERVICES RÉGIONAUX RESTIGOUCHE
Notes to the Consolidated Financial Statements
For the Year Ended December 31, 2021

12. OPERATING BUDGET TO PSA BUDGET

	Other		Co-operative and		Regional Planning		Local Planning		Solid Waste		Transfers	Total
Revenues	Shared Operating Budget	Corporate Services Operating Budget	Operating Budget	Operating Budget	Operating Budget	Operating Budget	Operating Budget	Operating Budget	Operating Budget	Operating Budget		
Member Charges	195,772	\$ -	\$ -	\$ 38,483	\$ -	615,434	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,864,564
Sale of Services	-	-	-	-	-	-	-	-	-	-	-	817,775
Co-operative and Regional Planning Services	-	-	43,715	-	-	-	-	-	-	-	(43,715)	-
Local Planning Services	-	-	55,045	-	-	-	-	-	-	-	(55,045)	-
Solid Waste Services	-	-	91,740	-	-	-	-	-	-	-	(91,740)	-
Surplus of Second Previous Year	-	-	-	5,232	-	836	-	-	2,134	-	(8,202)	-
Other Revenue	-	-	-	-	-	-	-	-	147,241	-	(99,064)	48,177
	195,772	190,500	43,715	616,270	1,982,025	-	(297,766)	-	2,730,516			
Expenditures	195,772	148,000	-	109,075	25,734	-	-	-	478,581			
Administration	-	-	-	43,715	320,255	-	(360,000)	-	61,515			
Fiscal Services	-	42,000	-	-	-	-	-	-	42,000			
Governance	-	-	-	449,650	-	-	-	-	449,650			
Planning and Building Inspection Services	-	-	-	-	1,636,036	-	-	-	1,716,857			
Solid Waste Services	-	-	-	-	-	-	-	-	500			
Regional Emergency Measures Planning	-	500	-	-	-	-	-	-	-			
	195,772	190,500	43,715	616,270	1,982,025	80,821	(360,000)	80,821	2,749,103			
Surplus (Deficit)	-	\$ -	\$ -	\$ -	\$ -	\$(80,821)	\$ 62,234	\$(18,587)				

**RESTIGOUCHE REGIONAL SERVICE COMMISSION / COMMISSION DE SERVICES RÉGIONAUX
RESTIGOUCHE**
Notes to the Consolidated Financial Statements
For the Year Ended December 31, 2021

13. REVENUE AND EXPENDITURES SUPPORT

	(Unaudited) 2021 Budget	2021 Actual	2020 Actual
REVENUE			
<u>Co-operative and Regional Planning</u>			
<i>Member Charges</i>			
- Atholville	\$ 5,333	\$ 5,333	\$ 4,470
- Balmoral	2,410	2,410	2,041
- Campbellton	11,934	11,934	10,266
- Charlo	1,963	1,963	1,665
- Dalhousie	4,928	4,928	4,222
- Eel River Crossing	2,422	2,422	2,074
- Kedgwick	2,833	2,833	2,434
- Tide Head	1,396	1,396	1,196
- Local Service Districts	5,264	5,263	4,493
	38,483	38,482	32,861
<i>Revenue from Other Sources</i>			
Other	-	10,435	500
	\$ 38,483	\$ 48,917	\$ 33,361
<u>Corporate Services</u>			
<i>Revenue from Other Sources</i>			
Grants - Federal and Provincial Grants	\$ -	\$ 20,728	\$ -
Rent	-	7,200	-
Other	-	5,899	6,309
	\$ -	\$ 33,827	\$ 6,309
<u>Local Planning Services</u>			
<i>Member Charges</i>			
- Atholville	\$ 83,170	\$ 83,170	\$ 69,764
- Balmoral	36,135	36,135	30,944
- Campbellton	212,647	212,647	187,716
- Charlo	30,715	30,715	26,395
- Dalhousie	81,013	81,013	71,019
- Eel River Crossing	29,817	29,817	26,180
- Kedgwick	42,574	42,574	37,557
- Tide Head	21,689	21,689	19,039
- Local Service Districts	77,674	77,673	68,479
	615,434	615,433	537,093
<i>Revenue from Other Sources</i>			
Provincial and Federal Grants		2,676	-
Other Revenue	-	782	5,001
	-	3,458	5,001
	\$ 615,434	\$ 618,891	\$ 542,094

**RESTIGOUCHE REGIONAL SERVICE COMMISSION / COMMISSION DE SERVICES RÉGIONAUX
RESTIGOUCHE**
Notes to the Consolidated Financial Statements
For the Year Ended December 31, 2021

13. REVENUE AND EXPENDITURES SUPPORT (continued)

	(Unaudited) 2021 Budget	2021 Actual	2020 Actual
REVENUE			
<u>Solid Waste Services</u>			
<i>Member Tipping Fees</i>			
- Atholville	\$ 138,000	\$ 135,721	\$ 139,171
- Balmoral	57,500	59,241	58,728
- Campbellton	316,250	301,854	306,227
- Charlo	57,500	58,235	59,193
- Dalhousie	117,875	120,020	117,680
- Eel River Crossing	70,150	72,536	73,620
- Kedgwick	74,750	76,184	78,241
- Tide Head	36,800	38,569	38,642
- Local Service Districts	146,050	146,205	150,079
	1,014,875	1,008,565	1,021,581
<i>Revenue from Other Sources</i>			
Tipping Fees from Other Sources	806,775	827,673	804,949
Recycling	9,000	9,639	9,047
Special Waste	2,000	6,144	3,044
Other Revenue	-	-	10,765
Government Transfers	25,000	52,880	39,304
Equalization Revenue	23,177	23,178	22,941
	865,952	919,514	890,050
	\$ 1,880,827	\$ 1,928,079	\$ 1,911,631
<u>Other Shared Services</u>			
<i>Member Charges</i>			
- Municipalities	\$ 170,841	\$ 141,899	\$ 142,918
- Local Service Districts	24,931	20,145	19,702
- Tourism Promotion	-	37,729	-
	195,772	199,773	162,620

