



Commission de services régionaux
RESTIGOUCHE
Regional Service Commission

ANNUAL REPORT RAPPORT ANNUEL 2022

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Chairman's Message

En tant que président de la Commission de services régionaux Restigouche, j'ai le plaisir de vous présenter un aperçu des activités du Conseil d'administration de la Commission pour l'année civile 2022.

Je vais commencer par exprimer à quel point je suis fier de travailler avec un groupe d'individus formidables. Au cours des 2 dernières années, essentiellement depuis les élections municipales de mai 2021, les membres de la CSR ont travaillé en collaboration pour le mieux-être de la région et je suis fier de dire que lorsque nous travaillons en équipe, nous obtenons des résultats.

Voici quelques exemples :

Santé: Comme vous l'êtes sans doute au courant, en 2021, nous avons déposé un document de positionnement sur le futur des soins de santé.

Suite à une rencontre en septembre dernier, nous avons officiellement concrétisé la collaboration entre la CSR et les responsables de Vitalité. Peu de temps après, un recrutement local a été mis en place dans la région.

Message du Président

As Chairman of the Restigouche Regional Service Commission, I am pleased to provide you with an overview of the Board's activities over the 2022 calendar year.

Perhaps I can start by saying how proud I am to be working with a great group of individuals. In the past 2 years, basically since the May 2021 municipal elections, the RSC members have worked collaboratively for the greater good of the region and I am proud to say that when we work as a team, we get results.

Following are a few examples:

Healthcare: As you are aware, in early 2021, we released our position paper for the future of healthcare.

Following a meeting last September, we officially solidified the collaboration between the RSC and Vitalité officials. Shortly after, local recruitment was put in place in the region.



Je suis fier de dire que cinq (5) de nos neuf (9) recommandations ont été mises de l'avant, soit :

- Directeur des activités hospitalières
- Comité avec dialogue ouvert
- Recrutement local
- Clinique avec capacités virtuelles
- Initiatives conjointes d'attraction et de rétention

Soyez assurés que nous continuons à travailler avec Vitalité et que nous plaidons continuellement pour maintenir les services dans la région (y compris le rétablissement des services suspendus) et recruter des travailleurs de la santé qui sont essentiels pour notre région. Ce n'est pas une tâche facile et il faudra plusieurs années avant de pouvoir stabiliser la situation suite à une pandémie qui a été difficile pour le personnel de santé, mais je suis convaincu que nous sommes sur la bonne voie. Je prends un moment pour exprimer notre gratitude pour leur dévouement à tout le personnel des soins de santé, de première ligne ainsi que les infirmières itinérantes qui sont venues offrir un appui.

I am proud to say that five (5) of our nine (9) recommendations have been moved forward, namely:

- Director of hospital activities
- Committee with open dialogue
- Local recruitment
- Clinic with virtual abilities
- Joint Attraction & Retention initiatives

Rest assured that we continue to work with Vitalité and we continuously advocate to maintain services in the region (including the reinstatement of suspended services) and recruit healthcare workers who are vital for our region. It's not an easy task and it will take several years before we can stabilize the situation following a rough pandemic that took a toll on healthcare staff, but I am confident that we are on the right track. I take a moment to express our gratitude for their dedication to all the Healthcare workers, frontline staff as well as travelling nurses who have come to help.



Délimitations des circonscriptions électorales: À l'automne 2022, les membres ont travaillé ensemble pour présenter la position de la région en ce qui concerne les délimitations des circonscriptions électorales provinciales à la Commission des délimitations électorales et de la représentation. Grâce à la collaboration régionale, nous avons pu proposer une solution « faite au Restigouche ».

Routes : En fin 2022 et au début de 2023, nous avons rencontré le ministre des Transports pour lui faire part de nos préoccupations concernant l'entretien hivernal des routes 11 et 17.

En quelques jours, le ministre nous a informé des changements qui seraient mis en œuvre immédiatement pour assurer la sécurité de nos citoyens. Il a également exprimé son désir de voir un plan qui miserait à adresser le besoin pour plus de clôtures fauniques.

Nous apprécions l'ouverture d'esprit du ministre Carr et sa rapidité d'exécution.

Electoral Boundaries: In the Fall of 2022, the members worked together to present the region's position with respect to provincial electoral boundaries to the Electoral Boundaries and Representation Commission. Regional collaboration allowed us to propose a 'made in Restigouche' solution.

Highways: In late 2022 and early 2023, we met with the Minister of Transportation to express our concerns with respect to winter maintenance of our highways 11 & 17.

Within days, the Minister advised us that changes would be implemented immediately to ensure the safety of our citizens. He has also expressed his desire to move on a plan to address the need for more wildlife fencing.

We appreciate Minister Carr's openness and quick turnaround.



La réforme de la gouvernance locale a vu notre région passer de sept (7) municipalités, une (1) communauté rurale et seize (16) districts de services locaux, à quatre (4) entités communautaires et un (1) district rural.

La table de la CSR comptait auparavant douze (12) membres. Après avoir revendiqué auprès du gouvernement, il a été convenu qu'en 2023 notre conseil d'administration 2023 serait formé de dix (10) membres, soit 2 par entité.

COMMUNAUTÉ RÉGIONALE DE CAMPBELLTON :

- Maire Jean-Guy Levesque & Mélanie Parent

VILLAGE BOIS-JOLI :

- Maire Mario Pelletier & Donald Savoie

VILLE BAIE DES HÉRONS :

- Maire Normand Pelletier & Denis McIntyre

COMMUNAUTÉ RURALE DE KEDGWICK:

- Maire Eric Gagnon & Steeve Savoie

DISTRICT RURAL RESTIGOUCHE:

- Brad Mann & Loretta Smith

The local governance reform has seen our region go from seven (7) municipalities, one (1) rural community and sixteen (16) local service districts to four (4) community entities and one (1) rural district.

Previously, the RSC table was comprised of twelve (12) members. After lobbying to government, it was agreed that our 2023 board of directors would be formed of ten (10) members, namely 2 per entity.

CAMPBELLTON REGIONAL COMMUNITY:

- Mayor Jean-Guy Levesque & Mélanie Parent

BOIS-JOLI VILLAGE

- Mayor Mario Pelletier & Donald Savoie

TOWN OF HERON BAY :

- Mayor Normand Pelletier & Denis McIntyre

KEDGWICK RURAL COMMUNITY:

- Mayor Eric Gagnon & Steeve Savoie

RESTIGOUCHE RURAL DISTRICT:

- Brad Mann & Loretta Smith



Je tiens encore une fois à exprimer ma reconnaissance aux maires sortants et les remercier pour le temps qu'ils ont consacré à leur communauté et à la région :

- Guy Chiasson (Balmoral)
- Gaëtan Pelletier (Charlo)
- Ian Comeau (Campbellton)
- Allan Dickson (Tide Head)

Avec les changements apportés aux membres et à la structure de notre conseil d'administration, la CSR a tenu des élections lors de sa première réunion de 2023 et la liste des dirigeants élus est:

Président	Brad Mann
1 ^{er} vice-président	Jean Guy Levesque
2 ^{ème} vice-président	Mario Pelletier

Normand Pelletier assumera la tâche de président du comité des finances et Betty Ann Fortin celle de notre première dirigeante et secrétaire corporative.

Pendant l'année 2022, nous avons travaillé avec un comité de transition pour préparer la réforme de la gouvernance locale pour 2023 et définir le cadre de nos nouveaux services mandatés.

Pour notre nouveau mandat en tourisme, nous avons établi une nouvelle structure pour la promotion et le développement touristique régional. Brian Landry a été nommé pour présider le nouveau Comité consultatif en tourisme et Marilyn Saucier a été embauchée comme directrice du tourisme. Le lancement du nouveau service s'est fait en décembre 2022, avec le dévoilement du Comité Consultatif, du nouveau logo et slogan pour soutenir notre destination 4 saisons.

Pour notre nouveau mandat de développement communautaire et de transport, la Société d'inclusion économique est sociale a officiellement accordé le service à la CSR à la fin juin 2022.

I want to once again express my appreciation to the outgoing mayors, following the November 2022 elections, and thank them for the time they dedicated to their community and the region:

- Guy Chiasson (Balmoral)
- Gaëtan Pelletier (Charlo)
- Ian Comeau (Campbellton)
- Allan Dickson (Tide Head)

With the changes to our board members and structure, the RSC held elections at its first meeting of 2023 and the slate of officers elected is:

Chairperson	Brad Mann
1 st Vice President	Jean Guy Levesque
2 nd Vice-President	Mario Pelletier

Normand Pelletier will assume the task of Chair of the Finance Committee and Betty Ann Fortin as our CEO and Corporate Secretary.

Throughout most of 2022, we worked with a transition committee to prepare for 2023's local government reform and set the framework for our new mandated services.

For our new mandate in tourism, we set up a new structure to deal with regional tourism promotion and development. Brian Landry was appointed to chair the new Tourism Advisory Committee and Marilyn Saucier was hired as Director of tourism. In early December 2022, the new service was launched with the unveiling of the Advisory Committee, a new logo and tagline to support our four-season destination.

For the new mandate in Community Development & Transportation, the Economic and Social Inclusion Corporation officially granted the service to the RSC at the end of June 2022.

Pour le mandat du partage des coûts des installations récréatives, nous avons complété l'inventaire des installations et actifs récréatifs. En juillet 2022, le Conseil d'administration a désigné nos installations récréatives comme sous-régionales. Nous avons alors développé une formule de partage des coûts pour les installations sous-régionales ci-dessous qui feront partie de notre budget 2023 avec l'exception du Palais des loisirs qui sera financé à l'intérieur des nouvelles frontières de la Communauté rurale de Kedgwick :

- Centre Civique Mémorial Régional de Campbellton
- Aréna Inch Arran/Récréaplex
- Palais des loisirs

Tous nos membres reconnaissent l'Aéroport de Charlo comme une installation régionale importante pour les soins de santé et le développement économique. Nous avons alors poursuivi la contribution de la Commission à l'aéroport de Charlo, tous les membres versant 0,01 \$ de leur assiette fiscale.

En 2022, le conseil d'administration a tenu six (6) réunions régulières du conseil et son assemblée générale annuelle en plus de plusieurs séances de travail et réunions de comités.

Merci au conseil d'administration pour leur collaboration et leur soutien, à notre première dirigeante et au personnel pour leur dévouement.

Comme vous pouvez le constater, nous avons accompli beaucoup de travail pendant une année de transition et je suis convaincu qu'en continuant à travailler ensemble pour le mieux-être de notre région, nous allons en accomplir davantage.



Brad Mann
Chairman / Président

For the recreational infrastructure cost sharing mandate, we completed an inventory of recreational facilities and assets. In July 2022, the Board designated our recreational facilities as sub-regional. We therefore developed a cost sharing formula based on the following sub-regional facilities and this formula formed part of our 2023 budget with the exception of Palais des loisirs which will be financed from within the new boundaries of the Kedgwick Rural Community.

- Campbellton Memorial Regional Civic Centre
- Inch Arran Arena/Recreaplex
- Palais des loisirs

All our members recognize the Charlo Airport is a regional facility important for healthcare and economic development. We therefore continued the Commission's contribution to the Charlo Airport with all members contributing \$0.01 of their tax base.

In 2022, the Board of Directors held six (6) regular board meetings and its AGM in addition to several working sessions and committee meetings.

Thank you to the board for their collaboration & support, to our CEO & staff for their dedication.

As you can see, we have achieved much in a year of transition and I firmly believe that we can achieve more by continuing to work together for the greater good of our region.

Rapport de la Première Dirigeante

À titre de Première dirigeante de la CSR Restigouche, il me fait plaisir de vous offrir un aperçu des activités opérationnelles de la CSR pour l'année 2022.

Tout d'abord, vous avez sans doute remarqué un changement au niveau de mon titre et c'est en lien avec la réforme de la gouvernance locale. Suite à un processus de recrutement et d'évaluation, j'ai été officiellement nommé Première Dirigeante en septembre 2022. J'apprécie la confiance qu'on a accordé à mon égard et je considère que c'est un privilège d'être impliqué à ce changement transformationnel de la gouvernance locale au Nouveau-Brunswick.

Bien que les dernières années aient été remplies de turbulences en raison de la pandémie de COVID-19, 2022 a aussi été un tourbillon alors que nous nous sommes familiarisés progressivement avec les nouveaux mandats qui ont été confiés aux CSRs dans le cadre de la réforme de la gouvernance locale.

Au-delà de mes responsabilités à la gestion et la surveillance des opérations des services de la Commission, soit déchets solides & aménagement local (urbanisme), ainsi que de participer et d'assurer les suivis des réunions du conseil et des comités, 2022 a été une année de préparation afin de jeter des bases solides pour incorporer les nouveaux mandats régionaux de la CSR.

Mes nouvelles fonctions me requièrent également d'exercer un leadership en créant des partenariats stratégiques avec les chefs de file de la communauté, le monde des affaires ainsi qu'établir des relations avec des organismes au niveau fédéral, provincial, régional et local en lien avec nos nouveaux mandats et services.

J'ai travaillé en étroite collaboration avec notre facilitateur et un comité de transition et suivi les directives ministérielles prescrites, pour développer les mandats des divers nouveaux services & comités afin de clairement définir les rôles, responsabilités et résultats anticipés :

- La promotion du tourisme
- Le développement économique
- Le développement communautaire & transport rég'l
- La mise en place d'un comité de sécurité publique
- Le partage des coûts des infrastructures récréatives

Chief Executive Officer's Report

As the Chief Executive Officer for the Restigouche RSC, I am pleased to provide an overview of the RSC's operational activities for 2022.

Firstly, you may have noticed my title change and this is in conjunction with the local governance reform. Following a recruitment and assessment process, I was officially appointed as CEO in September 2022. I truly appreciate the trust placed in me and consider it a privilege to be involved in this transformational change to local governance in New Brunswick.

Although the last few years were filled with turbulence due to the COVID-19 pandemic, 2022 was also a whirlwind as we progressively became familiar with the new mandates that were bestowed to the RSCs with respect to the local governance reform.

In addition to my duties encompassing the management and oversight of the operations of the Commission's services, Solid Waste Management and Local Planning and attending/follow-ups of board and committee meetings, 2022 was a year of planning to lay a sound foundation to incorporate new regional mandates for the RSC.

My new duties also require me to exercise leadership by creating strategic partnerships with community & business leaders, and establishing relationships with organizations at the federal, provincial, regional and local levels in connection with our new mandates and services.

I worked in close collaboration with our facilitator and a transition committee following the prescribed departmental guidelines, to develop the mandates for the various new services & committees in order to clearly define the roles, responsibilities and desired outcomes:

- Regional Tourism promotion
- Economic development
- Community development & reg'l transportation
- The establishment of a public safety committee
- Cost sharing of recreational infrastructure

Nous avons aussi développé le processus pour mener à l'élaboration d'une stratégie régionale pour le 1^{er} juillet 2023.

Je vais profiter de cette tribune pour vous sensibiliser davantage aux mandats et services qui seront sous notre responsabilité à compter de 2023.

PROMOTION TOURISTIQUE: Nous avons été en mesure de démarrer le service en fin 2022 après avoir mis en place un comité consultatif qui représente les communautés et les opérateurs touristiques. Les étapes franchies en 2022 incluent :

- Collaboration avec l'Association Touristique en vertu du nouveau mandat et des besoins
- Développement d'une image de marque
- Élaboration des procédures opérationnelles du comité consultatif
- Démarrage d'une stratégie de développement touristique
- Affiché le poste de directeur/trice du tourisme, entrevues, etc.
- Le 14 novembre, embauche de Marilyn Saucier, directrice du tourisme
- Le 7 décembre - Lancement public du nouveau service

DÉVELOPPEMENT COMMUNAUTAIRE & TRANSPORT RÉGIONAL:

Après que la Société d'inclusion économique et sociale (SIES) nous a octroyé le mandat, nous avons rencontré les dirigeants et travaillé avec le personnel du Réseau d'inclusion communautaire pour assurer la transition des services. Au cours de l'été, nous avons procédé au recrutement et aux rénovations nécessaires pour accommoder les ressources :

- Le 29 août, Nathalie Maltais-Collin a été embauchée comme répartitrice au transport afin de nous permettre de remettre le service du transport communautaire sur pied en début septembre.
- Le 11 octobre, Chantal Bernard s'est jointe à la CSR comme coordonnatrice en développement & transport communautaire afin de mettre en place les autres services reliés au mandat.

