

**Process for appointment to ABC - Rural District Advisory Council
Local Government and Local Governance Reform**

Date to Publish Appointment: March 21, 2023

Date to Return Application: March 31, 2023

QUALIFICATION REQUIREMENT

To qualify as a candidate for appointment as a rural district advisory councillor (RDAC), persons must reside within the applicable rural district and be [eligible to vote](#) under Section 13 of the *Municipal Elections Act*. To determine if your address is within the rural district, consult the [Elections NB street key search](#) tool.

The following persons are not qualified to be candidates in an election for an RDAC or to hold office as a member of an RDAC, therefore, they are not eligible to participate in this appointment process:

- a) a judge of The Court of Appeal of New Brunswick;
- b) a judge of The Court of King’s Bench of New Brunswick;
- c) a judge of the Provincial Court;
- d) an employee in the Local Government and Local Governance Reform Division of the Department of Environment and Local Government; and
- e) an election officer for the election.

Name of ABC:	OIC or Ministerial appointment:
Rural district advisory council	Ministerial
Position(s) being filled:	Term:
Restigouche rural district (one vacancy in ward 2)	Appointment effective until general election on May 10, 2026
Remuneration and Expenses:	Vacancy posting date:
\$7,000.00 (chair) \$5,000.00 (advisory council member) Reimbursed for travel expenses based on GNB travel policy	February 23, 2023
Legislative Authority	
Subsection 176.21 of the <i>Local Governance Act</i> (Vacancies on rural district advisory councils)	

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Background:

1. Mandate: [Rural District Advisory Council](#) members are elected to advise the Minister of Local Government and Local Governance Reform on local matters. The Minister retains authority for decision-making in rural districts, however, the advisory council members play an important advisory role to the Minister.

2. Composition / Terms: The *Local Governance Act* provides the authority for the creation of RDACs. There are 12 rural districts. Three to six advisory members will form the advisory council. The number of advisory council members depends on the population in each rural district.

Residents will elect advisory members during the municipal election to represent wards, members-at-large or both. If there are remaining positions or vacancies in a rural district following the nomination period or throughout the term, the Minister of Local Government and Local Governance Reform has the authority under subsection 176.21 of the *Local Governance Act* (vacancies on rural district advisory councils) to appoint the appropriate number of positions required to fill the composition of the rural district advisory council based on the process outlined in this document.

3. Due to a resignation on February 23, 2023 in the Restigouche rural district, the following rural district advisory council position is vacant:

- **Restigouche rural district (Ward 2 – one position)**

4. Process: Following the resignation on February 23, 2023, an advertisement will be posted to the [Local Governance Reform](#) website and will be distributed electronically to the remaining rural district advisory council members regarding the appointment process. The deadline for submissions is the end of business day on Friday, March 31, 2023. Application forms will be available online through the [Local Governance Reform](#) website or at the Office of the Restigouche Regional Service Commission, 68A Water Street, Campbellton, NB, (506) 789-2595.

Staff will facilitate the sharing of information and can scan and send documents on behalf of qualified candidates if computer access is not available.

Nominations will be submitted to ELGNomination@gnb.ca. All candidates will be contacted.



INSTRUCTIONS:

1. Complete this form online (fillable PDF) and save to your computer, print, or pick up an application form from the Restigouche Regional Service Commission, 68 A Water Street, Campbellton, NB.
2. All fields must be completed. Areas marked with an * must be completed in detail unless a résumé with these details is submitted. Consideration can only be given to the information provided.
3. Send the saved application (and résumé if applicable) to ELGNomination@gnb.ca OR submit the filled out form to the appropriate regional office where an Environment and Local Government representative can assist you and send the documents on your behalf.
4. You must be a resident in the rural district and [eligible to vote](#) under Section 13 of the *Municipal Elections Act* to submit your name for consideration if your address is within the ward of the rural district, consult the [Elections NB street key search](#) tool.

NAME OF RURAL DISTRICT: Restigouche Rural District

PERSONAL PROFILE

Contact Information

First Name:	Last Name:
Mailing Address:	
Province:	Postal Code
Phone (Cell):	Phone (Home):
Email:	

Proficiency in Official Languages* - Please indicate your proficiency based on the following scale:

- (1) **No proficiency:** Not able to communicate or understand the language. (2) **Limited:** Able to converse on familiar topics. Limited proficiency.
- (3) **Functional:** Satisfies routine social and work interactions. Comprehends most everyday conversations with some difficulty in situations requiring specialized or sophisticated knowledge. (4) **Fluent:** Able to interact fluently and accurately on practical, social and professional topics with a high degree of effectiveness, reliability, and precision.

	Proficiency level:
English:	
Reading	
Writing	
Oral	

	Proficiency level:
French:	
Reading	
Writing	
Oral	

Community and Committee Involvement*

Please state below why you are interested in serving your community as a rural district advisory councillor and how your previous volunteer or work experience has prepared you to assume the responsibilities related to this role (Max 1300 characters, with spaces).

Personal Information

Personal information herein is collected in accordance with sections 37 and 44 of the [Right to Information and Protection of Privacy Act](#) for the sole purpose of appointments to the rural district advisory council. Questions about this collection should be directed to elg.access.egl@gnb.ca.

Code of Conduct

Councillors of the rural district advisory council (RDAC) are required to sign a code of conduct policy stating that councillors of the RDAC share a common basis and understanding of acceptable conduct extending beyond the legislative provisions governing the conduct of councillors of the RDAC in a rural district, as set out in the *Local Governance Act*.

Disclaimer

I understand that any information that proves to be false may disqualify me for any appointment. I hereby certify that all statements made in this application and other documents provided by are true and complete to the best of my knowledge and belief.

I understand that should investigation at any time disclose a misrepresentation or falsification of a material fact herein, my application may be rejected, or my appointment may be rescinded, as applicable.

*I hereby declare that I reside in the ward of the rural district, I am [eligible to vote](#) under Section 13 of the *Municipal Elections Act*, and I am not one of the following persons:*

- a) a judge of The Court of Appeal of New Brunswick;*
- b) a judge of The Court of King's Bench of New Brunswick;*
- c) a judge of the Provincial Court;*
- d) an employee in the Local Government and Local Governance Reform Division of the Department of Environment and Local Government; or*
- e) an election officer for the election.*

Signature: _____

Date: _____