**RESTIGOUCHE REGIONAL SERVICE COMMISSION / COMMISSION DE SERVICES RÉGIONAUX
RESTIGOUCHE**
Notes to the Consolidated Financial Statements
For the Year Ended December 31, 2021

13. REVENUE AND EXPENDITURES SUPPORT (continued)

	(Unaudited) 2021 Budget	2021 Actual	2020 Actual
EXPENDITURES			
<i>Corporate Services</i>			
<i>Governance</i>			
Stipends	\$ 30,000	\$ 37,800	\$ 29,400
Travel	7,000	4,794	2,705
Other	5,000	6,483	8,669
	42,000	49,077	40,774
<i>Administration</i>			
Salaries and Benefits	100,250	102,954	98,972
Travel	5,000	4,003	4,295
Office Equipment and Supplies	-	2,408	1,469
External Audit Fees	12,500	12,515	10,882
Executive Director Expenses	-	3,491	4,912
Project - Other	-	33,341	6,184
Liability Insurance	3,500	2,471	2,510
Telecommunications	1,500	1,322	1,349
Translation Services	19,750	9,881	5,539
Other	5,500	12,470	2,124
	148,000	184,856	138,236
	\$ 190,000	\$ 233,933	\$ 179,010

**RESTIGOUCHE REGIONAL SERVICE COMMISSION / COMMISSION DE SERVICES RÉGIONAUX
RESTIGOUCHE**
Notes to the Consolidated Financial Statements
For the Year Ended December 31, 2021

13. REVENUE AND EXPENDITURES SUPPORT (continued)

	(Unaudited) 2021 Budget	2021 Actual	2020 Actual
EXPENDITURES			
<u>Co-operative and Regional Planning</u>			
<i>Regional Emergency Measures</i>			
Meetings	\$ 500	\$ -	\$ -
	\$ 500	\$ -	\$ -
<u>Local Planning Services</u>			
<i>Administration</i>			
Office Equipment and Supplies	\$ 20,000	\$ 21,588	\$ 21,044
Printing and Copying	8,000	8,874	6,815
Telephone	8,575	7,577	8,464
Office Building	58,000	56,044	54,502
Legal Services	6,000	2,393	855
Liability Insurance	7,000	7,767	7,882
Other	1,500	1,967	2,222
	109,075	106,210	101,784
<i>Planning and Building Inspection Services</i>			
Salaries and Benefits	387,650	374,969	315,146
Travel	16,500	13,604	6,719
Training and Development	3,000	2,564	-
Advertising	4,500	-	3,540
Map and Reference Material	1,000	2,636	1,680
Planning Advisory Committee	12,000	7,112	7,300
Geographic Information System	5,000	1,064	1,319
Other	20,000	14,869	15,272
	449,650	416,818	350,976
	\$ 558,725	\$ 523,028	\$ 452,760

**RESTIGOUCHE REGIONAL SERVICE COMMISSION / COMMISSION DE SERVICES RÉGIONAUX
RESTIGOUCHE**

Notes to the Consolidated Financial Statements

For the Year Ended December 31, 2021

13. REVENUE AND EXPENDITURES SUPPORT (continued)

	(Unaudited) 2021 Budget	2021 Actual	2020 Actual
EXPENDITURES			
<u>Solid Waste Services</u>			
<i>Administration</i>			
Travel	\$ 2,000	\$ 1,262	\$ 99
Office Equipment and Supplies	5,000	3,384	5,954
Telephone	3,500	2,811	3,781
Office Building	10,000	11,012	10,032
Other	3,500	3,337	3,641
Contingency	1,734	3,807	8,167
	25,734	25,613	31,674
<i>Operations</i>			
Amortization	80,821	80,821	73,770
Repairs and Maintenance	40,000	40,519	57,018
Janitorial	500	220	292
Insurance	26,500	33,798	28,916
Property Tax	23,000	23,035	23,005
Other - Building	5,000	5,845	11,613
Fuel	20,000	15,681	12,707
Salaries and Benefits	220,000	221,487	259,099
Site and Road Maintenance	2,000	7,873	793
Contracted Services - Transport	245,000	238,406	245,442
Disposal	-	2,555	1,642
Tipping Fees	998,036	999,636	1,007,372
Contracted Services - Recycling	26,000	30,536	20,627
Other - Safety Equipment	5,000	5,375	4,521
Recycling Promotion	25,000	47,613	36,317
	1,716,857	1,753,400	1,783,134
<i>Fiscal Services</i>			
Interest on Long Term Debt	22,068	17,001	19,309
Equalization	39,447	39,448	38,817
	61,515	56,449	58,126
	\$ 1,804,106	\$ 1,835,462	\$ 1,872,934

**RESTIGOUCHE REGIONAL SERVICE COMMISSION / COMMISSION DE SERVICES RÉGIONAUX
RESTIGOUCHE**
Notes to the Consolidated Financial Statements
For the Year Ended December 31, 2021

13. REVENUE AND EXPENDITURES SUPPORT (continued)

	(Unaudited) 2021 Budget	2021 Actual	2020 Actual
EXPENDITURES (continued)			
<u>Other Shared Services</u>			
<i>Administration</i>			
Contribution to Charlo	\$ 162,042	\$ 162,042	\$ 162,620
Regional Airport			
Tourism Promotion	33,730	37,735	-
Other	-	-	-
	\$ 195,772	\$ 199,777	\$ 162,620