We also developed the process to lead us to the elaboration of a regional strategy for July 1st 2023.

I will take advantage of this forum to familiarise you with the mandates and services that will become our responsibility as of 2023.

TOURISM PROMOTION: We were able to put this service in place in late 2022 after setting up an advisory committee that represents communities and tourism operators. Milestones achieved in 2022 include:

- Collaboration with the Tourism Association with respect to the new mandate and needs
- Development of new branding
- Development of the operational procedures for the advisory committee
- Initiated a tourism development strategy
- Posted the position of director of tourism, interviews, etc.
- November 14th, hired Marilyn Saucier, director of tourism
- December 7th – Public launch of the new service

COMMUNITY DEVELOPMENT & REGIONAL TRANSPORTATION:

After the Economic and Social Inclusion Corporation (ESIC) granted the mandate to the Commission, we met with the officers and worked with staff of the Community Inclusion Network to ensure a transition of the services. Over the Summer, we proceeded with the recruitment and renovations required to accommodate the resources:

- On August 29, Nathalie Maltais-Collin was hired as a dispatch for the transportation service to allow us to reinstate the community transportation service in early September.
- On October 11, Chantal Bernard joined the RSC as community development & transportation coordinator to set-up other services related to the mandate.

Le mandat en développement communautaire veut que «la Région Restigouche soit un lieu de vie plus inclusif et que la pauvreté soit réduite pour les personnes les plus vulnérables de nos communautés/territoire par le développement d'activités et de ressources communautaires», reliés spécifiquement à:

- l'accès aux sports et loisirs
- l'alimentation scolaire
- l'accès aux services de santé mentale
- les entreprises sociales
- le transport régional
- Le 23 février 2023, le Conseil d'administration de la CSR a entériné le mandat et nommé les membres du comité consultatif en développement communautaire/transport.

PARTAGE DES COÛTS DES INSTALLATIONS RÉCRÉATIVES: Pour rajouter au rapport du Président, suite à la décision du conseil d'administration, la formule retenue pour le partage des coûts débutant en 2023 a été développée en collaboration avec notre facilitateur ainsi que le chef de transition des municipalités basée sur le partage des coûts d'exploitation nets d'après l'assiette fiscale et transitionné graduellement sur 4 années. Cette formule verra la portion ouest du district rural qui contribuera envers le Centre Civique Mémorial Régional de Campbellton, ainsi que, le Village Bois-Joli et la portion est du district rural qui contribuera envers l'Aréna Inch Arran/Recréaplex.

- Les ententes de partages des coûts ont été signées en début 2023 et les premières rencontres des deux (2) groupes se sont tenues le 13 juin 2023.

COMITÉ SÉCURITÉ PUBLIQUE : Notre mandat consiste à créer un comité de sécurité publique qui se concentrera principalement sur les services de police, la protection contre les incendies et la planification des mesures d'urgence et servira de forum régional pour permettre aux membres de :

- partager des informations, identifier les opportunités de renforcer les services grâce à une collaboration et une communication améliorées
- formuler des recommandations pour considération concernant la conduite d'études, d'examen ou d'autres activités
- Favoriser la facilitation, l'identification d'initiatives et d'actions collaboratives potentielles au niveau régional ou sous-régional

Le 23 février 2023, le Conseil d'administration de la CSR a entériné le mandat et nommé les membres du comité de Sécurité Publique.

The community development mandate aims to see "the Restigouche Region be a more inclusive place to live and that poverty be reduced for the most vulnerable people in our communities/territory through the development of activities and community resources", specifically related to:

- access to sports and leisure
- school meals & snacks
- access to mental health services
- social enterprises
- regional transportation
- On February 23, 2023, the RSC Board of Directors approved the mandate and appointed the members of the community development/transportation advisory committee.

RECREATIONAL FACILITIES COST SHARING: To add to our Chairman's report, following the Board of Directors' decision, we developed a formula for cost sharing that would start in 2023. Working in collaboration with our transition facilitator as well as the transition leader for the municipalities, the formula is based on cost sharing net operating costs calculated on the tax base and transitioned gradually over 4 years. This formula will see the western portion of the rural district contributing to the Campbellton Regional Memorial Civic Center, as well as the Village of Bois-Joli and the eastern portion of the rural district contributing to the Inch Arran/Recréaplex Arena.

- The cost-sharing agreements were signed in early 2023 and the first meetings of the two (2) groups were held on June 13, 2023.

PUBLIC SAFETY COMMITTEE : Our mandate is to create a public safety committee that will focus primarily on policing, fire protection and emergency planning and will serve as a regional forum for members to:

- share information, identify opportunities to strengthen services through improved collaboration and communication
- make recommendations for consideration regarding the conduct of studies, reviews or other activities
- Promote the facilitation, identification of initiatives and potential collaborative actions at the regional or sub-regional level

On February 23, 2023, the RSC Board of Directors approved the mandate and appointed the members of the Public Safety committee.

DÉVELOPPEMENT ÉCONOMIQUE: Le mandat a été développé. En principe, nous avons 3 champs de responsabilité :

- Soutenir la capacité de la région à accueillir des investissements
- Soutenir un milieu des affaires en santé
- Soutenir le développement et la croissance de la main d'œuvre qui inclut la croissance de la population et l'accueil/la rétention des nouveaux arrivants.

Notre rôle en développement économique misera sur la coordination des efforts des partenaires et agences en région afin d'éviter le chevauchement et de combler les lacunes au niveau des services et des nouveaux besoins.

Nos efforts de recrutement d'un coordonnateur en développement économique et de la main d'œuvre n'ont pas encore porté fruit, nous allons quand même procéder avec les ressources disponibles dans l'attente de recruter un candidat. Toutefois, du côté d'accueil et intégration des nouveaux arrivants, nous avons conclu une entente avec le Centre InspireAction pour appuyer nos initiatives.

Le Conseil d'administration de la CSR a entériné le mandat et nommé les membres du comité consultatif en développement économique le 25 mai 2023.

Au cours de l'année, grâce à un financement de Travail NB nous avons pu compléter un projet qui a vu la mise à jour de vidéos d'activités saisonnières sur notre site web ainsi que le développement de quelques vidéos qui illustrent des témoignages de nouveaux arrivants ou de personnes qui sont revenus s'installer au Restigouche. Ce sont des outils pour appuyer le recrutement.

Du côté des ressources humaines, notre planification 2022 a prévu l'embauche d'un coordonnateur en communication & marketing. Ce poste a été comblé par Jessy Akerley qui s'est joint à l'équipe en janvier 2023.

Au niveau des services existants, soit la **GESTION DES DÉCHETS SOLIDES ET L'AMÉNAGEMENT LOCAL (URBANISME)**, les rapports détaillés sont inclus, toutefois voici quelques points saillants des nouveautés aux services :

- En 2023, la Division de l'aménagement local contractera les services d'information géographique (SIG) de la CSR Nord-ouest qui a développé une équipe et une expertise pertinente à nos besoins.

ECONOMIC DEVELOPMENT: The mandate was developed. Basically, we have 3 areas of responsibility:

- Support investment readiness in the region
- Support a healthy business community
- Support workforce development and labor force growth including population growth and welcoming/retention of newcomers.

Our role in economic development will focus on coordinating with community partners & agencies to avoid duplication of efforts and focus on value-added activities related to service gaps and emerging needs.

Our efforts to recruit an economic and labour force development coordinator have not yet materialized. We will, nevertheless, move forward with our available resources until a candidate is hired. In terms of welcoming and integration of newcomers, we have established a contractual agreement with the InspireAction Center to support our initiatives.

Our Board of Directors approved the mandate of the Economic Development Advisory Committee and appointed its members on May 25, 2023.

During the course of the year, thanks to financing through Working NB, we were able to complete a project that has seen the update of seasonal activity videos on our website as well as the development of testimonial videos of newcomers to the region or people that have moved back. These are tools to support recruitment.

On the human resources front, our 2022 preparation has provided for the hiring of a communication & marketing coordinator. This position was filled by Jessy Akerley who joined our team in January 2023.

With respect to our existing services, i.e. **SOLID WASTE MANAGEMENT AND LOCAL PLANNING**, the detailed reports are included, however here are some highlights of the additions to the services:

- In 2023, our Planning division will obtain its geographic information services (GIS) through the Northwest RSC, which has developed a team and expertise relevant to our needs.

- Au niveau des déchets solides, étant donné qu'en 2023 nous transporterons nos matières à l'interne, nous avons alors fait l'embauche d'un camionneur à temps plein et de deux camionneurs à temps partiel.

En préparation de l'intégration des nouveaux mandats, nous avons évalué l'impact sur nos ressources existantes, et, nous avons également procédé à la révision de certaines tâches de nos employés existants.

Du côté administration financière, pour l'année 2022, nous avons débuté l'année avec un budget de **3,049,797\$,** soit :

• Corporatif	187,950\$
- Aéroport	173,669\$
- Tourisme	55,000\$
- Inf. Récréatives	7,500\$
• Division Urbanisme	613,126\$
• Division Déchets solides	2,012,552\$

Vous pourrez constater toutefois lors de la présentation des états financiers que des contributions financières additionnelles ont été fournies au cours de l'année pour nous permettre de transitionner la mise en place de nouveaux services plus tôt que prévu.

Je tiens à exprimer ma sincère gratitude aux membres de notre conseil d'administration pour la confiance qu'ils m'accordent et pour leur soutien continu.

Merci également à notre personnel, existants et nouveaux, pour leur dévouement et compréhension tout en offrant des services de qualité à notre population à mesure qu'on s'adapte à la nouvelle réalité.

En conclusion, quoiqu'il s'agit d'une tâche colossale, ça me donne un énorme sentiment d'accomplissement de voir à l'intégration de nouveaux services à nos mandats existants en collaboration avec nos membres, personnel, intervenants, agences et organismes.

- In terms of solid waste, since we will be transporting our materials in-house starting in 2023, hence, we have hired a full-time and two part-time truck drivers.

In preparation for the integration of our new mandates, we assessed the impact on our existing resources, and we also reviewed job descriptions and tasks of some of our existing employees.

From a financial administration point of view, for the year 2022, we operated with a budget of **\$3,049,797,** namely:

• Corporate	\$ 187,950
- Airport	\$ 173,669
- Tourism	\$ 55,000
- Rec. Infrastructure	\$ 7,500
• Planning Division	\$ 613,126
• Solid Waste Division	\$2,012,552

You will see during the presentation of the financial statements however, that additional financial contributions were provided during the year to allow us to transition the implementation of new services earlier than anticipated.

I want to express my sincere appreciation to our Board members for the confidence they bestow upon me and for their on-going support.

Thank you also to our staff, existing and new, for their dedication and understanding while delivering quality services to our population as we adapt to our new reality.

In closing, although it's a huge undertaking, it gives me a great sense of accomplishment to see the successful integration of new services to our existing mandates in cooperation with our members, staff, stakeholders, agencies and organizations.


Betty-Ann Fortin
Première Dirigeante / Chief Executive Officer

Division de l'Urbanisme

La division d'urbanisme de la CSR Restigouche offre ses services à toutes les municipalités et à tous les districts de services locaux sur le territoire de la CSR.

La prestation de services consiste en deux fonctions :

- le soutien à la planification inclus la mise en place et la modification des outils de planification et d'aménagement, tel que les plans municipaux et ruraux, les arrêtés de zonage et de lotissement et autres documents établis sous l'autorité de la Loi sur l'urbanisme et,
- la mise en œuvre des fonctions administratives en support à tous nos partenaires (Le personnel de la Division assure que l'aménagement sur le territoire rencontre la vision des partenaires prescrite par leurs outils de planification (permis, inspections, etc.).

Soutien à la planification - 2022 a commencé avec un nombre de demandes de modifications de zonage dans la file d'attente, et une fois de plus des efforts importants ont été déployés par la Division pour y répondre.

Les services d'un nouveau consultant ont été retenus avec une attention particulière aux dossiers de rezonage. Simultanément, le personnel a développé un document clair et élaboré sur le processus de modification de zonage afin de fournir des attentes claires des implications d'une demande. Il demeure un document de travail pendant que nous continuons à trouver des moyens de rendre la procédure plus efficace et efficiente.

Sous la direction du directeur de l'urbanisme, notre équipe a traité sept (7) demandes différentes jusqu'à leur finalisation, impliquant la rédaction de douze (12) règlements, et la finalisation jusqu'à l'enregistrement et l'adoption de plusieurs dossiers travaillés l'année précédente. La Division est convaincue que notre équipe continuera à trouver des moyens de se soutenir mutuellement dans leurs rôles afin d'accroître la capacité, ce qui sera essentiel compte tenu des implications de la réforme de la gouvernance locale à l'avenir.

Planning Division

The Planning Division of the Restigouche RSC offers planning services to all municipalities and Local Service Districts within the Commission's territory.

Our main objectives consist of two roles:

- Planning support consists of providing our partners with planning and development tools such as municipal and rural plans, zoning by-laws, subdivision by-laws and other documents legislated by the Community Planning Act, and
- Performing administrative functions for all partners. (Division staff ensure that development on the territory meets the vision of the partners prescribed by their Planning tools (permits, inspections, etc.).

Planning Support – 2022 began with a number of rezoning requests in the queue, and once again significant efforts were made by the Division to respond.

The services of a new consultant were retained with a focus specific to assigned rezoning files. Simultaneously, staff developed a clear and elaborate rezoning process document to provide a clear expectation of the implications of a rezoning submission. It will remain a working document as we continue to find ways to make the procedure more efficient and effective.

Through the guidance of the Planning Director, our team processed seven (7) different requests through to completion, implicating the drafting of twelve (12) by-laws, and the completion through to registration and adoption of a number of files worked on in the previous year. The Division is confident that our team will continue to find ways to support each other in their roles in order to increase capacity, which will be key given the implications of local governance reform looking forward.

Modifications - En 2022, un total de 12 arrêtés furent préparés: 5 modifications de plan et 7 modifications des arrêtés de zonage (*une explication des modifications est annexée (voir tableau 3B)*).

Amendments - In 2022, a total of 12 by-laws were prepared: 5 plan amendments and 7 zoning by-law amendments (*an explanation of amendments is supplied in table 3B (see appendix)*).

Arrêtés - By-laws

Community Communauté	Plan	Zoning/ Zonage	TOTAL
Campbellton	3	4	7
Charlo	1	1	2
Eel River Dundee	-	1	1
Kedgwick	1*	1*	2
TOTAL	5	7	12

* Le conseil n'a pas procédé avec la modification/
Council did not proceed with the amendment

La fonction administrative de notre rôle nous accorde la responsabilité de veiller à ce que les aménagements soient conformes aux règlements applicables. Que ce soit l'implantation des plans municipaux ou ruraux, des arrêtés et règlements de zonage, de lotissement ou de construction, la responsabilité relève de nos agents d'aménagement-inspecteurs en construction de la CSR.

Lotissements

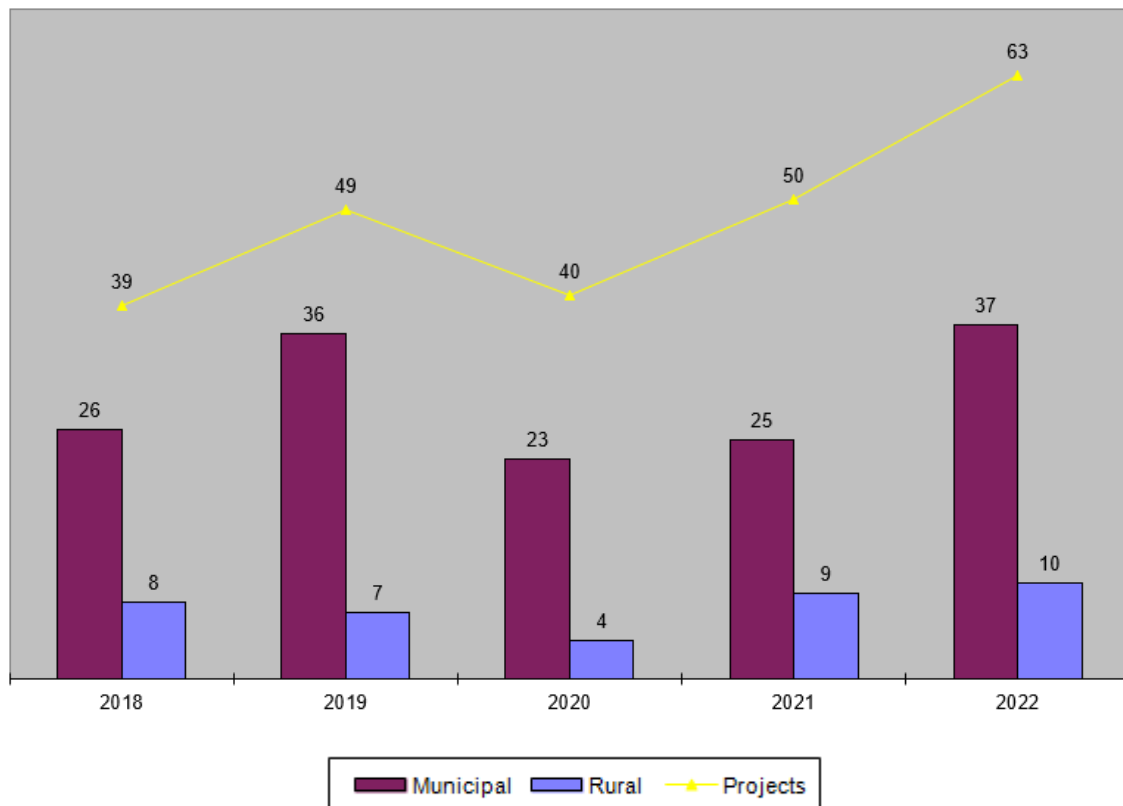
Les agents d'aménagements reçoivent les plans de lotissement provisoires et finaux, afin de les analyser et de les approuver suivant la consultation applicable auprès des autorités locales et provinciales. Le graphique suivant illustre qu'il y a eu 63 projets de lotissement en 2022, impliquant la création de 47 nouveaux lots, donc 37 dans les municipalités et 10 dans le milieu rural. (Voir sommaire du nombre de lots et projets par endroit sous le graphique suivant).

The administrative function of our role provides us with responsibility of ensuring that developments conform to applicable regulations. Whether it be the implementation of municipal or rural plans, zoning, subdivision or building by-laws or other regulations, the responsibility is that of the RSC's development officers-building inspectors.

Subdivisions

Development Officers receive tentative and final subdivision plans, which are analyzed and approved following consultation with applicable local and provincial authorities. The following graph depicts that there were 63 subdivision projects during 2022, involving the creation of 47 new lots - 37 in the municipalities and 10 in the rural areas. (See summary of number of lots and projects by area below the following graph).

Projets de Lotissement - Subdivision Projects



MUNICIPAL	Projects/Projets	Lots	Parcels/Parcelles
Atholville	17	14	8
Balmoral	2	0	3
Campbellton	4	2	8
Charlo	6	5	5
Dalhousie	6	3	5
Eel River Dundee	3	4	0
Kedgwick	11	7	7
Tide Head	3	2	1
Total Municipal	52	37	37
RURAL	Projects/Projets	Lots	Parcels/Parcelles
Chaleur	3	2	1
Dalhousie Junction	1	0	3
Eldon (P)	4	4	2
Flatlands	1	1	0
Glencoe	1	1	0
St. Jean Baptiste	1	2	0
St-Maure	1	2	0
Total Rural	11	10	6
CSR Total RSC	63	47	43

Aménagement

Le processus de demande de permis comprend deux rôles complémentaires:

- L'approbation des développements, et
- Le service de l'inspection en bâtiment

Les agents d'aménagements assurent que les projets de construction et d'aménagements sont complétés conformément aux plans municipaux et aux arrêtés de zonage tel que prescrit la Loi sur l'urbanisme.

Confirmation de zonage – Une des tâches associée à la fonction est la production de certificats de confirmation de zonage et/ou de lettres confirmant que l'affectation des terrains, bâtiments ou constructions sont conformes. En 2022, 35 lettres de confirmation furent complétées (27 lettres complétées en 2021) :

6	Village d'Atholville*
1	Village de Balmoral*
10	Ville de Campbellton*
2	Village de Charlo
3	Ville de Dalhousie*
2	Village of Eel River Dundee
5	Communauté rurale de Kedgwick*
6	Rural*

34 Total

** frais de services applicables*

Construction - En 2022, **462** permis de construction ont été émis pour une valeur totale de construction de **22,303,185\$**.

- Territoire municipal: 399 permis pour une valeur de 18,721,449\$ (voir le TABLEAU 1 en annexe pour la répartition par communauté)
- Territoire rural: 63 permis pour une valeur de 3,581,736\$ (voir le TABLEAU 2 en annexe pour les détails par paroisse)

Development

The permit application process consists of two complimentary roles:

- The approval of developments, and
- The building inspection service

Development officers ensure that construction projects and developments are completed in conformance with municipal plans and zoning by-laws as stipulated by the Community Planning Act.

Zoning Confirmation - One of the responsibilities of the position is to produce zoning confirmation and compliance documents. In 2022, 35 zoning confirmations were completed (27 confirmations in 2021):

6	Village of Atholville*
1	Village of Balmoral*
10	City of Campbellton*
2	Village of Charlo
2	Town of Dalhousie
2	Village of Eel River Dundee
5	Kedgwick Rural Community*
6	Rural*

34 Total

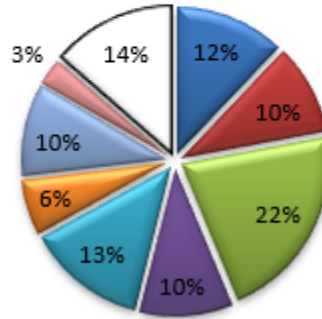
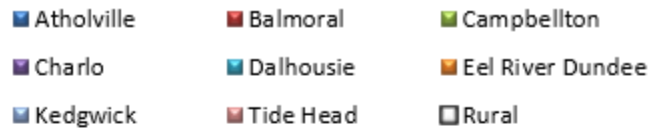
**Service fees applicable*

Construction - In 2022, a total of **462** building permits were issued, for a total construction value of **\$22,303,185**.

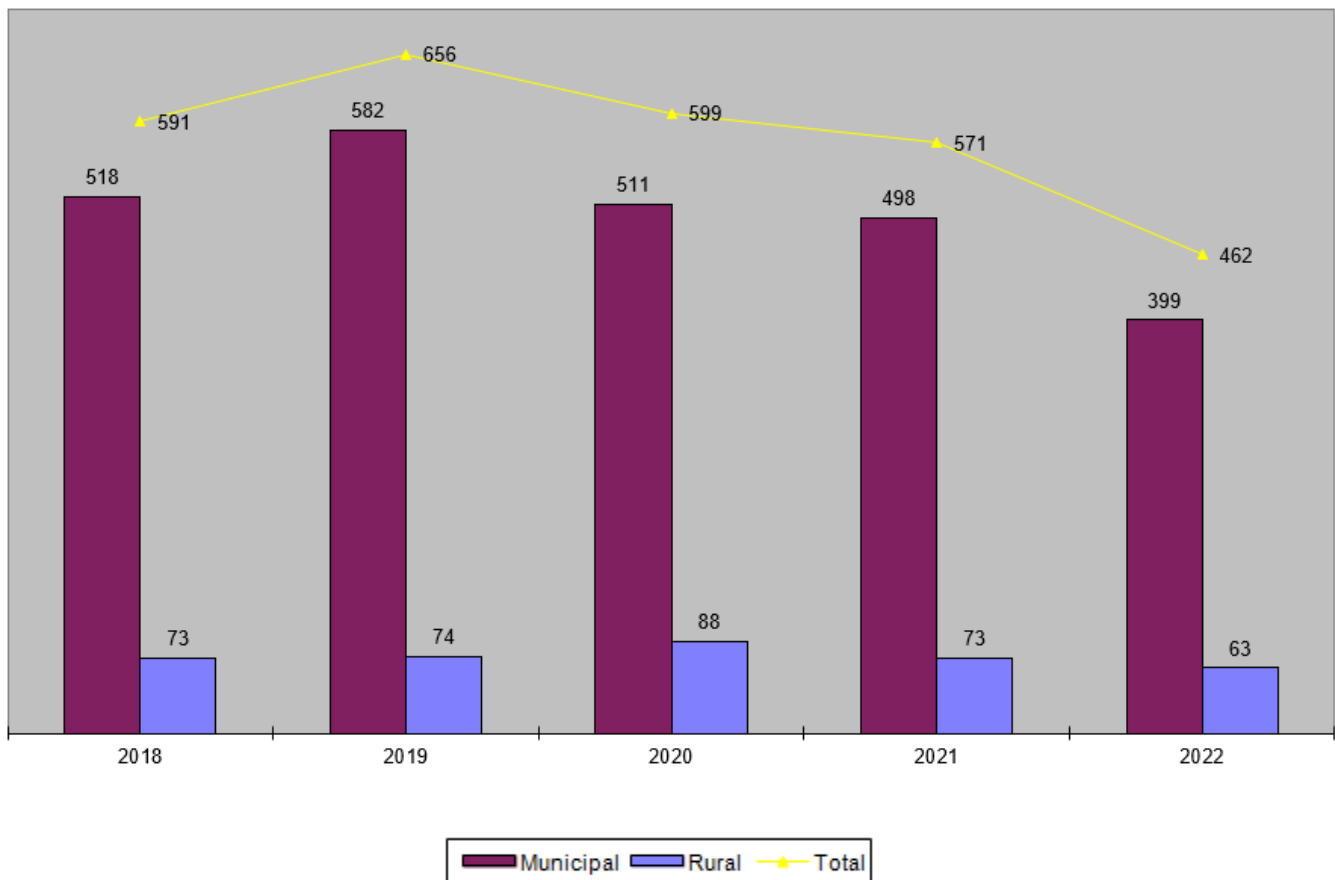
- Municipal territory: 399 permits for a value of \$18,721,449 (See TABLE 1 in appendix for details per municipality)
- Rural territory: 63 permits for a value of \$3,581,736 (See TABLE 2 in appendix for details per parish)

Permis de construction 2022 Building Permits

TOTAL : 462 permis / permits



Permis de Construction - Building Permits



Tarifs des Permis de construction - Les frais pour les permis de construction sont amassés et retournés aux municipalités & au ministère de l'Environnement et des Gouvernements Locaux pour les districts de services locaux (DSLs).

En 2022, les permis ont généré 73,673\$ soit 52,526\$ pour les municipalités et 21,147\$ pour les DSLs (Voir sommaires au bas des Tableaux 1 et 2).

Mises en chantier résidentielles - Les statistiques des permis de construction révèlent que durant l'année 2022, 23 nouvelles résidences ont été construites sur le territoire de la Commission:

- 8 en milieu rural et 15 dans les municipalités.

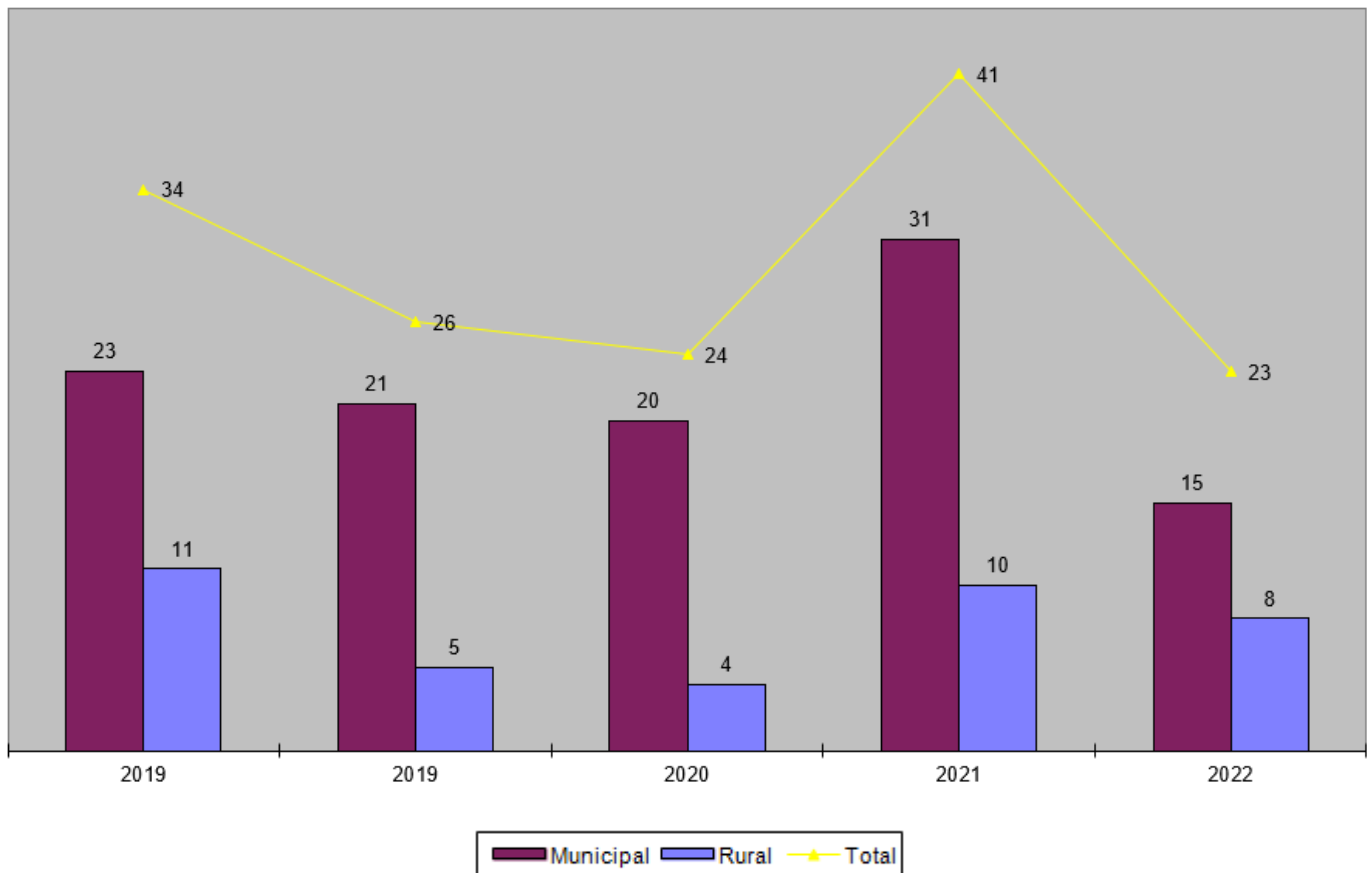
Building Permit Fees - The fees for building permits are collected and returned to municipalities and to the Department of Environment and Local Government for Local service districts (LSDs).

In 2022, permits generated \$73,673 being \$52,526 for municipalities and \$21,147 for LSDs (See summary at bottom of Tables 1 and 2).

Housing starts - The building permit stats reveal that during 2022, 23 new residences were constructed within the Commission boundaries:

- 8 in the rural areas and 15 in the municipalities.

Mises en chantier résidentielles – Housing Starts



Le **comité consultatif en matière d'urbanisme** (CCMU) s'acquitte des fonctions consultatives et décisionnelles tel que stipulé par la Loi sur l'urbanisme.

Le CCMU comprend 10 membres: 8 nommés par les municipalités et 2 nommés par les DSLs de la région. En 2022, onze (11) réunions régulières ont eu lieu et le CCMU a traité 44 dossiers/cas. De ces demandes, il y a eu un total de 53 ajustements/ motions d'avis du comité (voir sommaire aux tableaux 3A et 3B).

- 7 demandes ayant pour objet l'opinion/l'avis aux conseils municipaux (voir tableaux 3A et 3B).
- 40 demandes liées à l'ajustement des arrêtés et règlements de zonage, (voir tableau 3A)
- 6 demandes d'ajustements liées aux projets de lotissement (voir tableau 3A).

Le Tableau ci-dessous identifie les **membres du CCMU**, leur participation aux réunions pour l'année, et les per diem et dépenses payés par la CSR.

The **Planning Review and Adjustment Committee** (PRAC) deals with advisory and decision-making functions as specified by the Community Planning Act.

The PRAC is comprised of 10 members: 8 appointed by municipalities and 2 appointed by the region's LSDs. Eleven (11) regular monthly meetings were held in 2022, and the PRAC dealt with 44 files/cases which resulted in 53 adjustments/ motions on views (See tables 3A and 3B for a summary).

- 7 requests were processed dealing with views/recommendations to municipal councils (see Tables 3A and 3B).
- 40 queries linked to the adjustments of zoning by-laws and regulations; (see Table 3A)
- 6 requests for adjustment linked to subdivision projects (see table 3A).

The table below lists **PRAC members**, their participation in PRAC meetings for the year, as well as per diems and expenses paid by the RSC.

Comité consultatif en matière d'urbanisme 2022 Planning Review and Adjustment Committee

Membre/Member	Depuis/ Since	Présence/ Attendance	Per Diem Payé/paid	Dépenses/ Expenses	TOTAL
Kenneth Savoie (Dalhousie) (Président/Chairman)	2010	9/11	\$675	\$235	\$910
Marc Savoie (Eel River Dundee) (Vice-président/Vice Chairman)	2014	11/11	\$825	\$255	\$1,080
Maurice Power (Atholville)	2016	11/11	\$825	\$48	\$873
Pierre Levesque (Balmoral)	2014	11/11	\$825	\$293	\$1,118
Roger Boissonnault (Campbellton)	2022	10/11	\$750	\$19	\$769
Doug Petersen (Charlo)	1993-2001 2005-2012 2018	9/11	\$675	\$295	\$970
Lise Philippe (Kedgwick)	2021	11/11	\$825	-	\$825
Jocelyn Caron (Tide Head)	2021	7/11	\$525	\$82	\$607
Greg Dion (DSL/LSD) – Glen Levit	2007	4/11	\$300	\$69	\$369
Kim Firlotte (DSL/LSD) - Chaleur	2016	7/11	\$525	\$330	\$855
Totals:			\$6,750	\$1,626	\$8,376

TABLEAU 1 – Permis de Construction (municipalités) 2022..... TABLE 1 – 2022 Building Permits (municipalities)

	Atholville		Balmoral		Campbellton		Charlo		Dalhousie		Eel River Dun.		Kedgwick		Tide Head		Total Municipal	
	no.	val.(\$)	no.	val.(\$)	no.	val.(\$)	no.	val.(\$)	no.	val.(\$)	no.	val.(\$)	no.	val.(\$)	no.	val.(\$)	no.	val.(\$)
Residential / Résidentiel	4	612,160	1	270,000	1	232,000	3	1,615,000	1	80,000	3	1,331,500	2	700,000	0	0	15	4,840,660
	47	751,016	40	591,953	82	1,890,007	27	477,700	49	763,490	21	412,750	33	527,745	14	472,223	313	5,886,884
Commercial / Commercial	1	2,800,000	1	550,000	0	0	0	0	0	0	0	0	0	0	0	0	2	3,350,000
	3	1,464,680	2	51,000	13	169,800	4	40,500	9	745,913	2	130,000	6	44,500	0	0	39	2,646,393
Institutional / Institutionnel	1	55,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	55,000
	0	0	0	0	4	793,400	0	0	1	3,000	0	0	1	2,500	0	0	6	798,900
Industrial / Industriel	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0	0	1	90,000	0	0	0	0	1	90,000
Park / Parc	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0	0	0	0	1	4,000	0	0	1	4,000
Resource / Ressource	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	3	0	0	0	0	0	0	0	0	0	3	0
Infrastructure / Infrastructure	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	0	0	1	94,000	0	0	3	55,112	1	20,000	1	344,000	0	0	0	0	6	513,112
Cottage / Chalet	0	0	0	0	0	0	2	29,000	0	0	0	0	1	132,000	0	0	3	161,000
	0	0	0	0	0	0	2	13,000	0	0	0	0	0	0	0	0	2	13,000
Other / Autre	0	0	1	2,500	0	0	3	75,000	0	0	0	0	3	285,000	0	0	7	362,500
	56	5,682,856	46	1,559,453	100	3,085,207	47	2,305,312	61	1,612,403	28	2,308,250	47	1,695,745	14	472,223	399	18,721,449
Total 2021	69	3,082,434	36	1,462,175	116	14,405,557	61	2,948,397	90	1,359,175	44	1,780,750	60	2,328,010	22	587,800	498	27,954,298
Change	-13	2,600,422	10	97,278	-16	-11,320,350	-14	-643,085	-29	253,229	-16	527,500	-13	-632,265	-8	-115,577	-99	-9,232,849
Total des tarifs/ Sum of Fees		\$16,460	\$2,015		\$15,756		\$3,815		\$7,062		\$1,935		\$4,993		\$490		<u>\$52,526</u>	

TABLEAU 2 – Permis de Construction (Rural et Total) 2022..... **TABLE 2 – 2022 Building Permits (Rural & Total)**

Tableau 3A – Résolutions du CCMU/Rédaction d’arrêtés 2022.....Table 3A – 2022 PRAC Résolutions/ By-law Drafting

Atholville	Balmoral	Campbellton	Charlo	Dalhousie	Eel River Dundee	Kedgwick	Tide Head	Rural	TOTAL
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ADVISORY FUNCTIONS / FONCTIONS CONSULTATIVES

Views of the PRAC / Opinion de CAMU	-	-	4	1	-	1	-	-	7
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ADJUSTMENT FUNCTIONS / FONCTIONS D'AJUSTEMENT

Zoning / Zonage

Building or strcture dimensions / Dimensions de bâtiment ou construction	-	1	6	3	-	-	3	-	1	14
Set-back & yards / Recul et cours attenantes	-	1	4	-	1	-	1	-	-	7
Building or structure height / Hauteur de bâtiment ou construction	1	1	2	-	-	-	2	-	1	7
Conditional use / Usage conditionnel	2	-	-	1	1	-	-	-	-	4
Similar use / Usage semblable	-	-	1	-	-	-	1	2	-	4
Design of buildings/ Conception des bâtiments	-	-	1	-	-	-	-	-	-	1
Placement of build./ L'emplacement des bâtiments	-	-	-	1	-	-	-	-	1	2
Temporary permit / Permis temporaire	-	-	-	-	-	-	1	-	-	1
Total	3	3	14	5	2	0	8	2	3	40

Lot dimensions / Dimensions de lot	4	-	-	-	-	-	-	-	2	6
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TOTAL (ADJUSTMENT / AJUSTEMENT)

7	3	14	5	2	0	8	2	5	46
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GRAND TOTAL

7	3	18	6	2	1	9	2	5	53
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Tableau 3B – Résolutions du CCMU/ Rédaction d'arrêtés 2022.....Table 3B – 2022 PRAC Résolutions/ By-law Drafting

<u>CAMPBELLTON</u>	<u>CAMPBELLTON</u>
• 101 & 103 Vanier - Change the designation of two properties from Highway Commercial Class 3, Local Commercial, and Low density residential to Highway Commercial Class 2 for the purpose of allowing a development of a business providing emergency and disaster-response cleaning services on two parcels of land. It was moved and seconded that it be recommended to Council that proposed by-law No. M-1-20 and proposed By-law N. Z-1-55, which redesignate and rezone the properties to HC2 to allow a "general contracting business" BE APPROVED AS PRESENTED. * By-law No M-1-20, a by-law to amend By-law No. M-1, and By-law No. Z-1-55, with a resolution of council and a conditional rezoning agreement, were drafted and adopted. • 13 Alexander – change the land use designation and zoning from Highway Commercial Class 3 and Institutional to Medium Density Residential for the purpose of allowing the development of a row dwelling of 6 residential units on two pieces of property currently undergoing subdivision (amalgamation). It was moved and seconded that it be recommended to Council that proposed by-law No. M-1-21 and proposed By-law N. Z-1-56, which redesignate and rezone the properties to R3 to allow a "6-unit row dwelling building" BE APPROVED AS PRESENTED. * By-law No M-1-21 and Zoning By-law No. Z-1-56 were drafted and adopted. • 132 Arran - change the land use designation and zoning from low density residential to Highway Commercial Class 2 for the purpose of allowing a light industrial use of the land and existing building. It was moved and seconded that it be recommended to Council that the land use change and the rezoning with an agreement BE APPROVED (contrary to staff recommendation). * By-law No M-1-22 and Zoning By-law No. Z-1-58 were is drafting at year end – works on-going.	• 101 & 103 Vanier - Changer la désignation de deux propriétés de Commerce routier classe 3, commercial local, et résidentiel à faible densité à commerciale routier classe 2 dans le but de permettre l'aménagement d'une entreprise offrant des services de nettoyage d'urgence et d'intervention en cas de catastrophe sur deux parcelles de terrain. Il a été proposé et appuyé qu'il soit recommandé au Conseil que le projet de règlement no M-1-20 et le projet de règlement N. Z-1-55, qui redésignent et rezonent les propriétés à HC2 pour permettre une « entreprise générale de construction » SOIT APPROUVÉ TEL QUE PRÉSENTÉ. * Arrêté n° M-1-20, un arrêté pour modifier l'arrêté n° M-1, et Arrêté n° Z-1-55, avec une résolution du conseil et une entente conditionnelle de re zonage, ont été rédigés et adoptés. • 13 Alexander – changer la désignation d'utilisation du sol et le zonage de commercial routier de classe 3 et de service collectif à résidentiel de densité moyenne dans le but de permettre le développement d'une habitation multifamiliale en rangée de 6 unités de logement sur deux terrains en cours de subdivision (amalgamation). Il a été proposé et appuyé qu'il soit recommandé au Conseil que le projet de règlement no M-1-21 et le projet de règlement N. Z-1-56, qui redésignent et rezonent les propriétés à R3 pour permettre un "6- immeuble d'habitation en rangée » SOIT APPROUVÉ TEL QUE PRÉSENTÉ. * Arrêté n° M-1-21 et Arrêté n° Z-1-56, ont été rédigés et adoptés. • 132 Arran - changer la désignation d'utilisation du sol et le zonage de résidentiel à faible densité à Commercial routier de classe 2 dans le but de permettre une utilisation industrielle légère du terrain et du bâtiment existant. Il est proposé et appuyé qu'il soit recommandé au Conseil que le changement d'utilisation du sol et le rezonage avec une entente SOIT APPROUVÉ (contrairement à la recommandation du personnel). * L'arrêté M-1-22 et l'arrêté de zonage Z-1-58 étaient en cours d'être rédigés à la fin de l'année – travaux en cours.

380 Dover - Changer le zonage de la propriété de Commercial routier de classe 3 à Commercial routier de classe 2 dans le but de permettre le développement d'un atelier spécialisé dans le reconditionnement des convertisseurs de couple et des transmissions. Il est proposé et appuyé qu'il soit recommandé au Conseil que la modification du règlement de zonage pour l'autoroute commerciale de classe 2 et l'application de conditions particulières au zonage de la propriété SOIT APPROUVÉE TEL QUE PRÉSENTÉ. * L'arrêté No. Z-1-57 fut rédigé et adopté.	380 Dover – Change the zoning of the property from Highway Commercial Class 3 to Highway Commercial Class 2 for the purpose of allowing the development of a workshop specialized in the reconditioning of torque converters and transmissions. It was moved and seconded that it be recommended to Council that the amendment of the zoning by-law to Highway Commercial Class 2, and application of specific conditions to the zoning of the property BE APPROVED AS PRESENTED. * By-law No Z-1-57 was drafted and adopted.
<u>Charlo</u> 442 Chaleur - Proposition de modifier de Commercial local à R1, Résidentiel unifamilial et bifamilial pour permettre un usage résidentiel (maison unifamiliale) et pour agrandir le bâtiment existant de la propriété. À la suite d'une consultation avec l'opérateur ferroviaire sur ce dossier, des modifications au plan municipal et au règlement de zonage visant à ajouter de nouveaux énoncés de politique et des dispositions de zonage pour l'aménagement à proximité d'une voie ferrée ont été identifiées. Il est proposé et appuyé qu'il soit recommandé au Conseil que les règlements n° 2005-12 et n° 2005-13-14 SOIENT APPROUVÉS TEL QUE PRÉSENTÉS sous réserve de révisions. * L'arrêté No. 19-2021 fut rédigé et adopté.	<u>Charlo</u> 442 Chaleur – Proposed amendment from Local Commercial to R1, Single and Two-Family Residential to allow a residential use (single-family dwelling) and to enlarge the existing building of the property. As a result of consultation with the railway operator on this file, amendments to the Municipal Plan and Zoning By-law to add new policy statements and zoning provisions for development near a railway were identified. It was moved and seconded it be recommended to Council that By-law No. 2005-12 and No. 2005-13-14 BE APPROVED AS PRESENTED subject to revisions. * By-law No 2005-12 and No. 2005-13-14 were drafted and adopted.
<u>Eel River Dundee</u> 297 & 303 Principale - Modification proposée pour ajouter une zone de superposition sur deux propriétés sous réserve de conditions pour permettre une enseigne électronique d'afficher des messages d'intérêt public. Il est proposé et appuyé qu'il soit recommandé au Conseil que la demande SOIT APPROUVÉE TELLE QUE PRÉSENTÉE sous réserve de conditions. * L'arrêté No. 19-2021 fut rédigé et adopté.	<u>Eel River Dundee</u> 297 & 303 Principale – Proposed amendment to add an overlay zone over two properties subject to conditions to permit an electronic sign to display public service announcements. It was moved and seconded that it be recommended to Council that the request BE APPROVED AS PRESENTED subject to conditions. * By-law No 14-33 was drafted and adopted.

Kedgwick

- 5 des sapins - Modification proposée d'une propriété zonée Résidentiel de faible densité (R1) en une nouvelle désignation « Zone commerciale mixte C2c » avec conditions, pour permettre l'utilisation principale « garderie commercial » pour 42 enfants et employés associés. Les modifications apportées au plan nécessitaient de nouveaux objectifs, politiques et propositions concernant les utilisations mixtes commerciales/résidentielles à l'extérieur du noyau du village. Il fut proposé et appuyé par le CCMU de la CSR Restigouche qu'il soit recommandé au Conseil que les modifications proposées **SOIENT APPROUVÉES TELLES QU'ELLES SONT PRÉSENTÉES.**

* L'arrêté No. 19-2022 a été rédigé. À la suite de la consultation publique, le Conseil n'a pas procédé avec la demande.

Kedgwick

- 5 des Sapins – Proposed amendment of a property zoned Low Density Residential (R1) to a new designation “Commercial Mixed C2c Zone” with conditions, to allow the main use “42 children commercial daycare” along with associated employees. Changes to the plan required new objectives, policies and proposals regarding commercial/residential mixed uses outside the Village core. It was moved and seconded by the Restigouche RSC PRAC that it be recommended to Council that the proposed amendments **BE APPROVED AS PRESENTED.**

* By-law 19-2022 was drafted. Following the public consultation, Council did not proceed with the request.

Division des déchets solides

Faits Saillants 2022

La CSR Restigouche exploite la station de transfert Restigouche par l'entremise de notre Division des déchets solides, effectuant ainsi le transfert des déchets solides de la région au site d'enfouissement Red Pine à Allardville et des matières recyclables vers le Centre de Recyclage Péninsule à Tracadie.

En 2022, la Station de transfert Restigouche a fonctionné avec un frais de déversement de 117\$/tonne, et a manipulé plus de 15,000 tonnes de matériaux, soit:

- 7,468 tonnes de déchets résidentiels
- 4,478 tonnes en déchets commerciaux/industriels
- 2,730 tonnes en déchets de construction/démolition
- 920 tonnes de matières recyclables.

Pour la saison de construction, nous avons offert un frais de déversement réduit à 84\$/tonne pour les déchets de construction et démolition propres.

Solid Waste Division

2022 Highlights

The Restigouche RSC operates the Restigouche Transfer Station within its Solid Waste Division, thus accepting and transferring the area's solid waste to the Red Pine Landfill in Allardville and recyclable materials to the Péninsule Recycling Centre in Tracadie.

In 2022, the Restigouche Transfer Station operated with a tipping fee of \$117/tonne, and handled more than 15,000 tonnes of material, namely:

- 7,468 tonnes of residential waste
- 4,478 tonnes of commercial/industrial waste
- 2,730 tonnes of construction/demolition waste
- 920 tonnes of recyclable materials.

During the construction season, we also offered a reduced tipping fee of \$84/ton for clean construction & demolition waste.

Tableau/Table A
Tonnage 2022

RESIDENTIAL SOLID WASTE/DÉCHETS RÉSIDENTIELS		
Atholville	1010	
Balmoral	446	
Campbellton	1997	
Charlo	431	
Dalhousie	864	
Eel River Dundee	560	
Kedgwick	589	
Tide Head	282	
Local Service Districts / Districts de services locaux	1086	
Première Nation Eel River Bar First Nation	203	
TOTAL RÉSIDENTIEL / RESIDENTIAL	7,468	48%
DÉCHETS COMMERCIAUX / COMMERCIAL WASTE (ICI)	4478	29%
DÉCHETS CONSTRUCTION & DEMOLITION WASTE (C&D)	1783	11%
DÉCHETS CONSTRUCTION & DEMOLITION WASTE (CLEAN C&D PROPRE)	947	6%
TOTAL WASTE/DÉCHETS	14,676	94%
Matières Recyclables/Recyclable materials	920	6%
TOTAL TONNAGE	15,596	100%
		Tonnes

Le TABLEAU B ci-dessous démontre les détails du tonnage recueilli en 2022 grâce au programme de recyclage résidentiel.

Dans l'ensemble, les recyclables amassés représentent **6%** de nos déchets totaux, mais plus de **11%** des déchets résidentiels.

TABLE B shows the details of the tonnage collected by community in 2022 through the curbside recycling program.

Overall, the recyclables collected amount to **6%** of total waste, but more than **11%** of total residential waste.

Tableau/Table B

RECYCLABLE MATERIALS COLLECTED 2022 MATIÈRES RECYCLABLES COLLECTÉES

Communauté Community	TOTAL RECYCLABLES 2022	TOTAL RECYCLABLES 2021
Atholville	135.85	139.09
Balmoral	61.91	65.69
Campbellton	208.27	196.56
Charlo	64.80	66.05
Dalhousie	127.05	141.71
Eel River Dundee	61.06	71.87
Kedgwick	64.49	73.00
Tide Head	45.22	43.60
LSDs/DSLs	135.49	147.75
Eel River Bar	15.45	13.59
TOTAL	919.59 Tonnes	958.91 tonnes

Notre rôle inclut la sensibilisation et l'éducation de la population au sujet de la réduction des déchets, l'élimination appropriée, au recyclage et à l'utilisation de notre Station de Transfert. Pour ce faire, nous offrons de la documentation, une présence active sur les médias sociaux, et en disséminant de l'information au public en général.

Plusieurs municipalités ont changé leurs collectes pour l'été afin d'assurer une collecte de déchets à toutes les semaines, ou 3 semaines de déchets et 1 semaine de recyclables.

Le succès de notre programme de recyclage est directement lié à la participation du public et nous apprécions leur engagement au Recyclage, toutefois, nous témoignons encore trop de déchets et de contamination. **SVP NE DÉPOSEZ QUE DES MATIÈRES RECYCLABLES ACCEPTÉES DANS VOTRE BAC BLEU!**

Afin d'atteindre ses engagements dans le cadre du Plan d'action sur le changement climatique, de la Stratégie pancanadienne visant l'atteinte de zéro déchet de plastique, le ministère de l'Environnement du Nouveau-Brunswick a rajouté les emballages et des produits de papier au programme de responsabilité élargie (PRE) des producteurs à son Plan d'action stratégique pour la gestion des déchets solides. Cette annonce verra des changements aux programmes de recyclage dans la province, et nous vous garderons informé des changements à mesure que l'information est véhiculée.

Grâce à une contribution du programme Emplois d'été Canada, un étudiant d'été nous a permis d'entreprendre une sensibilisation aux bonnes pratiques de recyclage et d'élimination des déchets par le biais des médias sociaux.

Une contribution financière annuelle du Fonds de fiducie pour l'environnement de la Province, nous permet de sensibiliser davantage la population au programme de recyclage, à la réduction des déchets et à l'élimination appropriée des déchets par l'entremise de notre application Recycle Restigouche, des brochures, envois postaux, annonces, notre application, etc.

À l'automne 2023, nous serons en mesure d'offrir une collecte de déchets dangereux. D'ici là, nous vous encourageons d'apporter vos produits aux sites de dépôt approuvés tel que la peinture & les électroniques aux centres de remboursement des récipients à boisson, l'huile/filtres/pneus aux garages, etc... voir www.recyclenb.com

Our role includes awareness and education with respect to waste reduction, proper disposal, recycling and of use of our Transfer Station. We do this through various means such as documentation, an active social media presence, and through information dissemination to the public in general.

Several municipalities have changed their collection schedule for the Summer in order to ensure a waste collection every week, or 3 weeks of waste for 1 week of recycling.

The success of our recycling program is directly related to the public's participation, and we greatly appreciate their commitment to Recycling, however, we are still seeing way too much waste and contamination. **PLEASE PLACE ONLY ACCEPTED RECYCLABLE WASTE IN YOUR BLUE CART!**

In order to meet commitments in the Climate Change Action Plan, Canada-wide Strategy on Zero Plastic Waste, the New Brunswick Department of Environment has added printed paper and packaging to its Extended Producer Responsibility in its Action Plan for Solid Waste Management. This announcement will bring changes to recycling programs province-wide, and we will keep you abreast of changes as they become clearer.

Thanks to a contribution from the Canada Summer Jobs program, a summer student allowed us to undertake awareness of helpful recycling & proper waste disposal practices through social media.

An annual financial contribution received through the Province's Environmental Trust Fund allows us to raise awareness to the population with respect to the recycling program, waste reduction and proper disposal of waste through our Recycle Restigouche App, pamphlets, mail outs, ads, our app, etc.

In the Fall of 2023, we will be offering a household hazardous waste event. We do however encourage that you drop off such waste at various approved locations such as paint & electronics at beverage container redemption centre, oil, filters & tires at garages, etc. See www.recyclenb.com

Nous vous encourageons à:

1. Télécharger l'application '**Recycle Restigouche**' qui offre l'horaire des collectes avec un **rappel hebdomadaire** et un guide de la gestion du tri. En date du 5 juin 2023, nous avons 5000 abonnés – **un ajout de près de 1500 en 2022**. Ceux qui ont téléchargé l'application l'apprécient.
2. Suivre notre page Facebook **Recycle Restigouche** pour de l'information et des mises à jour.



Nous continuons à faire la promotion des endroits qui font la récupération de diverses matières par l'entremise des programmes de Recycle NB, i.e. peinture, huile, pneus, contenants à boisson, produits électroniques, piles, etc. afin de permettre aux citoyens de ne pas avoir à attendre pour nos collectes de déchets dangereux.

Le renouvellement de notre flotte d'équipements a permis en 2022 de faire l'acquisition de 2 camions pour faire notre propre transport à compter de 2023.

Merci de continuer vos bonnes habitudes de recyclage, de réduction des déchets et l'élimination appropriée des déchets.

We encourage you to:

1. Download the '**Recycle Restigouche**' App which provides a collection calendar with **weekly reminders** and a waste wizard to help with sorting. As of June 5 2023, we had 5000 subscribers--**an addition of nearly 1500 in 2022**. Those who have downloaded the app really like it.
2. Follow our **Recycle Restigouche** Facebook Page for information and regular updates.



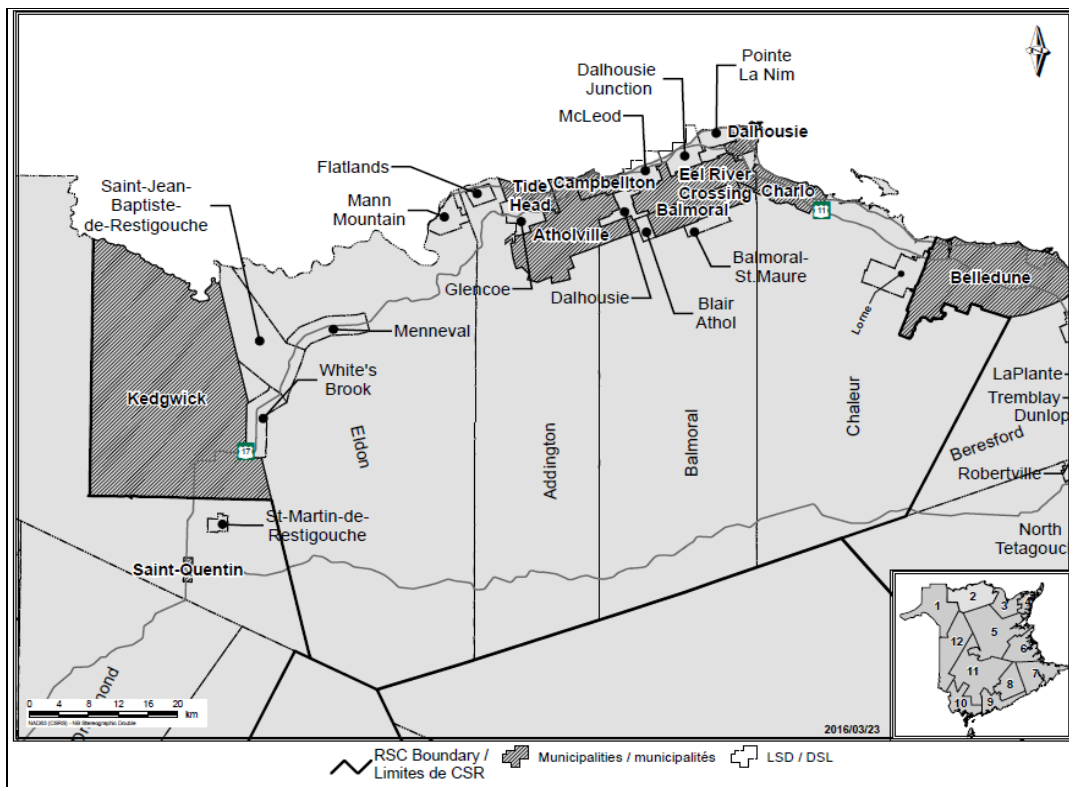
We continue to promote the depots in the region that accept various products through Recycle NB programs, i.e. paint, oil, tires, beverage containers, electronics, batteries, etc. so citizens don't have to wait for a HHW event.

As part of the on-going renewal of our fleet of equipment, in 2022 we have purchased 2 trucks to allow us to do our own transportation of waste & recyclables as of 2023.

Thank you for continuing your good recycling habits, reduction of waste and appropriate disposal of waste.

ANNEXE / APPENDIX 1

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Population: 25,394 * (Recensement 2016 Census)

Assiette Fiscale 2022 Tax Base

\$1,816,619,950

Territoire desservi / Territory served:

7 - MUNICIPALITÉS/MUNICIPALITIES:

Atholville • Balmoral • Campbellton • Charlo • Dalhousie • Eel River Dundee • Tide Head

1 - COMMUNAUTÉ RURALE / RURAL COMMUNITY : Kedgwick

16 - DISTRICTS DE SERVICES LOCAUX / LOCAL SERVICE DISTRICTS:

Paroisse Addington Parish • Paroisse Balmoral Parish • Balmoral-St. Maure • Blair Athol • Chaleur • Paroisse Dalhousie Parish • Dalhousie Junction • Paroisse Eldon Parish • Flatlands • Glencoe • Lorne • Mann's Mountain • McLeods • Point la Nim • St Jean Baptiste de Restigouche/Menneval • White's Brook

Assiettes Fiscales & Population 2022 Tax Base & Population

Member/Membre	2022 Tax Base	POPULATION
		2016 Census
Atholville	\$ 247,822,300	3570
Balmoral	\$ 106,879,750	1674
Campbellton	\$ 630,562,400	6883
Charlo	\$ 96,142,650	1310
Dalhousie	\$ 240,650,550	3126
Eel River Dundee	\$ 88,960,050	1953
Kedgwick	\$ 126,978,100	1964
Tide Head	\$ 67,273,850	938
	\$ 1,605,269,650	21418
LSDs - DSLs		
Addington	\$ 12,023,350	306
Balmoral-Maltais	\$ 9,157,550	76
Bamoral-St.Maure	\$ 5,829,250	148
Blair Athol	\$ 1,608,800	54
Chaleur	\$ 48,909,400	703
Dalhousie	\$ 3,258,250	68
Dalhousie Junction	\$ 23,848,850	396
Eldon	\$ 21,043,100	309
Flatlands	\$ 7,783,750	143
Glencoe	\$ 10,087,600	207
Lorne	\$ 11,739,500	600
Mann's Mountain	\$ 3,570,300	51
McLeods	\$ 29,840,550	372
Point La Nim	\$ 14,377,900	231
St Jean Baptiste de Restigouche/Menneval	\$ 6,122,750	216
Whites Brook	\$ 2,149,400	96
	\$ 211,350,300	3976
TOTAL RSC/CSR	\$ 1,816,619,950	25394

MANDAT & SERVICES 2022 MANDATE & SERVICES

Le **MANDAT** des commissions de services régionaux (CSR) est:

- Assurer ou faciliter la prestation de services obligatoires aux communautés
- Faciliter les ententes volontaires de service entre les communautés intéressées
- Servir de forum régional pour la collaboration entre les communautés concernant les questions régionales

La Commission offre les **SERVICES** suivants:

- **Aménagement local & régional (urbanisme)**

La CSR offre des services d'aménagement du territoire à toutes les municipalités, communautés rurales et les districts de services locaux dans son territoire. Entre autre, elle offre un appui dans l'élaboration de plans, à leur gestion et leur application, à l'octroi de permis de construction, à l'inspection de bâtiments, à l'approbation de lotissements, zonings, ...

- **Gestion des déchets solides**

La CSR offre aux municipalités, aux communautés rurales et aux districts de services locaux de la région des services d'élimination des déchets solides. Ceci comprend: l'exploitation de la station de transfert et la coordination de divers programmes de recyclage.

- **Collaboration régionale en matière de services de police**

La commission de services régionaux sert de tribune régionale pour évaluer l'efficacité des services de police. Elle cerne les enjeux d'intérêt commun dans leur région respective et guide l'établissement des priorités en matière de services de police.

The **MANDATE** of Regional Service Commissions (RSC) is to:

- Deliver or facilitate the delivery of the mandated services to communities
- Facilitate voluntary service arrangements among interested communities
- Act as a regional forum for collaboration among communities on regional issues

The Commission provides the following **SERVICES**:

- **Local & regional Planning**

The RSC provides land use planning services to all municipalities, rural communities and local service districts in its territory. This function includes providing support in the development of plans, the administration and enforcement of the plans, the issuance of building permits, conducting building inspections, the approval of subdivisions, zonings, ...

- **Solid Waste Management**

The RSC provides solid waste disposal services to the Municipalities, Rural Communities and Local Service Districts within our region. This includes the operation of the transfer station, as well as the coordination of various recycling programs.

- **Regional Policing Collaboration**

The Regional Service Commission serves as a forum through which the effectiveness and efficiency of policing services is reviewed and evaluated on a regional basis. The Commission can also identify issues of common concern within the region and provide direction on priorities for policing services.

- **Planification régionale des mesures d'urgence**

Par l'intermédiaire de la Commission de services régionaux et en partenariat avec la Sécurité publique (coordonnateur régional des mesures d'urgences), les municipalités, les communautés rurales et les districts de services locaux planifient, coordonnent et mettent en commun les ressources afin d'assurer des interventions plus efficaces en cas d'urgence.

- **Planification des infrastructures régionales de loisirs, de culture et de sport, et partage des coûts de ces installations**

La CSR a la responsabilité de faciliter la planification et le partage des coûts des nouvelles installations sportives, récréatives et culturelles principales de leur région respective.

Ce genre d'entente peut être établi par la Commission sur une base régionale ou intra-régionale et peut couvrir les dépenses d'investissement initiales et les coûts d'exploitation permanents d'après le consentement des membres.

- **Collaboration régionales**

Un des rôles les plus importants de la Commission de Services Régionaux consiste à collaborer pour prendre des décisions concernant les questions et les services régionaux.

A l'intérieur de son rôle de servir de forum régional pour la collaboration entre les communautés concernant les questions régionales, la **CSR RESTIGOUCHE** revendique pour la région quand il y a consensus du groupe – UNE VOIX REGIONALE!

La Commission peut également offrir d'autres services soit aux communautés membres ou sur une base sous régionale.

- **Regional Emergency Measures Planning**

In partnership with Public Safety (Regional EMO Coordinator), the Regional Service Commission serves as the vehicle through which Municipalities, Rural Communities and Local Service Districts plan, coordinate and pool resources on a regional basis in order to enable more effective responses to emergency situations.

- **Regional Sport, Recreational, and Cultural Infrastructure Planning and Cost-Sharing**

The RSC is responsible for facilitating the planning and cost-sharing of new major sport, recreational and cultural facilities within the region.

Agreements can be developed by the Commission on a fully regional or on a sub-regional basis and would cover both initial capital and ongoing operational costs based on members' consent.

- **Collaboration on regional issues**

One of the most important roles of the Regional Service Commission is to collaborate on regional issues and service decisions.

Within our mandate of acting as a regional forum for collaboration among communities on regional issues, the **RESTIGOUCHE RSC** intervenes on behalf of the region on issues where there is a consensus – A REGIONAL VOICE!

The Commission can also provide other services as agreed to by the member communities on a regional or sub-regional basis.

SERVICES 2023 SERVICES



Commission de services régionaux
RESTIGOUCHE
Regional Service Commission



Gestion des déchets solides
Solid Waste Management



Urbanisme
Planning



Développement économique
Economic Development



Promotion Touristique
Tourism Promotion



Transport et Développement
Communautaire
**Community development
& transportation**



Partage des coûts
d'infrastructures
récréatives
**Recreational Infrastructure
Cost-Sharing**



Comité Sécurité Publique
Public Safety Committee



68A, rue Water St, Campbellton, NB
(506) 789-2595 | restigouche.ca

MEMBRES 2022 MEMBERS

Président / Chairman: Brad Mann

1^e Vice-président/1st Vice-Chair: Burt Paulin 2^e Vice-président/2nd Vice-Chair: Guy Chiasson
 Betty-Ann Fortin, Dir. Générale & Secrétaire de la Corporation/Executive Director & Corporate Secretary

MUNICIPALITÉS / MUNICIPALITIES

- Atholville Maire/Mayor Jean-Guy Levesque
- Balmoral Maire/Mayor Guy Chiasson
- Charlo Maire/Mayor Gaëtan Pelletier
- Campbellton Maire/Mayor Ian Comeau
- Dalhousie Maire/Mayor Normand Pelletier
- Eel River Dundee Maire/Mayor Mario Pelletier
- Tide Head Maire/Mayor Allan Dickson

COMMUNAUTÉ RURALE / RURAL COMMUNITY

- Kedgwick Maire/Mayor Eric Gagnon

DISTRICTS DE SERVICES LOCAUX / LOCAL SERVICE DISTRICTS

- Addington Brad Mann
- Chaleur Barry Firlotte
- Dalhousie Junction Allan Good
- St Jean Baptiste Burt Paulin

Alternates/Remplaçants :

- Billie-Jo Gauthier (Eldon) Eloi Doucet (Point la Nim)

Gouvernance & Présences

La Commission de services régionaux opère sous la gouvernance d'un Conseil d'administration de 12 membres (maires et présidents de DSLs). Pendant l'année 2022, le Conseil a tenu 7 réunions (6 régulières et la réunion annuelle). Le rapport des présences figure ci-dessous.

Governance & Attendance

The Regional Service Commission is governed by a board of 12 directors (Mayors and LSD Presidents). During 2022, the Board held 7 meetings (6 regular board meetings and the annual meeting). Below is a status of attendance.

Membres / Members	Représentant/ Representing	Présence/Attendance
Jean Guy Levesque	Atholville	7/7
Guy Chiasson	Balmoral	5/7
Ian Comeau	Campbellton	6/7
Gaëtan Pelletier	Charlo	6/7
Normand Pelletier	Dalhousie	6/7
Mario Pelletier	Eel River Dundee	7/7
Eric Gagnon	Kedgwick	6/7
Allan Dickson	Tide Head	7/7
Barry Firlotte	DSL/LSD	7/7
Brad Mann	DSL/LSD	7/7
Allan Good	DSL/LSD	7/7
Burt Paulin	DSL/LSD	7/7
Remplaçants / Alternates		
Diane Cyr	Campbellton	1/7
Donald Savoie	Balmoral	2/7

Honoraires & Dépenses des membres

Member Honorariums & Expenses

Vous trouverez ci-dessous, les détails des dépenses accordées aux membres pour 2022 qui incluent les honoraires et dépenses pour les réunions régulières, comités ainsi que toute autre réunion au nom de la CSR.

Please find below the total honorariums and expenses paid to board members in 2022 which includes meetings, committees, as well as any other meetings attended on behalf of the RSC.

Membre/Member	Per Diem	Expenses Dépenses	TOTAL
Jean-Guy Levesque	\$4,575	\$367	\$4,942
Guy Chiasson	\$3,975	\$753	\$4,728
Ian Comeau	\$3,450	\$44	\$3,494
Gaëtan Pelletier	\$2,625	\$475	\$3,100
Normand Pelletier	\$3,825	\$745	\$4,570
Mario Pelletier	\$2,925	\$555	\$3,480
Eric Gagnon	\$2,850	\$1,517	\$4,367
Allan Dickson	\$2,925	\$186	\$3,111
Barry Firlotte	\$2,475	\$853	\$3,328
Brad Mann	\$8,100	\$955	\$9,055
Allan Good	\$2,550	\$255	\$2,805
Burt Paulin	\$4,650	\$2,054	\$6,704
Remplaçants/Alternates			
Diane Cyr (Campbellton)	\$ 300	\$0	\$ 300
Cedric Leonard (Kedgwick)	\$ 75	\$80	\$ 155
Céline Savoie (Atholville)	\$ 150	\$5	\$ 155
Donald Savoie (Balmoral)	\$ 300	\$41	\$ 341
Maurice Comeau (Tide Head)	\$ 75	\$9	\$ 84
Leigh Walsh (Dalhousie)	\$ 75	\$25	\$ 100
	\$ 45,900	\$ 8,919	\$ 54,819

ANNEXE / APPENDIX 2

ÉTATS FINANCIERS VÉRIFIÉS **2022** AUDITED FINANCIAL STATEMENTS

**RESTIGOUCHE REGIONAL SERVICE COMMISSION /
COMMISSION DE SERVICES RÉGIONAUX
RESTIGOUCHE**

CONSOLIDATED FINANCIAL STATEMENTS

**FOR THE YEAR ENDED
DECEMBER 31, 2022**



Allen, Paquet & Arseneau LLP
CHARTERED PROFESSIONAL ACCOUNTANTS • COMPTABLES PROFESSIONNELS AGRÉÉS

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RESTIGOUCHE REGIONAL SERVICE COMMISSION /
COMMISSION DE SERVICES RÉGIONAUX RESTIGOUCHE

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For the Year Ended December 31, 2022

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1.

**RESTIGOUCHE REGIONAL SERVICE COMMISSION /
COMMISSION DE SERVICES RÉGIONAUX RESTIGOUCHE**
Consolidated Financial Statements
Year ended December 31, 2022

Management's Responsibility for the Consolidated Financial Statements

The accompanying consolidated financial statements of the Restigouche Regional Service Commission / Commission de services régionaux Restigouche are the responsibility of management and have been prepared in compliance with legislation, and in accordance with Canadian public sector accounting standards established by the Public Sector Accounting Board of CPA Canada. A summary of the significant accounting policies are described in Note 2 to the consolidated financial statements. The preparation of consolidated financial statements necessarily involves the use of estimates based on management's judgement, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

Management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the consolidated financial statements. These systems are monitored and evaluated by management.

Management reviews the consolidated financial statements and discuss any significant financial reporting or internal control matters prior to their approval of the consolidated financial statements.

The consolidated financial statements have been audited by Allen, Paquet & Arseneau LLP, independent external auditors appointed by Restigouche Regional Service Commission / Commission de services régionaux Restigouche. The accompanying Independent Auditors' Report outlines their responsibilities, the scope of their examination and their opinion on Restigouche Regional Service Commission / Commission de services régionaux Restigouche's consolidated financial statements.


Betty-Ann Fortin, Executive Director

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Campbellton, NB

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2.

INDEPENDENT AUDITORS' REPORT

To the Directors of
Restigouche Regional Service Commission /
Commission de services régionaux Restigouche

Opinion

We have audited the consolidated financial statements of the Restigouche Regional Service Commission / Commission de services régionaux Restigouche, which comprise the consolidated statement of financial position as at December 31, 2022, and the consolidated statement of operations, change in net debt and cash flow for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the financial position of the Restigouche Regional Service Commission / Commission de services régionaux Restigouche as at December 31, 2022, and the consolidated results of its operations, its consolidated changes in net debt and its consolidated cash flows for the year then ended in accordance with Canadian accounting standards for Public Sector Accounting (PSAB).

Basis of Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the "Auditors' Responsibilities for the Audit of the Consolidated Financial Statements" section of our report. We are independent of the commission in accordance with the ethical requirements that are relevant to our audit of the consolidated financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with those requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Information Other than the Financial Statements and Auditor's Report Thereon

Management is responsible for the other information. The other information comprises the information included in the Annual Report, but does not include the financial statements and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information; we are required to report that fact. We have nothing to report in this regard.

Responsibilities of Management and Those Charged with Governance for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of the consolidated financial statements in accordance with PSAB, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the commission's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the commission or to cease operations, or has no realistic alternative but to do so.

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Independent Auditors' Report (cont'd)

Those charged with governance are responsible for overseeing the commission's financial reporting process.

Auditors' Responsibilities for the Audit of the Consolidated Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these consolidated financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit.

We also:

- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the commission's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the commission's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the consolidated financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the commission to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Campbellton, NB

June 15, 2023

Allen, Paquet & Arseneau
LLP

Chartered Professional Accountants

**RESTIGOUCHE REGIONAL SERVICE COMMISSION / COMMISSION DE SERVICES RÉGIONAUX
RESTIGOUCHE**

Consolidated Statement of Operations

For the Year Ended December 31

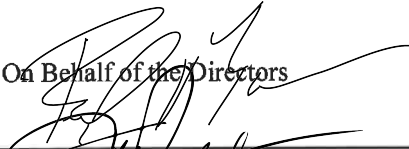
	2022	2022	2021
	(Unaudited) Budget Note 13	Actual	Actual
REVENUE			
Member Charges	\$ 1,853,314	\$ 1,911,185	\$ 1,972,253
Sale of Services	833,495	866,273	843,456
Other Revenue	102,393	239,432	95,567
Gain From Disposal of Capital Assets	-	3,757	15,000
Interest	-	418	93
	2,789,202	3,021,065	2,926,369
EXPENDITURES			
Administration	509,927	524,178	516,456
Community Development	-	25,406	-
Fiscal Services	57,088	53,947	56,449
Governance	42,000	65,247	49,077
Planning and Building Inspection Services	448,100	482,830	416,818
Restigouche Transport	-	78,133	-
Solid Waste Services	1,702,532	1,805,263	1,753,400
Tourism	-	109,165	-
	2,759,647	3,144,169	2,792,200
ANNUAL SURPLUS (DEFICIT)	\$ 29,555	\$(123,104)	\$ 134,169
ACCUMULATED SURPLUS, Beginning of Year		1,013,046	960,666
ACCUMULATED SURPLUS, End of Year		\$ 889,942	\$ 1,094,835

**RESTIGOUCHE REGIONAL SERVICE COMMISSION / COMMISSION DE SERVICES RÉGIONAUX
RESTIGOUCHE
Consolidated Statement of Financial Position**

As at December 31	2022	2021
FINANCIAL ASSETS		
Cash and Short Term Investments (Note 3)	\$ 54,689	\$ 290,978
Receivables		
General	272,785	365,245
Due from Federal Government (Note 4)	54,809	41,138
	\$ 382,283	\$ 697,361
LIABILITIES		
Accounts Payable and Accrued Liabilities	\$ 242,583	\$ 246,859
Deferred Revenue	62,539	-
Long Term Debt (Note 5)	645,000	790,000
	950,122	1,036,859
NET DEBT	(567,839)	(339,498)
NON-FINANCIAL ASSETS		
Tangible Capital Assets (Note 9)	2,204,087	2,024,994
Accumulated Amortization	(802,522)	(715,982)
	1,401,565	1,309,012
Prepaid Expenses	56,216	43,532
	1,457,781	1,352,544
ACCUMULATED SURPLUS (Page 4)	\$ 889,942	\$ 1,013,046

Contingencies (Note 8)

On Behalf of the Directors

 Director

 Director

**RESTIGOUCHE REGIONAL SERVICE COMMISSION / COMMISSION DE SERVICES RÉGIONAUX
RESTIGOUCHE****Consolidated Statement of Changes in Net Debt
For the Year Ended December 31**

	2022	2021
Annual Surplus (Deficit) (Page 4)	\$(123,104)	134,169
Acquisition of Tangible Capital Assets	(183,049)	(77,380)
Proceeds on Disposal of Tangible Capital Assets	3,757	15,000
Amortization of Tangible Capital Assets	90,494	80,821
Gain on Sale of Tangible Capital Assets	(3,757)	(15,000)
	<u>(215,659)</u>	<u>137,610</u>
Decrease in Prepaid Expenses	(12,682)	(39,068)
DECREASE IN NET DEBT	(228,341)	98,542
NET DEBT, Beginning of Year (Page 5)	(339,498)	(356,251)
NET DEBT, End of Year	\$(567,839)	\$(257,709)

**RESTIGOUCHE REGIONAL SERVICE COMMISSION / COMMISSION DE SERVICES RÉGIONAUX
RESTIGOUCHE**

Consolidated Statement of Cash Flow

For the Year Ended December 31

	2022	2021
OPERATING TRANSACTIONS		
Annual Surplus (Deficit)	\$(123,104)	\$ 134,169
Amortization of Tangible Capital Assets	90,494	80,821
Receivables		
General	92,460	131,851
Due from Federal Government	(13,671)	(10,997)
Prepaid Expenses	(12,682)	(39,068)
Accounts Payable and Accrued Liabilities	(4,276)	65,011
Deferred Revenue	62,539	-
	<u>91,760</u>	<u>361,787</u>
CAPITAL TRANSACTIONS		
Acquisition of Tangible Capital Assets	(183,049)	(77,380)
FINANCING TRANSACTIONS		
Repayment of Long Term Debt	(145,000)	(142,000)
INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	(236,289)	142,407
CASH AND CASH EQUIVALENTS, Beginning of Year	290,978	230,360
CASH AND CASH EQUIVALENTS, End of Year (Note 3)	\$ 54,689	\$ 372,767

1. PURPOSE OF THE ORGANIZATION

The Commission was established under a special act of the New Brunswick legislature with a mandate to provide or facilitate the provision of regional planning services and solid waste disposal services to all its members, and to all its members that are local service districts, a land use planning service. Regional Service Commission 2 (the "Commission") was created effective January 1, 2013. The name of the Commission changed on April 10, 2014 to Restigouche Regional Service Commission/Commission de Services Régionaux Restigouche.

In accordance with a Ministerial Order, Sections 41 and 48 of the Regional Service Delivery Act, SNB 2012, c.37 effective January 1st, 2013, all assets, liabilities, rights, obligations, powers and responsibilities of the Restigouche Solid Waste Commission and the Restigouche Planning District Commission were transferred to and became the assets, liabilities, rights, obligations, powers and responsibilities of Regional Service Commission 2.

2. SIGNIFICANT ACCOUNTING POLICIES

The consolidated financial statements of the Commission are the representations of management prepared in accordance with Canadian generally accepted accounting principles for local governments, as recommended by the Public Sector Accounting Board (PSAB) of CPA Canada.

The focus of PSA financial statements is on the financial position of the Commission and the changes thereto. The Consolidated Statement of Financial Position includes all of the assets and liabilities of the Commission .

Significant aspects of the accounting policies adopted by the Commission are as follows:

(a) Reporting Entity

The financial statements reflect the assets, liabilities, revenues, expenditures and changes in net assets and cash flows of the Commission. The reporting entity is comprised of all organizations and enterprises accountable for the administration of their affairs and resources to the Commission and which are owned or controlled by the Commission.

Interdepartmental and organizational transactions and balances are eliminated.

(b) Budget

The budget figures contained in these consolidated financial statements were approved by the Board on November 3, 2021.

(c) Revenue Recognition

Unrestricted revenue is recorded on an accrual basis and is recognized when collection is reasonably assured. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Other revenue is recorded when it is earned.

(d) Use of Estimates

The preparation of the financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amount of revenues and expenses during the reporting period. These estimates are reviewed periodically, and as adjustments become necessary, they are reported in earnings in the period in which they become known. Actual results may differ from those estimates.

2. SIGNIFICANT ACCOUNTING POLICIES (continued)

(e) Financial Instruments

The Commission's financial instruments consist of cash, short-term investments, accounts receivables, due from Federal Government and payables and accruals. Unless otherwise noted, it is management's opinion that the Commission is not exposed to significant interest, currency or credit risk arising from these financial instruments. The fair value of these financial instruments approximates their carrying values, unless otherwise noted.

(f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, balances with banks and short term deposits.

(g) Tangible Capital Assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost of the tangible capital assets are amortized on a straight line basis over the estimated useful life as follows:

	<u>Years</u>
Land:	
All land owned by the Commission, including land under buildings	N/A
Land Improvements:	
Includes parking lots	20 years
Buildings:	
All buildings owned by the Commission	40 years
Heavy Equipment:	
Includes a loader, excavator and trailer	15 years
Machinery and Equipment	
Includes information technology assets, motorized fleet equipment and similar assets	5 - 10 years
Vehicles	
All vehicles including trucks and similar assets	5 years
Furniture and Fixtures:	
Includes desks, chairs, file cabinets, kitchen appliances, water dispensers and similar assets	5 years
Computer Equipment:	
Includes personal computers, monitors, laptops, printers, servers, software, cameras, fax machines and similar assets.	5 years

The Commission has a capitalization threshold of \$2,500. Any item purchased under this threshold is recorded as an expense in the year the item is acquired.

All grants and other third party contributions are recorded as income in the year the expenditure for the capital asset is incurred. The full cost of the asset is capitalized during the year the asset is substantially complete and put into use.

2. SIGNIFICANT ACCOUNTING POLICIES (continued)

(h) Segmented Information

The Commission is a diversified service unit that provides a wide range of services to its members. For management reporting purposes, the Commission's operations and activities are organized and reported by function. This presentation was created for the purpose of recording specific activities to attain certain objectives in accordance with special regulations, restrictions or limitations. Commission services are provided by departments as follows:

Corporate Services

This department is responsible for the overall governance and financial administration of the Commission. This includes board functions, general and financial management, legal matters and compliance with legislation as well as member relations.

Co-operative and Regional Planning Services

This department is responsible for providing its members with a forum in order to initiate cooperative action among its members, which includes discussions with respect to regional planning, regional policing collaboration, regional emergency measures planning, regional sport, recreation and culture infrastructure planning and cost sharing, as well as any other regional services agreed upon by the members.

Local Planning Services

This department is responsible for providing land use planning services to all municipalities and local service districts in its territory. This function includes the development of rural plans, the administration and enforcement of the plans, the issuance of building permits, conducting building inspections and the approval of subdivisions.

Solid Waste Services

This department provides solid waste disposal services to the Municipalities, Rural Communities and Local Service Districts within the region and operates the Restigouche Transfer Station. This includes coordination of various recycling programs, the handling of hazardous waste and the promotion of composting.

* The local governance reform has announced new segments for 2023, some of which transitioned early Fall 2022 (ie. : tourism, community development/transport).

3. CASH AND SHORT TERM INVESTMENTS

	2022	2021
Term Deposits in Reserve Funds (Unrestricted)	\$ 85,634	\$ 185,215
Cash (Unrestricted)	(93,484)	105,763
Cash (Restricted - Transportation)	58,346	\$ -
Cash (Restricted - Eat Fresh)	4,193	-
	\$ 54,689	\$ 290,978

The unrestricted cash includes \$2,569 designated by the commission itself to fund the long term debt related to the recycling bins purchased by the City of Campbellton.

The line of credit is authorized for \$50,000 at an interest rate of 6.45%.

**RESTIGOUCHE REGIONAL SERVICE COMMISSION / COMMISSION DE SERVICES RÉGIONAUX
RESTIGOUCHE**
Notes to the Consolidated Financial Statements
For the Year Ended December 31, 2022

4. DUE FROM FEDERAL GOVERNMENT

	2022	2021
Canada Revenue Agency - HST Refund	\$ 54,809	\$ 41,138

5. LONG TERM DEBT

	2022	2021
New Brunswick Municipal Finance Corporation, debentures, variable interest rate from 2.20% to 3.35%, principal payable annually and interest semi annually, due in 2039 O.I.C # 18-0017	\$ 645,000	\$ 790,000
Total Debt	\$ 645,000	\$ 790,000
Principal payments of long term debt over the next five years are due as follows:		
2023		\$ 149,000
2024		51,000
2025		34,000
2026		34,000
2027		35,000
		\$ 303,000

Approval of the Municipal Capital Borrowing Board has been obtained for the above long term debt. The Commission is in compliance with the requirements of the Municipal Capital Borrowing Act.

6. COMMITMENTS

Office and Equipment Leases

The Commission has entered into a lease agreement for office premises commencing in January 1, 2020 requiring annual lease payments of \$42,449 in 2023 and \$43,297 in 2024 ending December 31, 2024.

The Commission has entered into a lease agreement for office equipment requiring annual lease payments of \$3,988 ending November 2023.

7. INTER-FUND BORROWING

In accordance with regulations of the Minister of Environment and Local Government, the Commission has adopted the policy of clearing all inter-fund account balances at least annually. The Commission are in compliance with this requirement as at December 31, 2022, except for the due of \$2,500 from the local planning operating fund to the local planning capital reserve fund, the due of \$10,000 from the local planning capital fund to the local planning operating fund, the due of \$2,500 from the local planning operating fund to the local planning operating reserve fund, the due of \$25,000 from the solid waste capital fund to the solid waste operating fund, the due of \$25,000 from the solid waste operating fund to the solid waste capital reserve fund, the due of \$25,000 from the solid waste capital fund to the solid waste capital reserve fund, the due of \$10,000 from the local planning capital reserve fund to the local planning capital fund.

8. CONTINGENCIES

In the normal course of operations the Commission becomes involved in a claim and legal proceedings.

As at December 31, 2022 there was a legal action against the Commission. The legal action is a claim for damages arising from a roof cave in on a construction site. The probability of the Commission being held liable for this legal action can not be determined as of the date of these consolidated financial statements and the Commission is covered and defended by liability insurers.

RESTIGOUCHE REGIONAL SERVICE COMMISSION / COMMISSION DE SERVICES RÉGIONAUX RESTIGOUCHE
Notes to the Consolidated Financial Statements
For the Year Ended December 31, 2022

9. SCHEDULE OF TANGIBLE CAPITAL ASSETS

	Land	Land Improvement	Buildings	Heavy Equipment	Machinery and Equipment	Vehicles	Office Equipment	Computer Equipment	2022 Total	2021 Total
COST										
Balance, Beginning of Year	\$ 31,683	\$ 62,747	\$ 1,001,096	\$ 640,817	\$ 197,771	\$ 3,955	\$ 15,097	\$ 71,828	\$ 2,024,994	\$ 1,979,191
Add: Net Additions During the Year	-	-	-	183,049	-	-	-	-	183,049	77,380
Less: Disposals during the Year	-	-	-	-	-	(3,955)	-	-	(3,955)	(31,577)
BALANCE, END OF YEAR	31,683	62,747	1,001,096	823,866	197,771	-	15,097	71,828	2,204,088	2,024,994
ACCUMULATED AMORTIZATION										
Balance, Beginning of Year	-	20,390	161,986	338,361	129,909	3,955	15,097	46,280	715,982	666,738
Add: Amortization During the Year	-	3,137	25,027	48,823	7,143	-	-	6,364	90,494	80,821
Less: Accumulated amortization on disposals	-	-	-	-	-	(3,955)	-	-	(3,955)	(31,577)
BALANCE, END OF YEAR	-	23,527	187,013	387,184	137,052	-	15,097	52,644	802,521	715,982
NET BOOK VALUE OF TANGIBLE CAPITAL ASSETS	\$ 31,683	\$ 39,220	\$ 814,083	\$ 436,682	\$ 60,719	\$ -	\$ -	\$ 19,184	\$ 1,401,567	\$ 1,309,012
Consists of:										
Solid Waste Fund Assets	\$ 31,683	\$ 39,220	\$ 814,083	\$ 436,682	\$ 60,719	\$ -	\$ -	\$ 19,184	\$ 1,401,571	\$ 1,309,012
	\$ 31,683	\$ 39,220	\$ 814,083	\$ 436,682	\$ 60,719	\$ -	\$ -	\$ 19,184	\$ 1,401,571	\$ 1,309,012

RESTIGOUCHE REGIONAL SERVICE COMMISSION / COMMISSION DE SERVICES RÉGIONAUX RESTIGOUCHE

Notes to the Consolidated Financial Statements

For the Year Ended December 31, 2022

10. SCHEDULE OF SEGMENT DISCLOSURE

	Tourism	Community Dev./Transport	Other Shared Services	Corporate Services	Co-operative and Regional Planning	Local Planning	Solid Waste Services	Total 2022	Total 2021
REVENUES									
Member Charges	\$ 55,000	\$ 86,534	\$ 196,671	\$ -	\$ 36,109	\$ 581,011	\$ 955,860	\$ 1,911,185	\$ 1,862,253
Sales of Services			-	-	-	-	866,273	866,273	843,456
Other Revenue	55,000	83,212	-	19,873	596	37,405	43,346	239,432	123,778
Interest			-	-	-	196	222	418	93
Gain From Disposal of Capital Assets	-	-	-	-	-	-	3,757	3,757	15,000
	110,000	\$ 169,746	196,671	19,873	36,705	618,612	1,869,458	3,021,065	2,844,580
EXPENDITURES									
Salaries and Benefits	8,177	25,021	-	116,307	-	401,360	203,521	754,386	699,410
Goods and Services	100,988	78,518	192,583	131,874	-	204,312	1,574,995	2,283,270	1,994,968
Amortization	-	-	-	-	-	-	90,495	90,495	80,821
Interest	-	-	-	-	-	-	16,018	16,018	17,001
	109,165	103,539	192,583	248,181	-	605,672	1,885,029	3,144,169	2,792,200
SURPLUS (DEFICIT)									
FOR THE YEAR	\$ 835	\$ 66,207	\$ 4,088	\$ (228,308)	\$ 36,705	\$ 12,940	\$ (15,571)	\$ (123,104)	\$ 52,380

RESTIGOUCHE REGIONAL SERVICE COMMISSION / COMMISSION DE SERVICES RÉGIONAUX RESTIGOUCHE

Notes to the Consolidated Financial Statements

For the Year Ended December 31, 2022

11. RECONCILIATION OF ANNUAL SURPLUS (DEFICIT)

The Regional Service Delivery act, items 27(7) and 27(8) stipulate if a Commission has a deficit/surplus with respect to a service at the end of its fiscal year, the Commission shall cause the deficit/surplus to be debited/credited against/to the Commission's budget with respect to that service for the second next ensuing year.

	Co-operative and Regional Planning Operating Fund	Local Planning Operating Fund	Solid Waste Operating Fund	Local Planning Capital Fund	Solid Waste Capital Fund	Local Planning Operating Reserve Fund	Local Planning Capital Reserve Fund	Solid Waste Operating Reserve Fund	Solid Waste Capital Reserve Fund	Other Shared Operating Fund	Total
2022 ANNUAL SURPLUS (DEFICIT) PER PSAB	\$ (8,956)	\$ (58,031)	\$ (37,171)	\$ -	\$ (90,495)	\$ 115	\$ 81	\$ 135	\$ 88	\$ 4,088	\$ (190,146)
Adjustments to Annual Surplus (Deficit) for Funding Requirements											
Second Previous Year's Surplus (Deficit)	6,640	32,115	(2,717)	-	-	-	-	-	-	-	36,038
Transfers Between Funds											
Solid Waste Capital Reserve Fund to Solid Waste Capital Fund	-	-	-	-	130,000	-	-	-	(130,000)	-	-
Local Planning Capital Reserve Fund to Local Planning Capital Fund	-	-	-	10,000	-	-	(10,000)	-	-	-	-
Capital expenditures	-	-	(53,049)	-	53,049	-	-	-	-	-	-
Local Planning Operating to Local Planning Capital Reserve Fund	-	(2,500)	-	-	-	-	2,500	-	-	-	-
Solid Waste Capital Reserve Fund to Solid Waste Capital Fund	-	-	-	-	25,000	-	-	-	(25,000)	-	-
Long-Term Debt Principal Repayment	-	-	(145,000)	-	145,000	-	-	-	-	-	-
Contribution from municipalities	-	-	96,000	-	(96,000)	-	-	-	-	-	-
Amortization Expense	-	-	-	6,364	84,131	-	-	-	-	-	90,495
Total Adjustments to 2022 Annual Surplus (Deficit)	6,640	29,615	(104,766)	16,364	341,180	-	(7,500)	-	(155,000)	-	126,533
2022 ANNUAL FUND SURPLUS (DEFICIT) FOR FUNDING PURPOSES	(2,316)	\$ (28,416)	\$ (141,937)	\$ 16,364	\$ 250,685	\$ 115	\$ (7,419)	\$ 135	\$ (154,912)	\$ -	\$ (67,701)
2022 annual surplus (deficit) per PNB requirements	\$ (2,316)	\$ (28,416)	\$ (141,937)	\$ 16,364	\$ 250,685	\$ 115	\$ (7,419)	\$ 135	\$ (154,912)	\$ -	\$ (67,701)

RESTIGOUCHE REGIONAL SERVICE COMMISSION / COMMISSION DE SERVICES RÉGIONAUX RESTIGOUCHE
Notes to the Consolidated Financial Statements
For the Year Ended December 31, 2022

11. RECONCILIATION OF ANNUAL SURPLUS (DEFICIT) - continued

The Regional Service Delivery act, items 27(7) and 27(8) stipulate that if a Commission has a deficit/surplus with respect to a service at the end of its fiscal year, the Commission shall cause the deficit/surplus to be debited/credited against/to the Commission's budget with respect to that service for the second next ensuing year.

	Carried Forward	Tourism Operating Fund	Community Dev./ Transport Operating Fund	Community Dev./ Transport Reserve Fund	Total
2022 ANNUAL SURPLUS (DEFICIT) PER PSAB	\$ (190,146)	\$ 835	\$ 66,207	\$ -	\$ (123,104)
Adjustments to Annual Surplus (Deficit) for Funding Requirements					
Second Previous Year's Surplus (Deficit)	36,038	-	-	-	36,038
Transfers Between Funds					
Community Dev./Transportation Operating Fund to Community Dev./Transportation Operating Reserve Fund	-	-	(9,411)	9,411	-
Amortization Expense	90,495	-	-	-	90,495
Total Adjustments to 2022 Annual Surplus (Deficit)	126,533	-	(9,411)	9,411	126,533
2022 ANNUAL FUND SURPLUS (DEFICIT) FOR FUNDING PURPOSES	\$ (67,701)	\$ 835	\$ 56,796	\$ 9,411	\$ (659)
2022 annual surplus (deficit) per PNB requirements	\$ (67,701)	\$ 835	\$ 56,796	\$ 9,411	

RESTIGOUCHE REGIONAL SERVICE COMMISSION / COMMISSION DE SERVICES RÉGIONAUX RESTIGOUCHE

Notes to the Consolidated Financial Statements

For the Year Ended December 31, 2022

12. STATEMENT OF RESERVES

	Community Dev./ Transp. Operating Reserve Fund	Planning Operating Reserve Fund	Planning Capital Reserve Fund	Solid Waste Operating Reserve Fund	Solid Waste Capital Reserve Fund	Total 2022	Total 2021
ASSETS							
Cash	\$ -	\$ 25,129	\$ 17,698	\$ 29,404	\$ 13,403	\$ 85,634	\$ 185,215
Due from Operating Fund	9,411	2,500	2,500	-	25,000	39,411	30,000
	9,411	27,629	20,198	29,404	38,403	125,045	215,215
LIABILITIES							
Due to Capital Fund	-	-	10,000	-	155,000	165,000	35,000
Due to Operating Fund	-	-	-	-	-	-	-
	-	-	10,000	-	155,000	165,000	35,000
ACCUMULATED SURPLUS	9,411	\$ 27,629	\$ 10,198	\$ 29,404	\$ (116,597)	\$ (39,955)	\$ 180,215
TOTAL LIABILITIES AND ACCUMULATED SURPLUS	9,411	27,629	20,198	29,404	38,403	125,045	215,215
REVENUE							
Interest	\$ -	\$ 115	\$ 81	\$ 135	\$ 88	\$ 419	\$ 94
Transfers from Operating Fund	9,411	-	-	-	-	9,411	2,500
	9,411	\$ 115	81	135	88	9,830	2,594
EXPENDITURES							
Transfer to Capital Fund	-	-	-	-	130,000	130,000	25,000
	-	-	-	-	130,000	130,000	25,000
ANNUAL SURPLUS (DEFICIT)	\$ 9,411	\$ 115	\$ 81	\$ 135	\$ (129,912)	\$ (120,170)	\$ (22,406)
Enhanced Investment Business	\$25,129				0.05%		
Enhanced Investment Business	\$29,404				0.05%		
Enhanced Investment Business	\$13,403				0.05%		
Enhanced Investment Business	\$17,698				0.05%		

Commission Resolution regarding transfers to reserves:

Moved by Director Guy Chiasson, seconded by Director Jean Guy Levesque that \$130,000 be transferred from the Solid Waste Reserve Fund to the Solid Waste Capital Fund.

Moved by Director Guy Chiasson, seconded by Director Normand Pelletier that \$9,411 be transferred from the Community Development/Transportation Operating Fund to the Community Development/Transportation Operating Reserve Fund.

I hereby certify that the above is true and an exact copy of the resolution adopted at a special meeting of the Board of Directors on October 27, 2022.

June 16 2023

Betty-Ann Fleury Date

Executive Director
Restigouche Regional Service Commission/Commission de Services Régionaux Restigouche

RESTIGOUCHE REGIONAL SERVICE COMMISSION / COMMISSION DE SERVICES RÉGIONAUX RESTIGOUCHE

Notes to the Consolidated Financial Statements
For the Year Ended December 31, 2022

13. OPERATING BUDGET TO PSA BUDGET

	Other		Co-operative and		Shared Operating		Corporate Services		Regional Planning		Local Planning		Solid Waste		Amortization		Transfers		Total
	Budget		Operating Budget	Operating Budget	Operating Budget	Operating Budget	Operating Budget	Operating Budget	Operating Budget	Operating Budget	Operating Budget	Operating Budget	Operating Budget	Operating Budget					
Revenues																			
Member Charges	\$	203,669	\$	-	\$	36,109	\$	581,011	\$	1,032,525	\$	-	\$	-	\$	-	\$	-	\$ 1,853,314
Sale of Services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	833,495
Co-operative and Regional Planning Services	-	-	42,749	-	-	-	-	-	-	-	-	-	-	-	-	-	(42,749)	-	-
Local Planning Services	-	-	54,451	-	-	-	-	-	-	-	-	-	-	-	-	-	(54,451)	-	-
Solid Waste Services	-	-	90,750	-	-	-	-	-	-	-	-	-	-	-	-	-	(90,750)	-	-
Surplus of Second Previous Year	-	-	-	-	6,640	-	32,115	-	-	-	-	-	-	-	-	-	(38,755)	-	-
Other Revenue	55,000	-	-	-	-	-	-	-	-	146,532	-	-	-	-	-	-	(99,139)	-	102,393
	258,669	187,950	42,749	613,126	2,012,552	-	(325,844)	-	-	-	-	-	-	-	-	-	-	-	2,789,202
Expenditures																			
Administration	173,669	145,950	-	110,575	79,733	-	-	-	-	-	-	-	-	-	-	-	-	-	509,927
Fiscal Services	-	-	42,749	54,451	318,065	-	-	-	-	-	-	-	-	-	-	-	(358,177)	-	57,088
Governance	-	42,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	42,000
Planning and Building Inspection Services	-	-	-	448,100	-	-	-	-	-	-	-	-	-	-	-	-	-	-	448,100
Solid Waste Services	-	-	-	-	1,612,037	-	-	-	-	-	-	-	-	-	-	-	-	-	1,702,532
Deficit of Second Previous Year	-	-	-	-	2,717	-	-	-	-	-	-	-	-	-	-	-	(2,717)	-	-
Regional Emergency Measures Planning	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	173,669	187,950	42,749	613,126	2,012,552	90,495	(360,894)	-	-	-	-	-	-	-	-	-	-	-	2,759,647
Surplus (Deficit)	\$	85,000	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	(90,495)	\$	35,050	\$ 29,555

**RESTIGOUCHE REGIONAL SERVICE COMMISSION / COMMISSION DE SERVICES RÉGIONAUX
RESTIGOUCHE**

**Notes to the Consolidated Financial Statements
For the Year Ended December 31, 2022**

14. REVENUE AND EXPENDITURES SUPPORT

	(Unaudited) 2022 Budget	2022 Actual	2021 Actual
REVENUE			
<u>Co-operative and Regional Planning</u>			
<i>Member Charges</i>			
- Atholville	\$ 4,971	\$ 4,971	\$ 5,333
- Balmoral	2,273	2,273	2,410
- Campbellton	11,236	11,236	11,934
- Charlo	1,852	1,852	1,963
- Dalhousie	4,602	4,602	4,928
- Eel River Crossing	2,276	2,276	2,422
- Kedgwick	2,651	2,651	2,833
- Tide Head	1,322	1,322	1,396
- Local Service Districts	4,926	4,926	5,263
	36,109	36,109	38,482
<i>Revenue from Other Sources</i>			
Other	-	596	10,435
	\$ 36,109	\$ 36,705	\$ 48,917
<u>Corporate Services</u>			
<i>Revenue from Other Sources</i>			
Grants - Federal and Provincial Grants	\$ -	\$ 15,748	\$ 20,728
Rent	-	4,117	7,200
Other	-	8	5,899
	\$ -	\$ 19,873	\$ 33,827
<u>Local Planning Services</u>			
<i>Member Charges</i>			
- Atholville	\$ 77,432	\$ 77,432	\$ 83,170
- Balmoral	34,451	34,451	36,135
- Campbellton	201,837	201,837	212,647
- Charlo	29,299	29,299	30,715
- Dalhousie	75,709	75,709	81,013
- Eel River Crossing	28,253	28,253	29,817
- Kedgwick	39,922	39,922	42,574
- Tide Head	20,844	20,844	21,689
- Local Service Districts	73,264	73,264	77,673
	581,011	581,011	615,433
<i>Revenue from Other Sources</i>			
Provincial and Federal Grants		37,405	2,676
Other Revenue	-	-	782
	-	37,405	3,458
	\$ 581,011	\$ 618,416	\$ 618,891

**RESTIGOUCHE REGIONAL SERVICE COMMISSION / COMMISSION DE SERVICES RÉGIONAUX
RESTIGOUCHE**
Notes to the Consolidated Financial Statements
For the Year Ended December 31, 2022

14. REVENUE AND EXPENDITURES SUPPORT (continued)

	(Unaudited) 2022 Budget	2022 Actual	2021 Actual
REVENUE			
<u>Solid Waste Services</u>			
<i>Member Tipping Fees</i>			
- Atholville	\$ 140,400	\$ 134,133	\$ 135,721
- Balmoral	58,500	59,469	59,241
- Campbellton	321,750	258,032	301,854
- Charlo	58,500	58,024	58,235
- Dalhousie	119,925	115,920	120,020
- Eel River Crossing	71,370	72,639	72,536
- Kedgwick	76,050	76,481	76,184
- Tide Head	37,440	38,274	38,569
- Local Service Districts	148,590	142,888	146,205
	1,032,525	955,860	1,008,565
<i>Revenue from Other Sources</i>			
Tipping Fees from Other Sources	822,495	848,463	827,673
Recycling	9,000	11,589	9,639
Special Waste	2,000	6,221	6,144
Government Transfers	25,000	20,952	52,880
Equalization Revenue	22,393	22,394	23,178
	880,888	909,619	919,514
	\$ 1,913,413	\$ 1,865,479	\$ 1,928,079
<u>Other Shared Services</u>			
<i>Member Charges</i>			
- Municipalities	\$ 153,478	\$ 153,478	\$ 141,899
- Local Service Districts	20,191	20,191	20,145
- Regional Infrastructure	30,000	23,002	37,729
	\$ 203,669	\$ 196,671	\$ 199,773
<u>Tourism</u>			
<i>Tourism</i>			
- Atholville - Tourism	\$ 8,512	\$ 8,512	\$ -
- Balmoral - Tourism	3,889	3,889	-
- Campbellton - Tourism	12,447	12,447	-
- Charlo - Tourism	3,172	3,172	-
- Dalhousie - Tourism	7,887	7,887	-
- Eel River Crossing - Tourism	3,881	3,881	-
- Kedgwick - Tourism	4,536	4,536	-
- Tide Head - Tourism	2,264	2,264	-
- LSDs - Tourism	8,412	8,412	-
	55,000	55,000	-
<i>Other Sources</i>			
- Government Transfers Tourism	-	20,000	-
- Government Transfers Other	-	35,000	-
	-	55,000	-
	\$ 55,000	\$ 110,000	\$ -

**RESTIGOUCHE REGIONAL SERVICE COMMISSION / COMMISSION DE SERVICES RÉGIONAUX
RESTIGOUCHE**
Notes to the Consolidated Financial Statements
For the Year Ended December 31, 2022

14. REVENUE AND EXPENDITURES SUPPORT (continued)

	(Unaudited) 2022 Budget	2022 Actual	2021 Actual
REVENUE			
<u>Community Development/Transport</u>			
Community Inclusion Network	\$ -	\$ 149,073	\$ -
Less : Deferred Revenue - Transportation	-	58,346	-
Deferred Revenue - Eat Fresh	-	4,193	-
	-	86,534	-
Eat Fresh	-	15,289	-
Resilience Grant	-	7,500	-
RDC	-	2,753	-
ELG	-	22,753	-
CSR Kent	-	6,412	-
Clients	-	2,074	-
Social Development	-	26,430	-
	-	83,211	-
	\$ -	\$ 169,745	\$ -

**RESTIGOUCHE REGIONAL SERVICE COMMISSION / COMMISSION DE SERVICES RÉGIONAUX
RESTIGOUCHE**
Notes to the Consolidated Financial Statements
For the Year Ended December 31, 2022

14. REVENUE AND EXPENDITURES SUPPORT (continued)

	(Unaudited) 2022 Budget	2022 Actual	2021 Actual
EXPENDITURES			
<u>Corporate Services</u>			
<i>Governance</i>			
Stipends	\$ 30,000	\$ 45,900	\$ 37,800
Travel	7,000	8,199	4,794
Other	5,000	11,148	6,483
	42,000	65,247	49,077
<i>Administration</i>			
Salaries and Benefits	103,450	116,307	102,954
Travel	7,500	6,254	4,003
Office Equipment and Supplies	-	1,152	2,408
External Audit Fees	12,500	13,958	12,515
Executive Director Expenses	5,500	4,511	3,491
Project - Other	-	26,072	33,341
Liability Insurance	3,500	6,058	2,471
Telecommunications	1,500	1,112	1,322
Translation Services	12,000	5,338	9,881
Other	-	2,173	12,470
	145,950	182,935	184,856
	\$ 187,950	\$ 248,182	\$ 233,933

**RESTIGOUCHE REGIONAL SERVICE COMMISSION / COMMISSION DE SERVICES RÉGIONAUX
RESTIGOUCHE**
Notes to the Consolidated Financial Statements
For the Year Ended December 31, 2022

14. REVENUE AND EXPENDITURES SUPPORT (continued)

	(Unaudited) 2022 Budget	2022 Actual	2021 Actual
EXPENDITURES			
<u>Local Planning Services</u>			
<i>Administration</i>			
Office Equipment and Supplies	\$ 20,000	\$ 16,580	\$ 21,588
Printing and Copying	8,000	7,708	8,874
Telephone	8,575	6,041	7,577
Office Building	58,000	61,034	56,044
Legal Services	6,000	-	2,393
Liability Insurance	8,000	28,838	7,767
Other	2,000	2,641	1,967
	110,575	122,842	106,210
<i>Planning and Building Inspection Services</i>			
Salaries and Benefits	399,100	401,360	374,969
Travel	16,500	18,693	13,604
Training and Development	5,000	3,153	2,564
Advertising	4,500	-	-
Map and Reference Material	1,000	2,000	2,636
Planning Advisory Committee	12,000	7,976	7,112
Geographic Information System	5,000	1,095	1,064
Other	5,000	48,553	14,869
	448,100	482,830	416,818
	\$ 558,675	\$ 605,672	\$ 523,028

**RESTIGOUCHE REGIONAL SERVICE COMMISSION / COMMISSION DE SERVICES RÉGIONAUX
RESTIGOUCHE**

**Notes to the Consolidated Financial Statements
For the Year Ended December 31, 2022**

14. REVENUE AND EXPENDITURES SUPPORT (continued)

	(Unaudited) 2022 Budget	2022 Actual	2021 Actual
EXPENDITURES			
<u>Solid Waste Services</u>			
<i>Administration</i>			
Travel	\$ 2,000	\$ 974	\$ 1,262
Office Equipment and Supplies	5,000	2,368	3,384
Telephone	3,500	2,217	2,811
Office Building	10,000	10,486	11,012
Other	3,500	6,091	3,337
Advertising, Tours, Promotional	-	2,127	-
Contingency	55,733	1,555	3,807
	79,733	25,818	25,613
<i>Operations</i>			
Amortization	90,495	90,495	80,821
Repairs and Maintenance	40,000	55,499	40,519
Janitorial	500	934	220
Insurance	35,000	72,087	33,798
Property Tax	23,000	22,867	23,035
Other - Building	5,000	4,206	5,845
Fuel	20,000	29,837	15,681
Salaries and Benefits	185,500	203,521	221,487
Site and Road Maintenance	2,000	1,896	7,873
Contracted Services - Transport	245,000	296,559	238,406
Disposal	2,000	2,373	2,555
Tipping Fees	998,037	960,708	999,636
Contracted Services - Recycling	26,000	38,274	30,536
Other - Safety Equipment	5,000	4,442	5,375
Recycling Promotion	25,000	21,565	47,613
	1,702,532	1,805,263	1,753,400
<i>Fiscal Services</i>			
Interest on Long Term Debt	19,159	16,018	17,001
Equalization	37,929	37,929	39,448
	57,088	53,947	56,449
	\$ 1,839,353	\$ 1,885,028	\$ 1,835,462

**RESTIGOUCHE REGIONAL SERVICE COMMISSION / COMMISSION DE SERVICES RÉGIONAUX
RESTIGOUCHE**
Notes to the Consolidated Financial Statements
For the Year Ended December 31, 2022

14. REVENUE AND EXPENDITURES SUPPORT (continued)

	(Unaudited) 2022 Budget	2022 Actual	2021 Actual
EXPENDITURES (continued)			
<u>Other Shared Services</u>			
<u>Administration</u>			
Contribution to Charlo Regional Airport	\$ 173,669	\$ 173,669	\$ 162,042
Tourism Promotion	-	-	37,735
Other	-	-	-
Professional Services	30,000	18,914	-
	\$ 203,669	\$ 192,583	\$ 199,777
<u>Tourism</u>			
Advertising	\$ 55,000	\$ 27,333	\$ -
Advisory Committee Expenses	-	5,042	-
Liability Insurance	-	333	-
Office Equipment & Supplies	-	4,945	-
Other	-	31,564	-
Telecommunications	-	80	-
Travel	-	2,381	-
Salaries & Benefits	-	8,177	-
Signs	-	29,310	-
	\$ 55,000	\$ 109,165	\$ -
<u>Community Development/Transport</u>			
<u>Community Development</u>			
Conferences	\$ -	\$ 91	\$ -
Liability Insurance	-	250	-
Office Equipment & Supplies	-	1,004	-
Other	-	9,330	-
Telecommunications	-	666	-
Travel	-	392	-
Salaries & Benefits	-	13,673	-
	-	25,406	-
<u>Restigouche Transport</u>			
Eat Fresh	-	14,421	-
Office Supplies	-	597	-
Other	-	19,652	-
Telecommunications	-	611	-
Training & Development	-	1,250	-
Salaries & Benefits	-	11,348	-
Volunteer Expenses	-	29,651	-
Volunteer Recognition	-	603	-
	-	78,133	-
	\$ -	\$ 103,539	\$ -